

## ADVERTISEMENT FOR BIDS

1. Proposals - Submit sealed bids for Minnesota Sports Facilities Authority – Metrodome Stadium - Used Equipment Sale, Minneapolis, Minnesota, to Steven Maki, PE, Director of Facilities, MSFA, at the Minnesota stadium on or before 4:00 p.m., December 26, 2013.
2. Work Includes – Removal of certain stadium related equipment and disposal thereof.  
Items available for sale include:  
Bid Item No. 1- Used Daktronics ProAd Video Ribbon Boards (two total)  
Bid Item No. 2- Used Concessions Equipment  
Bid Item No. 3- Used basketball riser system
3. Examining Documents – Documents will be available for review, at the office of the MSFA, 900 South 5th Street, Minneapolis, MN and on the website, MSFA.com after December 19, 2013.
4. Obtaining Documents - Proposers may obtain a copy of contract documents after December 19, 2013, from Steven C. Maki, P.E., Director of Facilities, at the MSFA office, 900 South 5th Street, Minneapolis, Minnesota 55415.
5. Affirmative Action - All proposers, applicants, prime contractors and prospective subcontractors will be subject to a pre-award compliance review to ensure the employment of minorities, women and disabled person.

The Minnesota Sports Facilities Authority reserves the right to reject any and all proposals and to waive any informalities in any proposals received without explanation.

Ted Mondale  
CEO/Executive Director  
Minnesota Sports Facilities Authority

**MINNESOTA SPORTS FACILITIES AUTHORITY  
H.H.H. METRODOME**

**SALE OF USED EQUIPMENT  
SPECIFICATIONS**

**1.0 GENERAL REQUIREMENTS**

The Minnesota Sports Facilities Authority is selling certain items of equipment used at the HHH Metrodome. The Authority has certain equipment to be sold or otherwise disposed in such a manner to maximize the total return to the Authority and the public. Items are generally available for pickup after 8am on December 30, 2013 unless specifically noted.

- 1.1 Permits/licenses/sales tax - The bidder shall pay for any and all sales taxes, use taxes, licenses and permits if they apply.
- 1.2 Bidding Submittals - Each bidder shall submit with the Bid, the following items:
- A. Bid Bond/or Certified check or cashiers check for 100% of the amount bid, payable to the Minnesota Sports Facilities Authority. Checks will be returned within 30 days for those proposers not receiving the used equipment .
  - B. Bid Form – Provide owner supplied bid form (attached).
- 1.3 Withdrawal or Modification of Bid - Bids may be withdrawn on personal, written, or electronic requests received from bidders prior to opening time.

Modifications in writing, fax, or electronically of bids already submitted will be considered if received prior to opening time.

No bid may be withdrawn within thirty (30) days after date of opening bids.

**2.0 ADDITIONAL DEFINITIONS**

- 2.1 Owner - Minnesota Sports Facilities Authority.
- 2.2 Site - HHH Metrodome, 900 South 5th Street, Minneapolis, Minnesota, 55415

**3.0 EXAMINATION OF DOCUMENTS AND SITE**

- 3.1 Visit of Site - Visit the site prior to bidding. Arrangements can be made to visit and review equipment if needed prior to December 26, 2013. Contact Steve Maki at 612-335-3313 regarding viewing.

**4.0 Equipment**

- 4.1 Warranty – All equipment are as is, where is. No warranties either expressed or implied are included with the equipment. The Authority does not verify quantities, amounts or types of equipment. Bidder is to confirm those matters prior to Bid.

- 4.2 Bid award/process- After receiving bids, Authority staff will review and make final determination of any and all requests and final recipients of the equipment for sale. The Authority retains the right to reject or accept any bid without comment. The Authority will act in a manner that best maximizes the value to the Authority and public.

Recipients of equipment are expected to make arrangements for removal and pickup of equipment from the HHH Metrodome by noon January 17, 2014. Recipients who fail to pick up the equipment at that time will be considered to have abandoned their bid and shall forfeit their certified check/or Bid Bond in payment for the equipment. Bidders are responsible for making secure and make safe the equipment upon receipt.

Bidders shall coordinate their efforts with the Authority, Authority's concessionaire Centerplate, Authority's contractor Mortenson (and any of its subcontractors).

Any questions regarding the bid or process should be directed to Steven C. Maki, P.E., Director of Facilities & Engineering at the Authority office or by telephone at 612-335-3313.

- 4.3 Transportation – Bidder is responsible for all transportation costs to and from the Metrodome.
- 4.4 Standard Form Contract is attached herein for commercial business terms as Exhibit A.

BID ITEM NO. 1 – USED DAKTRONICS PROAD VIDEO RIBBON BOARDS

Quantity – Two

Description: Daktronic 20mm pixel video ribbon board. Size approximately 4 feet high x 51 feet long including controls related equipment. Verify with Owner controls equipment prior to Bid.

Note: Access to ribbon boards is limited. The east side ribbon board will have the retractable bleacher underneath it in the extended or “out” position. Access will be granted from both the field side and concourses for removal.

BID ITEM NO. 2 – USED CONCESSIONS EQUIPMENT

See attached Exhibit B.

BID ITEM NO. 3 – USED BASKETBALL RISER SYSTEM

Description: Approximately 6000+ seat portable basketball riser system manufactured by SICO (circa 1987). System includes seating decks, legs, and stairways. Total componentry is about 14,000 items. The Authority will retract a section of the Rollway retractable bleacher system to allow for pickup and removal of the seating system off the playing field.

