



MINNESOTA SPORTS FACILITIES AUTHORITY REGULAR MEETING MINUTES
Friday February 24, 2017, 11:00 A.M.
U.S. Bank Stadium Hyundai Club
401 Chicago Ave, Minneapolis, MN 55415

1. **CALL TO ORDER**

Chair Kelm-Helgen called the meeting of the Minnesota Sports Facilities Authority to order at 11:03 AM.

2. **ROLL CALL**

Commissioners Present: Chair Kelm-Helgen, Commissioner Blatz, Commissioner McCarthy, Commissioner Sertich, and Commissioner Butts Williams.

3. **ADOPTION OF AGENDA**

Chair Kelm-Helgen presented the agenda. Commissioner Sertich moved approval of the agenda, seconded by Commissioner Butts Williams and approved unanimously – 5 YEAS, 0 NAYS

APPROVED

4. **APPROVAL OF AUTHORITY MEETING MINUTES**

Commissioner McCarthy moved approval of the December 16, 2016 Regular Meeting Minutes seconded by Commissioner Sertich and approved unanimously – 5 YEAS, 0 NAYS.

APPROVED

5. **CHAIR'S REPORT**

Chair Kelm-Helgen announced that the Home Remodeling Show took place from January 27-29 was successful, and over 23,000 people attended.

Monster Jam returned to U.S. Bank Stadium on February 11, 2017. It was the third Monster Jam event at U.S. Bank Stadium within the last 3 months. Super Cross was held on February 18, 2017. The two events attracted over 85,000 attendees.

It was announced that the Badass Dash will be coming back to U.S. Bank Stadium on Saturday June 3, 2017.

Chair Kelm-Helgen stated that starting February 24, 2017, there will be 120 high school and college teams that will be playing baseball in at U.S. Bank Stadium. Century College played the first baseball game, and the University of Minnesota will play 13 games between February 24-March 12.

Chair Kelm-Helgen made a statement to the public, as it was her last board meeting as Chair of the MSFA. She stated:



"I accepted this assignment four and a half years ago, and today, I again chair this board's 76th public meeting. While this process has not always been easy, or perfect, and I take full responsibility for my mistakes, I believe we have overall, done good work in the public's interest. We delivered a fully functional, world-class stadium for the people of Minnesota on time, and on budget. This is truly an amazing facility! Today is my final meeting, but the important work of the Stadium Authority continues. I promise you, I am committed to working towards a smooth transition over the next few weeks, to help ensure its continued success.

I am convinced this transition will be successful, thanks to the exceptional staff, consultants, and board members of the Authority. Together, your knowledge and experience of the work that has gone on, and the challenges that are yet to come, will continue serve the public well; that continuity will be important. I welcome and thank our newest board member and soon-to-be Chair, Kathleen Blatz, for agreeing to take on this challenging and important role. I have worked with her this past week, and I am confident she will provide the excellent leadership needed to steady the ship, and keep the stadium operating at top performance.

Many people have committed years of work to make this stadium a reality, and a success for the people of Minnesota. I believe we all share the goal of doing whatever we can to continue that success. Many thanks to each of you, including our wonderful staff, consultants, the Minnesota Vikings, Mortenson Construction and HKS Architects for your years of support, partnership, and ongoing work on behalf of the stadium and the Minnesotans it serves. I know you will continue to do great work! It has been an honor to serve with all of you and I wish you the very best."

6. **BUSINESS**

a. **Action Items**

i. **Plan Annual Appointment of Officers**

Commissioner McCarthy nominated Commissioner Sertich for Secretary/Treasurer, and nominated Commissioner Butts Williams as Vice-Chair. The board voted to elect said commissioners, and it was approved unanimously- 5 YEAS, 0 NAYS.

APPROVED

ii. **Appointment of Interim Executive Director**

Counsel Lindgren began by explaining the process of the nomination of the CEO/Executive Director: The Chair nominates the CEO/Executive Director, and the board needs to approve of the Chair's nomination by a 4/5th vote. Chair Kelm-Helgen nominated Jim Farstad, who has worked as an MSFA consultant for the last few years. She stated that his current role is overseeing the IT infrastructure, and noted that he is an incredible manager. Chair Kelm-Helgen mentioned that Craig Skiem and Jay Lindgren will consult with Mr. Farstad through his interim term as the CEO/Executive Director.

Chair Kelm-Helgen moved to make a motion, and Commissioner McCarthy seconded the motion, approved unanimously-5 YEAS, 0 NAYS.

APPROVED



DISCUSSION:

Commissioner Blatz commented that she is appreciative of Mr. Farstad’s willingness to step up into this position and to assist with the transition.

