



511 11th Avenue South, Suite 401, Minneapolis, MN 55415

MINNESOTA SPORTS FACILITIES AUTHORITY REGULAR MEETING MINUTES

Friday June 17, 2016, 9:00 A.M.

1010 Metrodome Square Building, Lower Level Conference Room

1010 South 7th Street, Minneapolis, MN 55415

1. **CALL TO ORDER**

Chair Kelm-Helgen called the meeting of the Minnesota Sports Facilities Authority (MSFA) to order at 9:00 AM.

2. **ROLL CALL**

Commissioners Present: Chair Kelm-Helgen, Commissioner Griffith, Commissioner McCarthy, and Commissioner Sertich.

Commissioners Absent: Commissioner Butts Williams

3. **ADOPTION OF AGENDA**

Chair Kelm-Helgen presented the agenda. Commissioner Sertich moved approval of the agenda, seconded by Commissioner McCarthy and approved unanimously – 4 YEAS, 0 NAYS

APPROVED

4. **APPROVAL OF AUTHORITY MEETING MINUTES**

Commissioner McCarthy moved approval of the May 20, 2016 Regular Meeting Minutes seconded by Commissioner Sertich and approved unanimously – 4 YEAS, 0 NAYS.

APPROVED



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5. **CHAIR'S REPORT**

Chair Kelm-Helgen thanked Ryan Development for providing a substantial economic impact to the downtown East. With the new \$90 million offices, the addition of new residential housing, and the hotels, there has been a about \$1.3 billion in economic impact.

Chair Kelm-Helgen stated that the commons area of the stadium is still under development, but that it will be completed in time for the Grand Opening weekend which is on July 23rd and July 24th. The sod was recently laid, and the park landscaping is underway.

It was announced that the Minnesota Sports Facilities Authority is working closely with the national Audubon Society in order to find a solution to the potential bird fatality that could be due to the reflective glass on the stadium. The MSFA is hoping to have more information to report in July.

Chair Kelm-Helgen reminded the public that the opening house will be taking place on July 23rd and July 24th at the stadium. At the grand opening, there will be free timed ticketed tours, which can be purchased on ticketmaster.com. At the event there will be free family friendly events (Giant Jenga, connrnhole, and connect four), a 3D chalk artist, movies in the park, and some free food. Vikings Village will also be open for the event. The first weekend the tour tickets were available, over 57,000 tour tickets were downloaded, and the MSFA is expecting over 100,000 people in attendance.

6. **BUSINESS**

a. **Action Items**

i. **Construction Services Agreement Contract Revision 81**

Draft Contract Revision 81 has been prepared and the total value of this Contract Revision exceeds the staff approval level and therefore requires approval from the MSFA Board to execute.

A) **CONTRACT REVISION 81:**

Proposed Contract Revision 81 totals \$641,790.00 and includes the cost issues identified within attached Table 1. Team Financed Budget increases have previously been considered and approved by the MSFA.



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Recommendation: *The MSFA approves an increase of \$641,790.00 to the Construction Services Agreement. The MSFA authorizes the Chair and CEO/Executive Director to negotiate and execute CSA Revision No. 81.*

Summary: The total increase to the Construction Services Agreement after the execution of Contract Revision 81 would be \$641,790.00.

Table 1

CSA Contract Revision 81

| Mort Issue # | Ref | Description | Construction Contingency | Owner Funding | Team Financed | Funding Source |
|-------------------------|----------|--|--------------------------|----------------------|----------------------|-------------------|
| 3717 | | Video Production Changes | \$ (56.49) | \$ 2,183.00 | | Owner Contingency |
| 3795 | RFI 3047 | QF0408 Walk-in Charge | | \$ (11,198.00) | | Owner Contingency |
| 3988 | | SW Loge Lounge Added Power | \$ (183.20) | | \$ 7,080.00 | Team PFE |
| 3996 | | Op Door Allowance Closeout | \$ (797.83) | | \$ 30,832.00 | Team PFE |
| 4096 | | Sideline Club Doorway Modification at Player Entry | \$ (2,319.32) | \$ 89,630.00 | | Owner Contingency |
| 4164 | | Chicago Avenue Curb Stop Work Notice 3-30-16 | \$ (415.00) | \$ 16,038.00 | | Owner Contingency |
| 4179 | | Removal of Printing @ C21, A53.2 | | | \$ (1,487.00) | Team PFE |
| 4241 | | Broadcast Booth Changes | \$ (1,157.59) | \$ 44,734.00 | | Owner Contingency |
| 4274 | | Fire Alarm Coordination with Art | \$ (2,799.74) | | \$ 108,196.00 | Team PFE |
| 4277 | | Added Circuit for Vaporizer at CO2 Vault | \$ (895.73) | \$ 34,615.00 | | Owner Contingency |
| 4285 | | Northwoods Buildout -ASI 003 | \$ (1,306.67) | | \$ 50,496.00 | Team PFE |
| 4286 | | Upper Suite Buildout - ASI 004, ASI 005, RFI 001 | \$ (328.85) | | \$ 12,708.00 | Team PFE |
| 4307 | CCD 375 | Upper Concourse Handrail | \$ (199.71) | \$ 7,718.00 | | Owner Contingency |
| 4313 | CCD 378 | Stair 10 Main Concourse Guardrail | \$ (250.67) | \$ 9,687.00 | | Owner Contingency |
| 4318 | | MSFA Requested Additional Attic Stock | \$ (505.92) | \$ 19,551.00 | | Owner Contingency |
| 4388 | | Acute Angles at Glass Guardrails - Option B | \$ (5,718.91) | \$ 221,007.00 | | Owner Contingency |
| TOTALS | | | \$ (16,935.63) | \$ 433,965.00 | \$ 207,825.00 | |
| OWNER/TEAM TOTAL | | | | \$641,790.00 | | |