ITEM NO. 2 USED CONCESSIONS EQUIPMENT FOR SALE — EXHIBIT B**Cash Room Equipment for Possible Sale**

<b>Date Available</b>	<b>Description</b>	<b>Brand</b>	<b>Model #</b>	<b>Qty</b>
1/1/2014	Currency Counter - single pocket	Cummins-Allison	Jetscan 4063	4
1/1/2014	Currency Counter - 2 pocket	Cummins-Allison	M 4098	2
1/1/2014	Coin Counters	Brandt	957	2
1/1/2014	Coin Wrapper - & Quarter Rolls	Brandt	1702-6	1
1/1/2014	Quarter Trays			

## Catering and Kitchen Equipment for Possible Sale

Date Available	Description	Brand	Qty
1/1/2014	Smoker		1
1/1/2014	Warming Cabinet Tall Old Style	Cres Core	12
1/1/2014	Warming Cabinet Tall	Cres Core	5
1/1/2014	Chaffers		20
1/1/2014	Chaffers Old Style		20
1/1/2014	Chaffer Round		3
1/1/2014	Refridgerator 2 Door Roll in	Beverage Air	1
1/1/2014	Refridgerator Reachin 2 Door	Beverage Air	1
1/1/2014	Range with 6 Burners		1
1/1/2014	Bar Cart Vikings Maple	Corsair	2
1/1/2014	3 Compartment Sink		1
1/1/2014	Food Processor Counter top	Hobart	1
1/1/2014	Dish Machine	Hobart	2
1/1/2014	Booster for Dish Machine		1
1/1/2014	Convection Oven Double Stack	Blodgett	1
1/1/2014	Convection Oven	Blodgett	1
1/1/2014	Combination Oven / Steamer	Alto Sham	1
1/1/2014	Fryers	Pitco	1
1/1/2014	Fryers Split	Frymaster	1
1/1/2014	Hood	Captive Air Systems	1
1/1/2014	Food Cutter 18"	Hobart	1
1/1/2014	Freezer Single Door	Continental	1
1/1/2014	2 Compartment Steamer with Kettle	Groen	1
1/1/2014	Base Cabinet for Steamer	Groen	1
1/1/2014	Hot Food Well 4-compartment table		1
1/1/2014	Prep Table	Beverage Air	1
1/1/2014	Tilt Skillet	South Bend	1
1/1/2014	Prep Table with Sink, Drawers, Disposal		2
1/1/2014	Plastic Round Tables 8'		45
1/1/2014	High Top Tables		20
1/1/2014	White Chairs - APPROX NUMBER		400
1/1/2014	8' Tables Banquet		30
1/1/2014	Mixer	Hobart	1
1/1/2014	Rotery oven double stack	Lincoln Impinger	1
1/1/2014	Popcorn Popper Double machine	Cretors	1

## Concessions Equipment for Possible Sale

Date Available	Description	Brand	Model #	Qty
1/1/2014	Condiment Cart	IRP		1
1/1/2014	Condiment Counters	Server		Multiple
1/1/2014	Fryers	Pitco		10
1/1/2014	Dump Station	Marshall		3
1/1/2014	Roller Grill	Connolly	8045	105
1/1/2014	Roller Grill Large	Connolly	8075	10
1/1/2014	Polar Beer Unit	Polar		31
1/1/2014	3 Compartment Sink	Universal		33
1/1/2014	Hand Sink	Advance Tabco	7-PS-70	3
1/1/2014	Griddle Counter top Electric	Star		3
1/1/2014	Rotery Oven (Pizza)	Marshall	PS200	8
1/1/2014	Rotery Oven Small	Lincoln		1
1/1/2014	Freezer Reachin 1 Door	Beverage Air/Continental		1
1/1/2014	Freezer Reachin 2 Door	Beverage Air/Continental		6
1/1/2014	Refridgerator Reachin 2 Door	Beverage Air/Continental		2
1/1/2014	Refridgerator Reachin 1 Door	Beverage Air/Continental		3
1/1/2014	Display Refridgerator Reachin 2 Door	Beverage Air		1
1/1/2014	Hood with Exhaust			4
1/1/2014	Drawer Warmer	Wells / Star		74
1/1/2014	Warming Cabnet Tall	FME / Crescor		37
1/1/2014	Steamer	Vulcan / Southbend	VSX5 / C24EA5	20
1/1/2014	Double Door Steamer	Vulcan		6
1/1/2014	Sneeze Gard Brass installed in counter			63
1/1/2014	Malt Freezer	Master Built		10
1/1/2014	Stanless Table 30x72			4
1/1/2014	Stanless Table 30x60			11
1/1/2014	Stanless Table 30x48			3
1/1/2014	Stanless Table 30x30			2
1/1/2014	Stanless Table 30x24			4
1/1/2014	Stanless Table 24x72			2
1/1/2014	Stanless Table 24x60			3
1/1/2014	Stanless Table 24x48			4
1/1/2014	Prep Table	Beverage Air		12
1/1/2014	Broiler Natural Gas			4
1/1/2014	Pizza Cabnet Warmer	Marshall		1
1/1/2014	Pass through sandwich warmer	Marshall		4
1/1/2014	Menu Boards with magnet strips			60+
1/1/2014	Shelving			Multiple