The board then discussed the terms of Mr. Farstad’s appointment. The board agreed that he would be paid a fee commensurate to Mr. Mondale’s salary prorated to the time spent and length of service as Interim-Director. The board also agreed that the Chair would determine what hours Mr. Farstad would devote to the Executive Director responsibilities while fulfilling his IT contractual responsibilities and finalize the compensation based on the agreed upon proration.

iii. Adoption of Equity of Plan for Capital Projects

Pursuant Minnesota Statutes, Section 473J.12, the Authority instituted an equity plan to make every effort to employ, and cause the NFL team, the construction manager and other subcontractors, vendors, and concessionaires to employ women and members of minority communities when hiring during Stadium construction.

The Statute also requires that an equity plan be developed for capital repair, replacement and improvement of the Stadium. Authority staff has now prepared, and is requesting adoption of, the attached post-construction equity plan to support construction projects funded out of capital reserves.

Recommendation: *The Authority authorizes the adoption of a post-construction equity plan to support construction projects funded out of capital reserves. Commissioner McCarthy moved to approve the recommendation. Commissioner Butts Williams seconded the motion, approved unanimously-5 YEAS, 0 NAYS.*

APPROVED

Discussion:

Commissioner McCarthy inquired as to who is responsible to oversee the equity compliance plan., Counsel Lindgren stated that it is MSFA’s is responsibility. Should the MSFA want to assign an employee to oversee equity compliance, the CEO/Executive Director would have to appoint someone. The MSFA would also need to decide if there is still a need for Mr. Alex Tittle’s equity services. Mr. Tittle then provided an overview of the equity program. The MSFA strongly encouraged SMG and Aramark to utilize people of color, women, and veterans in their hiring practices. The MSFA is arranging an equity meeting, where it will recommend a quarterly update on equity numbers. Commissioner Blatz asked if Mr. Tittle would review the results with the CEO/Executive Director and would make recommendations to the MSFA. Mr. Tittle stated that recommendations would be made and that the results would be reviewed with the Executive Director.

The Equity Plan for Capital Projects is part of the Capital Improvement Plan Document located on the MSFA website. See “About/Capital Improvement Plan”.



iv. Approve Verizon DAS Expansion License Agreement Amendment

MSFA has entered into a DAS License with Verizon which provides for the design, implementation, and hosting of carrier neutral Distributed Antenna Services to support Cellular voice and data transmission throughout the U.S. Bank Stadium Site.

MSFA desires to execute an Amendment to the DAS License Agreement to allow Verizon to fund and implement enhancements to the DAS which will prepare U.S. Bank Stadium for the NFL Super Bowl and NCAA Final Four events. For the right to expand the capacity of the DAS network, Verizon will pay MSFA an additional \$40,000.00 per year, beginning January 1, 2018 and each subsequent anniversary for a period consistent with the term of the DAS License Agreement.

The staff is requesting authority to finalize and enter into an Amendment and to the DAS License Agreement, and to invoice for the initial expansion Payment.

Recommendation: The Authority Board authorizes staff to finalize and enter into an Amendment to the DAS License Agreement and invoice for the initial expansion Payment. Commissioner Sertich moved to approve the recommendation. Commissioner Blatz seconded the motion, approved unanimously-5 YEAS, 0 NAYS.

APPROVED

v. Approve Amendments to Owners Representative Agreement

The Owner's Representative Agreement with Hammes Company Sports Development, Inc. ("Hammes") expires on February 28, 2017. There is construction, project close-out tasks and financial tasks that will continue past the contract expiration date. Hammes has offered to continue their Owner's Representative services at a reduced staffing level for the period from February 1, 2017 through March 31, 2017 on (1) an actual hourly fee basis and actual reimbursable expenses for February and (2) an amount not-to-exceed \$75,000.00, plus a fixed monthly reimbursed expense amount of \$8,975.00 for March. It is anticipated that Owner's Representative Agreement with Hammes will need to be extended beyond March 31, 2017, and the tasks are still being defined for that anticipated extension, which will be recommended at the next meeting of the MSFA Commissioners.

Recommendation: The MSFA authorizes the Chair and CEO/Executive Director to execute Amendments No. 4 and No. 5 to the Owner's Representative Agreement with Hammes Company Sports Development, Inc. on an actual hourly fee basis for February and an hourly fee basis not-to-exceed \$75,000.00 (plus a fixed monthly reimbursed expense amount of \$8,975.00) for March. Commissioner McCarthy moved to approve the recommendation. Commissioner Butts Williams seconded the motion and approved unanimously, 5 YEAS and 0 NAYS..

