



## MINNESOTA SPORTS FACILITIES AUTHORITY MEETING AGENDA

Thursday, April 25, 2024, 8:00 A.M.

U.S. Bank Stadium – Mystic Lake’s Club Purple  
401 Chicago Avenue, Minneapolis, MN 55415

1. CALL TO ORDER
2. APPROVAL OF PRIOR MEETING MINUTES – March 21, 2024
3. REPORT – JE Dunn and The Tegra Group
  - a. Update on the Secured Perimeter Project – Phase 1
4. RBUSINESS
  - a. **Action Items**
    - i. **Approve Sixth Amendment to the Distributed Antenna System (DAS) License Agreement with Verizon Wireless**
    - ii. **Nomination of Executive Director**
  - b. Reports
    - i. U.S. Bank Stadium Updates
      - a. ASM Global
      - b. Aramark
    - ii. Minnesota Vikings Update
    - iii. Legislative Update
5. PUBLIC COMMENTS
6. DISCUSSION
7. ANNOUNCEMENT OF NEXT MEETING – May 16, 2024  
Location: U.S. Bank Stadium – Little Six Club Gold
8. ADJOURNMENT

**\*Items in bold require action**



**MINNESOTA SPORTS FACILITIES AUTHORITY**  
**Meeting Minutes – March 21, 2024, 8:00 A.M.**  
**U.S. Bank Stadium**  
**401 Chicago Avenue, Minneapolis, MN 55415**

**1. CALL TO ORDER**

Chair Vekich called the meeting of the Minnesota Sports Facilities Authority (“MSFA” or “Authority”) to order at 8:06 A.M.

**2. ROLL CALL**

Commissioners present: Chair Michael Vekich, Bill McCarthy, Angela Burns Finney, and Tony Sertich. Commissioner Sharon Sayles Belton participated remotely.

**3. APPROVAL OF MEETING MINUTES – January 25, 2024**

Chair Vekich asked for a motion to approve the minutes of the January 25, 2024, meeting. Commissioner Sayles Belton moved, and Commissioner Burns Finney seconded the motion. The minutes of the January 25, 2024, board meeting were unanimously approved and adopted as presented. *See, Exhibit A.*

**4. REPORT – JE Dunn and The Tegra Group**

**i. Update on the Secured Perimeter Project – Phase I**

Chair Vekich asked Mr. Alan L’esperance, JE Dunn, to discuss the Secured Perimeter Project – Phase I. Mr. L’esperance gave an update on the project and said three wedge barriers will be installed next Saturday and then a total of nine wedge barriers will have been installed on-site. He said installation of the integrated crash barrier along 4<sup>th</sup> Street is in progress, and they are currently working on the large gates at the Pentair entrance. Mr. L’esperance presented construction photos to the board and discussed the progress of the project. He said a stainless-steel sleeve and cap be will installed on each bollard, the crash

barrier was installed on 6<sup>th</sup> Street, and they repaired the sidewalk along 6<sup>th</sup> Street. He said they plan to complete the work along 4<sup>th</sup> Street in April 2024. He said the project is on time and on-budget.

**5. BUSINESS**

**a. Action Items**

**i. Approve Second Amendment to Food and Beverage, Catering, and Concession Agreement**

Chair Vekich asked Ms. Mary Fox-Stroman, Interim Executive Director, to discuss the Second Amendment to the Food and Beverage, Catering and Concession Agreement with Aramark Sports and Entertainment Services, LLC (Aramark). Ms. Fox-Stroman said the original agreement dated January 30, 2015, was for the provision of premium food and beverage operations, catering services, and concession services at U.S. Bank Stadium. She said the agreement was amended on October 12, 2018, to clarify procurement provisions, the capital investment allowance, timing for presentation of the annual capital budget, and the termination payments. She said the Second Amendment clarifies Aramark’s liability for any information security incident and limits their liability to the greater of their insurance proceeds or \$5 million, and it adds a new subsection for damages for business interruption and loss of commissions due to failure of the new Point of Sale System. *See, Exhibit B.*

Commissioner Burns Finney moved, and Commissioner McCarthy seconded the motion to approve the following recommended motion, which was unanimously adopted:

*The Minnesota Sports Facilities Authority authorizes the Chair and Interim Executive Director to finalize negotiations and execute the Second Amendment to the Food and Beverage, Catering, and Concession Agreement with Aramark Sports and Entertainment Services, LLC.*

**ii. Approve One-Year Extension to the Professional Services Agreements for Insurance Brokerage Services**

Chair Vekich asked Ms. Fox-Stroman to discuss the Insurance Brokerage Services agreements. Ms. Fox-Stroman said in February 2021 the Authority published a Request for Proposals for insurance brokerage services for the property and casualty insurance program. She said the Authority executed a professional services agreement with CBIZ for casualty insurance brokerage services and a separate professional services agreement with Willis Towers Watson Midwest for property insurance brokerage services, and these agreements will expire on March 31, 2024.

Ms. Fox-Stroman said staff is requesting a one-year extension to both the CBIZ agreement for a fee of \$37,927 for casualty insurance brokerage services and a one-year extension to the Willis Towers Watson Midwest agreement for a fee of \$61,267 for property insurance brokerage services. See, Exhibit C.

Commissioner McCarthy moved, and Commissioner Sertich seconded the motion to approve the following recommended motion, which was unanimously adopted:

*The Minnesota Sports Facilities Authority authorizes the Chair and Interim Executive Director to finalize negotiations and execute an extension to the CBIZ agreement for a fee of \$37,927 for casualty insurance brokerage services and an extension to the Willis Towers Watson Midwest agreement for a fee of \$61,267 for property insurance brokerage services.*

## **b. Report Items**

- i. MSFA Q1 – 2023-2024 Budget Report – September 30, 2023  
MSFA Q2 – 2023-2024 Budget Report – December 31, 2023**

Ms. Fox-Stroman presented and discussed the Authority's Q1 2023-2024 Budget Report as of September 30, 2023, and Q2 2023-2024 Budget Report as of December 31, 2023. See, Exhibit D.

- ii. U.S. Bank Stadium Updates**

- a. ASM Global Update**

Chair Vekich asked Mr. John Drum, General Manager of U.S. Bank Stadium, to comment on events. Mr. Drum said he wanted to acknowledge the great efforts of the JE Dunn team as the stadium had many events in February 2024 and the JE Dunn team worked around the stadium's event schedule, and he wanted to thank them for their cooperation.

Mr. Drum said the stadium had four busy weekends in February with a variety of events including the Home and Remodeling Show, Twin Cities RV Super Show, Monster Jam Shows, and the new event, Upper Deck Golf, and he said they look forward to future events with these shows.

Mr. Drum then discussed future events and the busy 2024 event schedule, and he said the Chris Stapleton concert is April 6<sup>th</sup>, 2024 Vikings Draft Party is April 25<sup>th</sup>, Kenny Chesney concert is May 4<sup>th</sup>,

Morgan Wallen concerts are June 20<sup>th</sup> and 21<sup>st</sup>, Metallica Concerts are August 16<sup>th</sup> and 18<sup>th</sup>, and the Zach Bryan concert is August 24<sup>th</sup>.

Commissioner Sayles Belton asked if the stadium calendar was full or if there are any openings for additional events? Mr. Drum responded that the 2024 spring/summer stadium event calendar is full, however, after the NFL publishes the 2024 football schedule for the Minnesota Vikings games then we can confirm additional pending events and add more events to the stadium calendar.

#### **b. Aramark Update**

Chair Vekich asked Ms. Jen Freeman, General Manager Aramark, to comment. Ms. Freeman said the food and beverage sales at the Monster Jam events were better than expected. She said they are planning for the Mortenson 70<sup>th</sup> Anniversary event which will have a large reception, a 3,200 plated dinner on the field, and multiple food activations throughout the stadium. She plans to utilize four kitchens on the stadium floor for this event and they are flying in executive chefs from other locations for this special event.

Ms. Freeman said her team is working with the Minnesota Vikings on the food and beverage options for the NFL Draft Party. She said for the past several weeks they have been working on menu presentations and reviewing menu selections for the Vikings games and now they are testing various food items. She concluded her remarks and said they have four employment openings, and they are actively searching for new hires for culinary positions.