## Concessions Obsolete Now Equipment for Possible Sale

Table #	Date Available	Description	Brand	Model #	Asset Number
1	10/31/2013	Warmer Box Alto Sham	Alto Sham		100779
2	10/31/2013	Warmer Box Alto Sham	Alto Sham		100209
3	10/31/2013	Warmer Box Alto Sham	Alto Sham		100191
4	10/31/2013	Warmer Box Alto Sham	Alto Sham		100216
5	10/31/2013	Warmer Box Alto Sham	Alto Sham		100866
6	10/31/2013	Warmer Box Alto Sham	Alto Sham		100189
7	10/31/2013	Freezer Ice Cream (refridgerant)			100149
8	10/31/2013	Freezer Ice Cream (refridgerant)			100145
9	10/31/2013	Freezer Ice Cream (refridgerant)			104380
10	10/31/2013	Freezer Ice Cream (refridgerant)			100114
11	10/31/2013	Freezer Ice Cream (refridgerant)			no tag
12	10/31/2013	Keg Cooler (refridgerant)	Perlick		101299
13	10/31/2013	Warmer Box Small			101721
14	10/31/2013	Cooler Single Door Small (refridgerant)			no tag
15	10/31/2013	Merchandise Back Cabnet			no tag
16	10/31/2013	Merchandise Back Cabnet			no tag
17	10/31/2013	Proofer Bread Oven			101300
18	10/31/2013	Proofer Bread Oven			101319
19	10/31/2013	Ice Cream Machine (refridgerant)			101049
20	10/31/2013	Ice Cream Machine (refridgerant)			101050
21	10/31/2013	Ice Cream Machine (refridgerant)			no tag
22	10/31/2013	Merchandise Cart Front			no tag
23	10/31/2013	Ice Cream Machine (refridgerant)			101152
24	10/31/2013	Ice Cream Machine (refridgerant)			101151
25	10/31/2013	Ice Cream Machine (refridgerant)			no tag
26	10/31/2013	Ice Cream Machine (refridgerant)			101400
27	10/31/2013	Ice Cream Machine (refridgerant)			no tag
28	10/31/2013	Prep Table (refridgerant)			103444
29	10/31/2013	Gas Grill			101003
30	10/31/2013	Hot Well Cart			101104
31	10/31/2013	Warmer Pizza			101822
32	10/31/2013	Nacho Chip Warmer			no tag
33	10/31/2013	Blimpie Speed Rack Bread			no tag
34	10/31/2013	Pizza Speed Rack			no tag
35	10/31/2013	Ice Cream Cart (refridgerant)			101867
36	10/31/2013	Stanless Steel Table			no tag
37	10/31/2013	Stanless Steel Table			101559
38	10/31/2013	Hot Dog Vending Trays (4)			no tag
39	10/31/2013	Coffee Cambro's (17)			no tag
40	10/31/2013	Copy Machine			101280
41	10/31/2013	File Cabnets (6)			no tag
42	10/31/2013	Printer			103845
43	10/31/2013	Fax Machine			101876



- 44 10/31/2013 Scanner (2)
- 45 10/31/2013 Lap Top (not working)

no tag

101306

Below Not Labeled

10/31/2013 Floor Machine

100745 or 101305

# Warehouse Equipment for Possible Sale

INCLUDES MSFA EQUIPMENT

Date Available	Description	Brand	Qty	MSFA ASSET TAG
1/8/2014	ICE MACHINE MSFA OFFICE	SCOTSMAN	1	104616
1/1/2014	ICE MACHINE GOPHERS LR	SCOTSMAN	1	104045
1/1/2014	ICE MACHINE VISITING TEAM LR	SCOTSMAN	1	102045
1/10/2014	BEVERAGE AIR REFRIGERATOR		1	MAINT BREAK ROOM
1/1/2014	Ice Machine Picnic	Hoshizaki	1	
1/1/2014	Ice Machine Cubers Warehouse	Hoshizaki	6	

EXHIBIT J

**State Of Minnesota – Affirmative Action Data Page (For responses in excess of \$100,000 only)**

If your response to this solicitation is in excess of \$100,000, please complete the information requested below to determine whether you are subject to the Minnesota Human Rights Act (Minnesota Statutes 363.073) certification requirement, and to provide documentation of compliance if necessary. *It is your sole responsibility to provide this information and—if required—to apply for Human Rights certification prior to the due date and time of the bid or proposal and to obtain Human Rights certification prior to the execution of the contract.*

**How to determine which boxes to complete on this form:**

	Then you must complete these boxes...			
	BOX A	BOX B	BOX C	BOX D
On any single working day within the past 12 months, if your company...				
Employed more than 40 full-time employees in Minnesota	*			*
Did not employ more than 40 full-time employees in Minnesota, but did employ more than 40 full-time employees in the state where you have your primary place of business		*		*
Did not employ more than 40 full-time employees in Minnesota or in the state where you have your primary place of business.			*	*

**BOX A – For companies which have employed more than 40 full-time employees within Minnesota on any single working day during the previous 12 months**

Your response will be rejected unless your business:

has a current Certificate of Compliance issued by the Minnesota Department of Human Rights (MDHR)

—or—

has submitted an affirmative action plan to the MDHR, which the Department received prior to the date and time the responses are due.

Check one of the following statements if you have employed more than 40 full-time employees in Minnesota on any single working day during the previous 12 months:

- We have a current Certificate of Compliance issued by the MDHR. **Proceed to BOX D.** Include a copy of your certificate with your response.
- We do not have a current Certificate of Compliance. However, we submitted an Affirmative Action Plan to the MDHR for approval, which the Department received on \_\_\_\_\_ (date) at \_\_\_\_\_ (time). [If you do not know when the Department received your Plan, contact the Department.] We acknowledge that the plan must be approved by the MDHR before any contract or agreement can be executed. **Proceed to BOX D.**
- We do not have a Certificate of Compliance, nor has the MDHR received an Affirmative Action Plan from our company. *We acknowledge that our response will be rejected.* **Proceed to BOX D.** Call the Minnesota Department of Human Rights for assistance.

**Please note:** Certificates of Compliance must be issued by the Minnesota Department of Human Rights. Affirmative Action Plans approved by the Federal government, a county, or a municipality must still be reviewed and approved by the Minnesota Department of Human Rights before a certificate can be issued.

**BOX B** – For companies which *have not* had more than 40 full-time employees in Minnesota but *have* employed more than 40 full-time employees on any single working day during the previous 12 months in the state where they have their primary place of business

You may achieve compliance with the Minnesota Human Rights Act by certifying that you are in compliance with applicable Federal Affirmative Action requirements.

Check one of the following statements if you have not employed more than 40 full-time employees in Minnesota but you have employed more than 40 full-time employees on any single working day during the previous 12 months in the state where you have your primary place of business:

- We are not subject to Federal Affirmative Action requirements. Proceed to **BOX D**.
- We are subject to Federal Affirmative Action requirements, and we are in compliance with those requirements. Proceed to **BOX D**.

**BOX C** – For those companies not described in **BOX A** or **BOX B**

Check below. You are not subject to the Minnesota Human Rights Act certification requirement.