Commissioner Sertich moved to approve the recommendation. Commissioner Griffith seconded the motion.

APPROVED



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ii. Amendment to SMG Management Agreement

On August 22, 2014, the MSFA entered into agreement with SMG to provide certain pre-opening services for the Stadium, as well as to be the Stadium operator. That agreement was tied to the anticipated completion date of the Stadium being in late July 2016. Given the early Certificate of Occupancy and early turnover of the Stadium to the Authority from the Construction Manager, it is necessary to revise certain terms of the SMG agreement to reflect an official earlier operating commencement date of July 1, 2016.

Recommendation: *The Authority authorizes the Chair and CEO/Executive Director to negotiate and execute contract amendments with SMG required to reflect a Stadium opening date of July 1, 2016. Commissioner Griffith moved to approve the recommendation. Commissioner Sertich seconded the motion.*

APPROVED

iii. Delegation of Authority to Execute Certain Contracts and Contract Revisions

At the May Board meeting, you gave the Chair and CEO/Executive Director additional authority to make contract amendments, up to a total of \$2 million, in order to help close out the Stadium project in an efficient manner. This delegation of authority expires on June 17, 2016. Staff requests an extension of this authority until the next regular Board meeting and further requests clarification to make clear the Board's action grants the Chair and CEO/Executive Director authority to negotiate and execute other contracts that may be required on an urgent basis, not only to amend existing contracts.

Recommendation: *Until the next regular meeting of the MSFA Board, the MSFA authorizes the Chair and CEO/Executive Director to negotiate and execute (1) contract amendments with Mortenson Construction, or other contractors, and (2) other contracts not to exceed \$2 million in total as long as the amount of contract increases are otherwise included in the Master Project Budget or funded by the Vikings, in which case the Master Project Budget will be increased, under direction of the Chair and CEO/Executive Director, in the amount of the Vikings' contribution. Commissioner Sertich moved to approve the recommendation. Commissioner McCarthy seconded the motion.*

APPROVED



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iv. Authorization to Spend up to \$500,000 in from Capital Reserves Prior to Finalizing the First-Year Capital Budget

Given the early Certificate of Occupancy and early turnover of the Stadium to the Authority from the Construction Manager, it is necessary to purchase certain capital items for the Stadium earlier than anticipated and prior to finalization, and approval, by the Board of the first-year Capital Budget. Staff is requesting approval of the Board to spend up to \$500,000 in total for the purchase of certain capital assets from the MSFA existing Capital Reserves prior to finalizing the first-year Capital Budget. It is anticipated that the first-year Capital Budget will be presented at the next Board meeting and such budget shall include any capital expenditures that made under this authorization.

Recommendation: *The Board approves the authorization to spend up to \$500,000 in total for the purchase of certain capital assets from the MSFA existing Capital Reserves prior to finalizing the first-year Capital Budget. Commissioner McCarthy moved to approve the recommendation. Commissioner Sertich seconded the motion.*

APPROVED

v. Approve License – Wi-Fi License Agreement

MSFA has entered into a DAS License with Verizon providing for the design, implementation, and hosting of carrier neutral Distributed Antenna Services to support cellular voice and data transmission throughout the Stadium Site.

MSFA desires to enter into a companion Wi-Fi Network License Agreement to allow Verizon to utilize a portion of the Wi-Fi network capacity. For the right to utilize the capacity of the Wi-Fi network, Verizon will pay MSFA an initial capacity payment of \$2,382,992.14.