#### **c. Minnesota Vikings Update**

Chair Vekich asked Mr. Lester Bagley, Minnesota Vikings, to comment. Mr. Bagley thanked Mr. Drum and Ms. Freeman for their planning efforts for the upcoming 2024 football season. He mentioned that the Minnesota Vikings are rebuilding their defense team, they are getting ready for the 2024 NFL Draft that will be held on April 25-27, 2024, and they are busy preparing for the 2024 Draft Party that will be held on April 25, 2024, at the stadium. Mr. Bagley said the schedule for the 2024 football season will be released a few days after the 2024 NFL Draft in early May 2024 and the regular season will start the first week of September 2024.

### **iii. Legislative Update**

Chair Vekich asked Mr. Amos Briggs to join Mr. Bagley at the table and asked both to comment on the current activities at the Minnesota legislature. Mr. Briggs said the legislative session started on February 12, 2024, and that we are now at “half-time”, and there is a flurry of activity at the legislature. He said according to the state constitution the legislature must finish by May 20, 2024. Mr. Briggs said his team has reached out to several legislative leaders and discussed the various community events that are hosted at the stadium, and they stressed that the stadium is a great community asset. He mentioned that their focus with legislators has been discussing the short-term funding needed for the stadium’s Secured Perimeter Project – Phase II. He said they are pursuing state funding for Phase II and they are discussing including this in the bonding bill. Mr. Briggs said the bonding bills require a super majority and usually these bills are finalized at the end of the legislative session.

Commissioner Sayles Belton asked what is the competition for the bonding bill? Mr. Briggs replied the competition is robust for the bonding bill due to funding needed for local projects, state agency projects, and infrastructure projects. Mr. Briggs also said fifty percent of the infrastructure projects address deferred maintenance and this adds to the competition.

Mr. Bagley said the Vikings have focused their efforts at the Capitol on the big picture, protecting this state-owned asset, U.S. Bank Stadium, and the need for additional capital funding for future large repair and replacement projects. He said this summer the stadium will begin its ninth year of operation, there are more and more capital needs for the stadium, and that we need to continue to invest in the stadium to maintain this important asset.

He then commented on the discussions at the legislature for legalized sports betting and said there is a Senate proposal for legalized sports betting, and that the House and Senate position has been that legalized sports betting needs to be regulated. Mr. Bagley concluded his comments and said pro sports teams support legalized sports betting and the need for a tax that will fund sporting facilities and major sporting events.

**6. PUBLIC COMMENTS**

There were no public comments.

**7. DISCUSSION**

There was no discussion.

**8. ANNOUNCEMENT OF NEXT MEETING**

Chair Vekich announced the next MSFA meeting will be held on Thursday, April 18, 2024, at U.S. Bank Stadium in Little Six Club Gold.

**9. ADJOURNMENT**

There being no further business to come before the MSFA, the meeting was adjourned at 8:57 A.M.

*Approved and adopted the 25<sup>th</sup> day of April 2024, by the Minnesota Sports Facilities Authority.*

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Sharon Sayles Belton, Secretary/Treasurer

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Mary Fox-Stroman, Interim Executive Director





**MEMORANDUM**

TO: MSFA Commissioners

FROM: Mary Fox-Stroman

DATE: April 25, 2024

SUBJECT: Approve Sixth Amendment to DAS License Agreement

The MSFA has had a license agreement with Verizon Wireless (Verizon) since 2015 to provide the Distributed Antenna System (DAS) that provides enhanced cellular coverage within the Stadium. The license agreement specifies where DAS equipment is located in the Stadium and how Verizon pays for associated costs. The license agreement has been previously amended to address technology upgrades and the addition of equipment.

Verizon has proposed to install additional equipment to the ridge truss and in the south catwalk areas. This is needed for the maintenance of the DAS.

**Recommended Motion:**

*The Minnesota Sports Facilities Authority authorizes the Chair and Interim Executive Director to negotiate, finalize, and execute the Sixth Amendment to the DAS License Agreement, dated November 9, 2015.*