- We have not employed more than 40 full-time employees on any single working day in Minnesota or in the state of our primary place of business within the previous 12 months. Proceed to **BOX D**

**BOX D** – For all companies

By signing this statement, you certify that the information provided is accurate and that you are authorized to sign on behalf of the responder.

Name of Company: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_ Telephone number: \_\_\_\_\_

For further information regarding Minnesota Human Rights Act requirements, contact:

Minnesota Department of Human Rights, Compliance Services Section

Mail: 190 East 5<sup>th</sup> Street, Suite 700  
St. Paul, MN 55101

Website: [www.humanrights.state.mn.us](http://www.humanrights.state.mn.us)  
Email: [employerinfo@therightsplace.net](mailto:employerinfo@therightsplace.net)

Metro: (651) 296-5663  
Toll Free: 800-657-3704  
Fax: (651) 296-9042  
TTY: (651) 296-1283

Exhibit A

**PROFESSIONAL SERVICES AGREEMENT**

**DATE:** December X, 2013

**BETWEEN:** MINNESOTA SPORTS FACILITIES AUTHORITY, a public body, corporate and politic and political subdivision of the State of Minnesota

900 South Fifth Street  
Minneapolis, Minnesota 55414 (“Authority”)

**AND:** XXXXX (“Contractor”)

RECITALS

WHEREAS, the Minnesota Sports Facilities Authority (the “Authority”) was established pursuant to 2012 Minnesota Laws, Chapter 299 (the “Act”) to perform the functions described in the Act.

WHEREAS, the Authority is in need of consulting service relating to seat removal and sale in connection with the development, design, and construction of a new stadium and some or all of the related stadium infrastructure in downtown Minneapolis, Minnesota (“Project”), pursuant to Minnesota Laws 2012, Ch. 299 (the “Act”).

WHEREAS, the Project will be used as a venue for professional football and a broad range of other civic, community, athletic, educational, cultural and commercial activities.

WHEREAS, the Project is to be located on a site partially including the site of the current Hubert H. Humphrey Metrodome (the “Existing Stadium”) and also including additional adjacent land to be acquired, in Minneapolis, Minnesota.

WHEREAS, Contractor represents that Contractor possess the requisite expertise and experience to perform the services required of Contractor as further set forth herein, and that Contractor are duly qualified, lawfully authorized, and hold all applicable licenses and registrations to perform all services described in this Agreement to the satisfaction of the Authority.

WHEREAS, the Authority and Contractor now desire to enter into this Agreement.

NOW, THEREFORE, in consideration of the foregoing recitals, which are an integral part and hereby expressly incorporated by reference in this Agreement, the following terms and conditions, and such other and further consideration, receipt and sufficiency of which is hereby acknowledged, it is hereby agreed as follows.

1. **Defined Terms:** As used in this Agreement, the following terms have the following meanings:

“Act” means 2012 Minnesota Laws, Ch. 299.

“Agreement” means the professional services agreement by and between the Authority and Contractor dated August 6, 2013.

“Applicable Laws” means all applicable federal, state, and local laws, ordinances, rules, and regulations that apply to any and all services provided by the Contractor pursuant to this Agreement.

“Application for Payment” means the submittal of a request for payment on the Authority’s form and in conformity with the guidelines for receiving payment under this Agreement.

“Authority” means the Minnesota Sports Facilities Authority established pursuant to 2012 Minnesota Laws, Chapter 299 (the “Act”).

“Contractor” means XXXXXXXXXXXX.

“Existing Stadium” means the Hubert H. Humphrey Metrodome located at 900 South Fifth Street, Minneapolis, Minnesota.

“Project” means development, design, and construction of a new Stadium and some or all of the related Stadium Infrastructure in downtown Minneapolis, Minnesota pursuant to the Act.

“Required Services” means all of the obligations undertaken by Contractor in this Agreement and its exhibits, including, but not limited to the services identified in **Section 2**, Scope of Service and **Section 4**, Contractor’s Duties.

“Standard of Care” means the standard of professional care, skill, diligence and quality that prevails among similarly situated members of the same profession currently practicing under similar circumstances and in accordance with **Exhibit C** on facilities of similar scope, function, size, quality, complexity and detail as the Project in comparable urban areas throughout the United States, and further including performance in accordance with all Applicable Law and the NFL Rules and Regulations.

“” means Minnesota Vikings Football, LLC, a Delaware limited liability company authorized and doing business in the State of Minnesota.

2. **Scope of Services:** Contractor shall timely perform the Required Services for the Authority pursuant to the Standard of Care and to the reasonable satisfaction of the Authority. Contractor shall only allow competent, trained employees to perform the Required Services, and Contractor shall adequately supervise its employees to perform the Required Services on its behalf. All such employees shall be properly

licensed and/or certified, if required by Applicable Laws, for the work they are to perform. The Required Services shall include, but not be limited to, the Required Services set forth in **Exhibit C** (the "Required Services").

3. **Term of the Agreement:**

- 3.1 Effective date: December X, 2013 ("Effective Date"). The Contractor must not begin work under this Agreement until this Agreement is fully executed or the Contractor has been notified by the Authority to begin the work.
- 3.2 Expiration date: January 17, 2014, or until all Contractor's obligations have been satisfactorily fulfilled, whichever occurs first.
- 3.3 The following sections survive the expiration or termination of this Agreement: 10 Insurance; 12 Audits; 13 Intellectual Property and Government Data Practices; 15 Publicity and Endorsement; 17 Contractor's Records and Data Safeguarding; 18 Governing Law and Dispute Resolution.

4. **Contractor's Duties:**

- 4.1 The Contractor, who is not an employee of the Authority, or Indemnitees, will perform all Required Services in a timely manner in full accordance with the Contractor's Standard of Care.
- 4.2 Consistent and in full compliance with its Standard of Care, the Contractor shall use its expertise to perform the Required Services in an expeditious and economical manner and in furtherance of the interests of the Authority.
- 4.3 Contractor warrants that it now has all personnel required to perform the Required Services. Contractor's principal-in-charge for this Agreement shall be \_\_\_\_\_, and shall materially participate in the performance of the Required Services.