In addition, Verizon will contribute 40% of the costs associated with upgrades, additions and other modifications to the Wi-Fi network and all of its components.

The staff is requesting authority to finalize and enter into a Wi-Fi License Agreement, and accept the initial Capacity Payment.



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Recommendation: *The Authority authorizes MSFA staff to enter into a Wi-Fi License Agreement, and accept the initial Capacity Payment. Commissioner Sertich moved to approve the recommendation. Commissioner Griffith seconded the motion.*

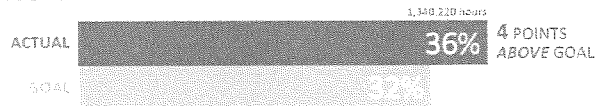
APPROVED

b. Report Items

i. Equity Update

2016 WORKFORCE GOALS TOTALS
(Data as of April 30, 2016)

MINORITY



4 Points Above Goal = 12.5% Above Goal

EXCEEDED GOALS



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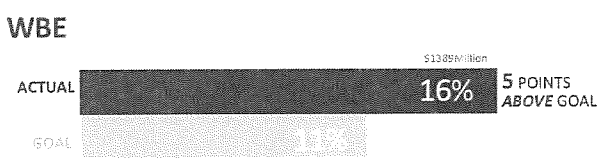
**2016 TARGETED BUSINESS
ACTIVITY GOALS TOTALS**
(Data as of April 30, 2016)



3 Points Above Goal = 33% Above Goal

EXCEEDED GOALS

**2016 TARGETED BUSINESS
ACTIVITY GOALS TOTALS**
(Data as of April 30, 2016)



5 Points Above Goal = 45% Above Goal

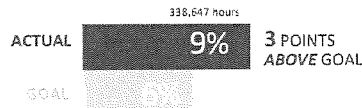
EXCEEDED GOALS



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2016 WORKFORCE GOALS TOTALS
(Data as of April 30, 2016)

WOMEN



3 Points Above Goal = 33% Above Goal

EXCEEDED GOALS

2016 WORKFORCE GOALS TOTALS
(Data as of April 30, 2016)

VETERANS HIRED: 4% or 153,377 hours

ZIP CODE TARGETING: 386 workers hired from targeted zip codes in Minneapolis

Employment Assistance Firm: 74 Hired

ii. Construction Update

John Wood of Mortenson Construction started by congratulating HKS for designing such an iconic building that makes a great addition to Minneapolis. He thanked all of his local contractors for all their hard work during the process of building the stadium. Mr. Wood was proud to announce that the building has been completed six weeks early, which has never been done before in the history of



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the NFL. He then congratulated one individual for making the entire building possible: Dave Mansell. Dave Mansell began planning the building back in 2012, and has felt the burden and responsibility for any issues that arose from the beginning to end of the construction process. Mr. Wood then said that Mr. Mansell is a construction genius, and that all members of the project not only had a deep respect for him, but also admired and looked up to him. Chair Kelm-Helgen also congratulated Dave Mansell, and stated that working with Mortenson has been a great experience, and also mentioned that Governor Dayton sends his best regards.

The Mortenson team then stood up and presented the key to the stadium to the Minnesota Sports Facilities Authority Board and the Minnesota Vikings. "Let's play football!" exclaimed John Wood.

7. **PUBLIC COMMENTS**

1. Ann Laughlin from the local Audubon society stated that they would still like to see a study about the impact of the reflective glass on the death of the birds. She would like to know the parameters of the study, and also stated that the results of the study must be made public. She and the rest of the Audubon Society are hopeful that the Minnesota Sports Facilities Authority will announce their plans for the research sometime in July.

8. **DISCUSSION**

There were no discussions

9. **ANNOUNCE FUTURE MEETINGS**

Friday, August 19, 2016, 9:00 A.M. – Board Meeting

10. **ADJOURNMENT**

Minnesota Sports Facilities Authority



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There being no further business to come before the MSFA, Commissioner Griffith moved to adjourn the meeting, seconded by Commissioner McCarthy and approved unanimously – 4 YEAS, 0 NAYS.

APPROVED

The meeting was adjourned at 9:53 am.

ADOPTED this 17th day of June 2016 by the Minnesota Sports Facilities Authority

A handwritten signature in black ink, appearing to read "Bill McCarthy", written over a horizontal line.

Secretary, Bill McCarthy

A handwritten signature in black ink, appearing to read "Ted Mondale", written over a horizontal line.

Ted Mondale, CEO/Executive Director