



MINNESOTA  
SPORTS FACILITIES  
AUTHORITY

**MINNESOTA SPORTS FACILITIES AUTHORITY**

**SPECIAL MEETING AGENDA**

**Friday, May 3, 2024, 8:00 A.M.**

**U.S. Bank Stadium – MSFA Office**

**401 Chicago Avenue, Minneapolis, MN 55415**

**Pursuant to Minnesota Statutes, Section 13D.02, Commissioner Tony Sertich will participate in the meeting remotely. Consistent with Section 13D.02, subd. 1(a)(5), Commissioner Sertich will be at a location open and accessible to the public at: 4067 Misty Morning Drive, Hermantown, MN 55811.**

1. CALL TO ORDER
  
2. ADOPTION OF AGENDA
  
3. BUSINESS
  - a. **Action Items**
    - i. **Authorize Negotiation and Execution of a Contract for Wi-Fi System Replacement Project**
    - ii. **Approve 2023-2024 Capital Reserve Budget Amendment #1**
  
4. PUBLIC COMMENTS
  
5. DISCUSSION
  
6. ANNOUNCEMENT OF NEXT MEETING – May 16, 2024, 8:00 A. M.  
Location: U.S. Bank Stadium – Little Six Club Gold
  
7. ADJOURNMENT

**\*Items in bold require action**

**MEMORANDUM**

TO: MSFA Commissioners

FROM: Mary Fox-Stroman, Interim Executive Director

DATE: May 3, 2024

SUBJECT: Authorize Negotiation and Execution of a Contract for the Wi-Fi System Replacement Project

On February 23, 2024, the Authority published a Request for Proposals (RFP) for the Wi-Fi System Replacement Project at U. S. Bank Stadium. The current system was installed in 2015, and it is now nearing its end of life. The Wi-Fi System is a component of the daily operations of the stadium as it provides high-speed internet access for guests, staff, vendors, and the building systems. This system enables our stadium partners to offer unique experiences to guests and it allows them to engage with their audiences. Each guest who enters the stadium may utilize the system free of charge to enhance their stadium experience.

This project will be a complete turnkey installation of a fully integrated and operational Wi-Fi system, and it will include the professional design of a new system, installation of new hardware and software, licenses, and support and maintenance for the first year of operation of the system. The new system will have an increased number of access points and in certain areas of the stadium under-seat access points will be installed.

Seven proposals were received in response to the RFP. The proposals were reviewed by an advisory committee comprised of members of the Authority, its consultant Anthony James Partners, ASM Global, and the Minnesota Vikings. Five proposers were interviewed by the advisory committee. Based on the committee's evaluation of the proposals and the interviews, the committee recommends CDW Direct, LLC as the best value proposal with a total project cost not to exceed \$7,800,000. The project's timeline has a substantial completion date of November 15, 2024.

ASM Global has agreed to pay the annual software, licenses, and support and maintenance costs for this project for years 2 through 7, and these costs are not included in the total project cost.

**Recommended Motion:**

*The Minnesota Sports Facilities Authority authorizes the Chair and Interim Executive Director to finalize negotiations and execute a trade contact agreement and related documents with CDW Direct, LLC for the Wi-Fi System Replacement Project for a total cost not to exceed \$7,800,000.*

**MEMORANDUM**

TO: MSFA Commissioners

FROM: Mary Fox-Stroman, Interim Executive Director

DATE: May 3, 2024

SUBJECT: Approve 2023-2024 Capital Reserve Budget Amendment #1

On June 21, 2023, the Authority approved the 2023-2024 Capital Reserve Account budget. The original budget included capital project expenses of \$25,710,411 which included the Secured Perimeter Project – Phase I. In the fall of 2023 ASM Global recommended the stadium’s Wi-Fi System be replaced during this fiscal year rather than waiting until next year. This project was not included in the 2023-2024 Capital Reserve Account budget, so it needs to be added to it. The Wi-Fi System Replacement project has a total project cost not to exceed \$7,800,000.

Staff is recommending an increase of \$7,800,000 in the Capital Reserve Account expense budget, and this would increase the total expense budget to \$33,510,411.

**CAPITAL RESERVE ACCOUNT:**

	<b><u>Original Budget</u></b>	<b><u>Amendment #1</u></b>	<b><u>Amended Budget</u></b>
Capital reserve revenues	\$ 5,496,703	-	\$ 5,496,703
Capital reserve expenses	<u>(25,710,411)</u>	<u>(7,800,000)</u>	<u>(33,510,411)</u>
Net income/(loss)	(20,213,708)	(7,800,000)	(28,013,708)
Transfer from Operating account	<u>7,000,000</u>	-	<u>7,000,000</u>
Change in account balance	(13,213,708)	(7,800,000)	(21,013,708)
Beginning account balance	<u>43,067,577</u>	-	<u>43,067,577</u>
Ending account balance	<u>\$29,853,869</u>	<u>(\$7,800,000)</u>	<u>\$22,053,869</u>

**Recommended Motion:**

*The Minnesota Sports Facilities Authority approves an increase of \$7,800,000 to the 2023-2024 Capital Reserve Expense Budget, for a total Capital Reserve Expense Budget of \$33,510,411.*