5. **Time:**

- 5.1 The Contractor shall adhere to, and timely perform the Required Services in accordance with, the Schedule set forth in **Exhibit D** ("Schedule"), as may be modified in writing from time to time by the Authority and Contractor. In the performance of this Agreement, time is of the essence.

6. **Consideration and Payment:**

- 6.1 The Authority will pay for all services performed by the Contractor under this Agreement in accordance with the fee schedule set out in **Exhibit E**.
- 6.2 Prior to being entitled to receive payments, the Contractor shall submit to the Authority or its designee itemized Applications for Payment in a format to be

approved by the Authority in its reasonable discretion, supported by such data as the Authority may deem reasonably necessary to substantiate the Contractor's right to payment. The Contractor shall submit an Application for Payment only during the last five (5) business days of any month. Applications for Payment submitted at any other time during the month will be deemed to have been submitted on the last day of that month. The Authority or its designee shall approve or reject all or part of Contractor's Application for Payment on or before the fifteenth (15<sup>th</sup>) day of the following month.

6.3 Such amounts as the Authority may approve, consistent with the terms hereof, shall be payable to Contractor not later than the last business day of the month following the month in which the Application for Payment is received by the Authority.

6.4 Contractor shall maintain an accounting system which accounts for costs in accordance with generally accepted accounting principles.

7. **Conditions of Payment:**

7.1 All services provided by the Contractor under this Agreement must be performed to the Authority's satisfaction, as determined at the reasonable discretion of the Authority and in accordance with all Applicable Laws. The Contractor will not receive payment for work found by the Authority to be unsatisfactory or performed in violation of Applicable Laws.

8. **Assignment, Amendments, Waiver, and Contract Complete:**

8.1 The Contractor may neither assign nor transfer any rights or obligations under this Agreement without the prior consent of the Authority and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office. Any attempted assignment without said consent shall be void and of no effect. The Authority may assign or otherwise transfer or dispose of all or a portion of this Agreement in its sole discretion and without the consent of the Contractor. The Contractor shall execute all consents reasonably required to facilitate such assignment or other transfer.

8.2 Any amendment to this Agreement must be in writing and will not be effective until it has been executed and delivered by each party to this Agreement.

8.3 If either party fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it. No waiver shall be effective against one party unless in writing specifically expressing such waiver signed by a person duly authorized by that party in advance to sign such waiver.

8.4 This Agreement contains all negotiations and agreements between the Authority and the Contractor. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.



9. **Indemnification:**

- 9.1 Contractor shall defend, indemnify, save, and hold harmless the Authority, the , and their officials, board members, directors, officers, shareholders, members, owners, agents, affiliates, lenders, assigns, heirs, estates, attorneys, employees of any of them, and others acting on behalf of the Authority ("Indemnitees") from and against any claims, damages, liabilities, losses, causes of action, judgments, costs and expenses (specifically including attorneys' fees and costs, court fees and costs, and arbitration fees and costs incurred to defend the Authority) arising from or alleged to have arisen from the performance by, negligent or wrongful acts, errors or omissions of the Contractor or the Contractor's agents, employees, subcontractors or delegates, or the Contractor's breach of this Agreement, and the Contractor's liability shall not be limited by the amount or limits of insurance Contractor procures to insure its obligations to the Authority and Indemnitees under this section.
- 9.2 Contractor acknowledges and agrees that it has an independent obligation under this Agreement to procure and maintain such insurance as will insure the Contractor's obligations in this Agreement including **Section 9.1**, and further agrees that such insurance is commercially available.
- 9.4 Contractor acknowledges and agrees that it has an independent obligation under this Agreement to procure and maintain such insurance as will insure the Contractor's obligations in this Agreement including **Section 9.1**, and further agrees that such insurance is commercially available.

10. **Insurance:**

- 10.1 Without limiting any liabilities or any other obligations, Contractor, at its own expense, shall provide and maintain for all Services performed pursuant to this Agreement or for the Authority and Indemnitees the minimum insurance coverage of the types and amounts listed below.

10.1.1 Commercial General Liability (CGL)

- .1 Contractor shall maintain CGL with a limit of not less than one-million and 00/100 dollars (\$1,000,000) each occurrence and two-million and 00/100 dollars (\$2,000,000) aggregate. The Authority and the Indemnitees shall be included as an additional insured under the CGL for all matters arising out of Contractor's services provided under this Agreement.
- .2 CGL insurance shall be written on Insurance Services Office, Inc. (ISO) occurrence form CG 00 01 12 04 (or a substitute form providing equivalent coverage). The Authority and Indemnitees

shall be included as an insured under the CGL. The additional insured endorsement shall include both “on-going operations” and liability arising from “your work/completed operations” (the equivalent of ISO additional insured endorsement ISO CG 20 10 10 01 and ISO CG 20 37 10 01 (both are required) or a substitute providing equivalent coverage. Such insurance shall include, but not be limited to, coverages for bodily injury, property damage, personal and advertising injury, contractual liability (applying to this Agreement), independent contracts, and products-completed operations liability.

- .3 This insurance shall apply as primary insurance with respect to any other insurance or self-insurance programs afforded to the Authority and Indemnites. There shall be no endorsement or modification of the commercial general liability to make it excess over other available insurance; alternatively, if the commercial general liability states it is excess or pro rata, the policy shall be endorsed to be primary with respect to the additional insureds.
- .4 There shall be no endorsement or modification of the commercial general liability limiting the scope of coverage for liability assumed under this Agreement.

#### 10.1.2 Commercial or Business Automobile Liability

- .1 Contractor shall maintain business/commercial automobile liability and, if necessary, commercial umbrella liability insurance with a limit of not less than one-million and 00/100 dollars (\$1,000,000) each accident. Such insurance shall cover liability arising out of any auto (including owned, hired, and non-owned vehicles).
- .2 Coverage as required by this section shall be written on a standard ISO business auto, garage, truckers, or motor carrier policy form. Insurance coverage as required by this section shall be written on ISO form CA 00 01, CA 00 05, CA 00 12, CA 00 20, or a substitute form providing equivalent liability coverage. Contractor shall effect additional insured status for the Authority and Indemnites under coverage required by this section using ISO endorsement CA 20 48 or an equivalent form. Contractor waives all rights against the Authority and Indemnites, their agents, directors, officers, members, employees, owners, and employees for recovery of damages to the extent such damages are covered by the business automobile liability or commercial excess liability insurance obtained by Contractor pursuant to this Agreement.

### 10.1.3 Workers' Compensation and Employer's Liability

- .1 Contractor shall maintain workers' compensation and employer's liability insurance.
- .2 The workers compensation coverage shall be in an amount no less than the applicable state's statutory requirements.
- .3 The commercial umbrella/or employer's liability limits shall not be less than one-million and 00/100 dollars (\$1,000,000) each accident for bodily injury by accident or one-million and 00/100 dollars (\$1,000,000) each employee for bodily injury by disease.
- .4 Except as otherwise provided herein, Contractor waives all rights against the Authority, and their employees, officers, directors and agents for recovery of damages to the extent these damages are covered by the workers' compensation and employer's liability or commercial umbrella liability insurance obtained by Contractor pursuant to this section. Contractor shall obtain an endorsement equivalent to WC 00 03 13 to affect this waiver.
- .5 The Contractor certifies that it is in compliance with Minn. Stat. § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. The Contractor's employees and agents will not be considered employees of the Authority. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the Authority's 's obligation or responsibility.

### 10.1.4 Umbrella or Excess Liability.

- .1 Umbrella or Excess Liability Insurance in the amount of at least \$1,000,000 Each Occurrence and, \$1,000,000 in Aggregate providing coverage excess of CGL, Employers Liability and Auto as required above. Coverage shall be at least as broad as the underlying coverage, including but not limited to completed operations and contractual liability.
- .2 The Authority and the Indemnitees shall be included as an additional insured under the CGL a for all matters arising out of Contractor's services provided under this Agreement.

### 10.1.5 (not used)

10.1.6 Insurers; Policies. All policies of insurance required hereunder shall be issued by financially responsible insurers, and all such insurers must be acceptable to the Authority and . Such acceptance by the Authority and shall not be unreasonably withheld or delayed. An insurer with a current A.M. Best Company rating of at least A:X shall be conclusively deemed to be acceptable. In all other instances, the Authority and shall have 15 business days from the date of receipt of Contractor's evidence of insurance to advise Contractor in writing of any insurer that is not acceptable to the Authority . If the Authority and do not respond in writing within such 15 day period, Contractor's insurer(s) shall be deemed to be acceptable to the Authority and .

## 10.2 Evidence of Insurance

10.2.1 Contractor shall, prior to commencement of any services related to this Agreement, furnish the Authority and with Certificate(s) of Insurance executed by a duly authorized representative of respective insurer(s) showing compliance with the requirements set forth above. Such Certificate(s) of Insurance shall be presented not later than one week prior to the Effective Date of this Agreement. Contractor shall also provide copies of its insurance policies as requested by the Authority .

10.2.2 All Certificates of Insurance shall provide for thirty (30) days written notice to Authority and prior to cancellation or material change of any insurance referred to therein.

10.2.3 The Description of Operations Section of Certificate of Insurance shall reference the individuals from the Authority who will be in charge of administration of the Agreement.

## 11. **Independent Contractors:**

11.1 All of Contractor's employees and agents, furnishing services under this Agreement shall be deemed employees solely of Contractor , and shall not be deemed for any purposes whatsoever employees or agents of, acting for or on behalf of the Authority, or Indemnitees. Contractor shall perform all services as an independent contractor and shall assume all its liabilities as such. No acts performed or representations, whether oral or written, made by Contractor with respect to third parties shall be binding on the Authority, or Indemnitees, except those acts or representations that are explicitly authorized in a writing executed in advance. Except as explicitly authorized in a writing executed in advance, Contractor will make all purchases in its own name and shall not attempt in any way to bind the Authority, or Indemnitees in its contractual agreements, whether written or oral. The relationship between Contractor and the Authority, and Indemnitees is that of independent contracting entities. Neither shall be construed to be the employee of the other.

- 11.2 Contractor and its agents and employees shall at all times be independent contractors and shall not, under any circumstances, be considered or hold themselves out to be agents or employees of the Authority, or Indemnitees. Contractor further agrees that no tax assessment of Contractor or of its agents or employees shall become an obligation of the Authority, or Indemnitees by reason of this Agreement.
- 11.3 Contractor shall be fully responsible for the acts of its employees and agents and shall take all reasonable precautions to prevent injury or loss and shall be responsible for all damage caused by Contractor or its employees or agents.
- 11.4 Contractor shall strictly observe and comply with all Applicable Laws concerning hours of work, age, compensation, working conditions, payroll taxes and other conditions of employment. Contractor shall pay wages at a rate not less than the prevailing wage rate as determined under the Minnesota Prevailing Wage Law, Minnesota Statutes, Section 177.42.

12. **Audits and Record-Keeping:**

- 12.1 Subject to the confidentiality requirements of **Section 17** hereof, Contractor agrees that the Authority and , or any of their duly authorized representatives, at any time during the term of the Agreement, shall have access to, and the right to audit and examine, with reasonable notice, any pertinent books, documents, papers, and records of Contractor related to Contractor's charges and performance under this Agreement. The Contractor agrees to make such books, documents, papers and records available to the Authority during normal business hours upon request. Contractor agrees to refund to the Authority any overpayment disclosed by such audit within thirty (30) days of notice by the Authority if such audit finding is not in dispute, and, in the event any such audit shall disclose an overpayment by the Authority of greater than 10% of the amount properly owed, the Contractor shall pay the cost of such audit if such audit finding is not in dispute. If Contractor disputes the findings of such audit, it may make a claim pursuant to the requirements of **Section 18.2** hereof.
- 12.2 Subject to the confidentiality requirements of **Section 17** hereof, the Contractor's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the Authority as appropriate, for a minimum of four (4) years from the end of the Agreement. The Contractor agrees to make such books, records, documents, procedures and practices available to the Authority during normal business hours upon request, provided that any such access shall be provided at the expense of the Authority.

13. **Equal Opportunity:**

- 13.1 The Contractor shall comply with all Applicable Laws and any special requirements regarding equal employment opportunity, including but not limited to the completing the Minnesota Affirmative Action Data Page referenced in the Request for Qualifications/Proposals (RFQ/RFP).

13.2 If the Contractor has had more than forty (40) full-time employees within the State of Minnesota on a single working day during the previous twelve (12) months, the Contractor must comply with the following Affirmative Action requirements for disabled workers:

- .1 The Contractor must not discriminate against any employee or applicant for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. The Contractor agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified disabled persons without discrimination based upon their physical or mental disability in all employment practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.
- .2 The Contractor will post in conspicuous places, available to employees and applicants for employment, notices in a form to be prescribed by the commissioner of the Minnesota Department of Human Rights. Such notices must state the Contractor's obligation under the law to take affirmative action to employ and advance in employment qualified disabled employees and applicants for employment, and the rights of applicants and employees.

14. **Publicity and Endorsement:**

14.1 Publicity. Any publicity regarding the subject matter of this Agreement must identify the Authority and as the sponsoring agency and must not be released without prior written approval from the Authority, and Contractor. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Contractor individually or jointly with others, with respect to the program, publications, or services provided resulting from this Agreement.

14.2 Endorsement. The Contractor must not claim that the Authority or endorses its products or services.

15. **Compliance With Laws:**

15.1 Contractor shall comply with all Applicable Laws of any federal, state, county, or municipal government, bureau, or department relative to all of its activities and shall obtain and maintain all necessary licenses, registrations, certifications, and permits at its sole cost and expense. The Authority and Indemnitees shall have no responsibility for fines, penalties or sanctions incurred due to acts or omissions of Contractor, its employees, or agents under this section.

16. **Contractor's Records and Data Safeguarding :**

- 16.1 The Authority and shall be permitted access to all of the Contractor's records, books, vouchers, correspondence, instructions, drawings, receipts, memoranda and similar materials relating to this Agreement. Contractor shall preserve all such material for a period of two years after final payment under this Agreement.
- 16.2 Contractor (including its respective officers, trustees, employees, agents, and assigns) shall keep confidential any and all information which is marked "Confidential" and obtained from the Authority, or an Indemnitee concerning the assets, properties, business, services, clients, trade secrets, organizational structure, philosophy, objectives, financial plans and results, and other information relating to the other party (the "Confidential Information") and shall not use such information (including without limitation this Agreement) for any purpose other than the purposes contemplated under this Agreement. However, any such information may be disclosed to employees and agents of Contractor to the extent that such persons, in Contractor's considered judgment, need access to such information to enable Contractor to perform its obligations under this Agreement. This covenant shall survive the termination of this Agreement. To the extent Contractor believes any such confidential information must be disclosed to insurance carriers in the furtherance of performing its obligations under this Agreement, Contractor shall provide the party designating the information as "Confidential" prior written notice and must further receive prior written consent from the designating party prior to any such disclosure.
- 16.3 Contractor shall take all steps necessary to safeguard any data, files, reports, or other information from loss, destruction, erasure, or release to outside parties, including but not limited to any and all Confidential Information. All costs, expenses, or damages resulting from the loss of such data shall be borne by the Contractor when such loss or damage occurred through the negligence of the Contractor. Any personally identifiable information including personal contact information may not be used for any purpose other than servicing this Agreement. The Contractor may not make any disclosures of it to anyone other than the Authority without providing notice to the Authority and complying with Applicable Law.
- 16.4 Notwithstanding anything to the contrary in this **Section 17** or elsewhere in this Agreement, unless consented to by the , nothing in this Agreement shall be deemed to authorize the Contractor to provide the Authority or other persons or entities access to, and Contractor shall not disclose, confidential or proprietary data or information provided to the Contractor by the or its affiliates. Contractor shall be required to execute a separate agreement with the concerning the safeguarding of data or other information provided to the Consultant by the or its affiliates.

17. **Governing Law and Dispute Resolution:**

- 17.1 Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Notwithstanding anything in this Agreement to the contrary, the Authority does not waive any statutory limited immunity from municipal tort liability available to it under Minnesota Statutes, Chapter 466, or otherwise. Such statutory limited immunity shall apply whether an action, claim, demand or lawsuit is initiated by Contractor or any third party.
- 17.2 The Authority and Contractor agree that if a dispute of any nature arises out of this Agreement, they will first try to settle the dispute by mediation administered by the American Arbitration Association (“AAA”) under its Commercial Mediation Rules. If the dispute is not resolved by mediation, the dispute shall be litigated in the Minnesota Courts located in Hennepin County, Minnesota.

18. **Termination:**

- 18.1 Termination by the Authority. Either party may terminate this Agreement at any time, with or without cause, upon thirty (30) days’ written notice to the other party. Upon termination, the Contractor will be entitled to payment, determined on a pro rata basis, for services timely and satisfactorily performed as Contractor’s sole and exclusive remedy. In the event any party terminates for cause, and such termination is later determined to have been unjustified, then such termination shall be deemed to have been for convenience and such party’s remedies shall be limited to the sole and exclusive remedy specified in this section. In no event shall any party be liable for lost anticipated profits or consequential damages.
- 18.2 Termination for Insufficient Funding. The Authority may immediately terminate this Agreement if it does not obtain funding; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Notice of termination must be in writing pursuant to **Section 19.1**. The Authority is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Contractor will be entitled to payment, determined on a pro rata basis, for services timely and satisfactorily performed. The Authority will not be assessed any penalty if the Agreement is terminated for lack of funding.

19. **Notice:**

- 19.1 All notices, demands, consents or approvals required or permitted under this Agreement shall be in writing and shall be deemed effective (a) when personally delivered, (b) when sent by facsimile with receipt acknowledged, (c) one business day after being deposited with any nationally recognized overnight courier which routinely issues receipts, addressed to the party at the address stated below, or (d) three business days after being placed in the United States mails by certified mail, return receipt requested, postage prepaid, addressed to the party at the address stated below:



Authority at: Minnesota Sports Facilities Authority  
900 South Fifth Street  
Minneapolis, Minnesota 55415  
Attention: Ted Mondale, CEO/Executive Director  
Facsimile No. (612) 332- 8334

With copies to: Dorsey & Whitney, LLP  
Suite 1500  
50 South Sixth Street  
Minneapolis, MN 55402-1498  
Attention: Jay L. Lindgren  
Facsimile No. 612-340-2868

Contractor at: XXXXXX

or at such other place or places as either party may hereafter designate in writing.

20. **Independence of the Contractor and Authority:**

- 20.1 Contractor represents and warrants that no trustee, officer, employee, student or agent of the Authority has been or will be employed, retained or paid a fee, or otherwise receive or will receive any personal compensation or consideration of any kind by or from Contractor's directors, officers, employees, or agents in connection with obtaining, arranging, negotiating, or performing this Agreement.
- 20.2 The Authority may provide Contractor with a statement of rules and regulations to be followed by Contractor and its employees and agents in the Project. Such rules and regulations may be amended from time to time by the Authority.
- 20.3 No person or persons other than those employed by Contractor shall have any financial or personal interest in Contractor's performance hereunder.
- 20.4 No person acting for or employed by the Authority is now or will hereafter be directly or indirectly involved on behalf of Contractor in this Agreement, or in the service and work to which it relates, or in any portion of the profits thereof in any manner.

21. **Miscellaneous:**

- 21.1 The persons executing this Agreement on behalf of each party hereto warrant and represent that they have full power and authority to do so.
- 21.2 Section headings herein are inserted only for convenience of reference, and shall in no way define, limit, or prescribe the scope or extent of any provisions of this

Agreement.

- 21.3 In the event of any conflict between this Agreement and anything contained in the Exhibits hereto, the provisions of this Agreement shall govern.
- 21.5 If any term or provisions of this Agreement shall be held to be invalid or unenforceable, the remaining terms and provisions of this Agreement shall be valid and enforceable to the fullest extent permitted by law.
- 21.6 The failure of either party to enforce at any time or for any period of time any of the provisions of this Agreement shall not be construed as a waiver of such provisions or of the right of the party thereafter to enforce each and every such provision.
- 21.8 The rights and remedies provided for in this Agreement are in addition to any other rights and remedies provided by law.
- 21.9 In the execution of the Agreement, the Contractor agrees, consistent with the policies of the Authority, not to discriminate on the grounds of race, color, sex, national origin or citizenship status, age, disability, or veteran status and to provide reasonable accommodations to qualified individuals with disabilities upon request.
- 21.10 This is a non-exclusive Agreement. The Authority may contract with more than one contractor for similar services provided during the term of this Agreement. Contractor acknowledges that entry into an Agreement to provide services to the Authority does not obligate the Authority to purchase products or services from Contractor any minimum number of occasions, or at all, during the Agreement term.
- 21.11 Contractor is free to contract for similar services with other parties while this Agreement is in force; provided, however that Contractor shall not contract with other parties whose interests would be in conflict with the Authority without the Authority's and 's prior written consent after full disclosure of the proposed contract by Contractor. Contractor represents that it has no conflicts of interest with respect to this Agreement.
- 21.12 Contractor shall insure that its employees and agents do not disturb the personal property of any tenant or any of the equipment or supplies belonging to or leased by the Project, Authority . Contractor will establish procedures for security for its employees and agents.

**[THE REST OF THIS PAGE IS INTENTIONALLY BLANK.]**

**IN WITNESS WHEREOF**, Authority and Contractor have executed this Agreement as of the date at the beginning of this Agreement.

**CONTRACTOR:**

**XXXXXXXX**

By: \_\_\_\_\_

Its: \_\_\_\_\_

**MINNESOTA SPORTS FACILITIES AUTHORITY**

By: \_\_\_\_\_

Name: Michele Kelm-Helgen

Title: Chair

By: \_\_\_\_\_

Name: Ted Mondale

Title: CEO/Executive Director

**EXHIBIT AX**

**Not Used**

**EXHIBIT BX**

**Not Used**

**EXHIBIT C**

**REQUIRED SERVICES**

**EXHIBIT D**

**EXHIBIT E**

**FEE**



**BID FORM**

Item to Bid: **HHH Metrodome – Sale of Used Equipment**

Owner: **Minnesota Sports Facilities Authority  
900 South 5th Street  
Minneapolis, MN 55415**

Date of Issue: December 19, 2013

Due Date: **December 26, 2013, 4:00 p.m.**

1. Item to Bid (mark X for item to be bid; use one bid form for each item bid):

- a) Used Daktronics ProAd Video Board (      )
- b) Used Concessions Equipment (      )
- c) Used Basketball Bleacher System (      )

Attached hereto is (Certified Check) (Cashier's Check) in the amount of \_\_\_\_\_ dollars (\$ \_\_\_\_\_).

Undersigned has examined Bidding and Contract Information, we agree, if this bid is accepted, to pickup and transport the used equipment and be responsible for those costs. We understand that the equipment is used and the Authority makes no representations or warranties regarding its condition, durability, safety or fitness for any purpose. We will defend and indemnify the Authority against any claims made against the Authority arising from or related to the use of the equipment.

Owner reserves right to reject bids and to waive irregularities therein. It is agreed this bid may not be withdrawn for a period of thirty (30) days after day of bid opening.

Bidder Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone No. \_\_\_\_\_

Submitted By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_