APPROVED

Discussions:

Commissioner Butts Williams inquired whether the \$75,000 was an additional payment to Hammes Company. Counsel Lindgren clarified that the amendment has two parts. The first part is for the month of February, and it is for the actual amount. For March, it is hourly amount, which is capped at \$75,000 plus \$8,975 for reimbursed expenses.



vi. Approve Event Marketing Fund Budget

On October 9, 2015 the Authority authorized the Chair and CEO/Executive Director to negotiate and execute a contract with Irwin Seating Company, Inc. for the purchase of 1924 seats for a contract amount of \$162,968.37 plus use tax of \$11,204.08, for a combined total of \$174,172.45.

Irwin Seating Company, Inc. has fabricated the seats and is ready to ship or store the seats.

An event marketing fund of \$500,000 was established in 2016 and is maintained by SMG per section 5.5(d) of the Management and Pre-Opening Services Agreement with SMG. The initial investment of \$500,000 was from the Manager's (SMG) Capital Investment. The Authority and SMG have agreed that the purchase of these seats is needed for the Super Bowl event that will be held in the stadium on February 2018 and that the seats should be an expense of the event marketing fund.

Recommendation: The Authority approves an event marketing fund budget expense of \$174,173 for the purchase of the 1924 seats from Irwin Seating Company, Inc. Commissioner Sertich moved to approve the recommendation. Commissioner Butts Williams seconded the motion, and it was approved unanimously, 5 yeas and 0 nays.

APPROVED

Discussion: Before giving the report on the Event Marketing Fund Budget, Ms. Mary Fox-Stroman expressed concern that the MSFA needs to pay bills before the end of the month, and was hoping that the new appointees (Commissioner Sertich and Commissioner Butts Williams) could begin their newly designated officer duties either March 8, 2017 or March 9, 2017, to ensure the MSFA's bills could be paid on time.

Counsel Lindgren advised that in order to have Commissioner Sertich and Commissioner Butts Williams terms begin on March 9, 2017, there would have to be a motion for approval. Chair Kelm-Helgen presented motion for approval to the board. *Commissioner Butts Williams moved to approve, Commissioner Blatz seconded the motion, and it was approved unanimously, 5 YEAS and 0 NAYS.*

APPROVED

vii. Approve and Authorize Requests for Proposal for Government Relations Services and Public Relations Services

MSFA is soliciting qualifications/proposals for a full service, governmental relations contractor to represent it with the Minnesota State Legislature, Executive Branch, City of Minneapolis, Hennepin County and other public bodies in connection with the funding of related public infrastructure, use, and operation of a multi-use stadium.

In addition, MSFA is soliciting qualifications/proposals for an individual or firm to provide public relations counsel and creative services contractor to support in proactive and crisis communications, responding to time sensitive issues, developing newsletters, public relations and local and community communications plans.

The staff is requesting authorization to issue a Request for Proposals for Government Relations Services, and Public Relations Counsel and Creative Services.



Recommendation: *The Authority authorizes the issuance of a Request for Proposal for Government Relations Services and Public Relations Services. Commissioner Sertich moved to approve the recommendation. Commissioner McCarthy seconded the motion; it was unanimously approved 5 YEAS and 0 NAYS.*

APPROVED

Discussion: Chair Kelm-Helgen suggested to the board the RFP issues could be bifurcated. She mentioned that it may be a good idea to wait to post the RFP until after the legislative season is over, and she would like board approval to do so.

Commissioner Blatz inquired as to whether the current contract with the MSFA's Government Relations Services had expired. Chair Kelm-Helgen replied that the contract ends at the end of February. Commissioner Blatz suggested to the board that it to extend the Government Relations Services contract until the end of session, and then put out an RFP. *After Further discussion, Commissioner Sertich made the motion to extend the government relations contract through June 1, 2017 and release an RFP that would go out on May 1, 2017. Commissioner McCarthy seconded the motion, and it was approved unanimously 5 YEAS and 0 NAYS.*

APPROVED

Further Discussion:

Chair Kelm-Helgen then went on to discuss the second part of the action item relating to the Public Relations Services RFP. Commissioner Blatz she would like to do an evaluation to determine the need for an outside PR firm to help the MSFA. CEO/Executive Director Farstad stated that the MSFA is not obligated to enter into any contracts but that the MSFA can put out an RFP for the services, and that it is a matter of choice if it decides to use an outside firm or not. Commissioner Butts Williams believes that the MSFA should wait on presenting an RFP, and that the MSFA could explore internal capabilities, instead of using an outside firm. The other commissioners agreed.

b. Report Items

i. Summary of Legislative Auditor Recommendation

The Office of the Legislative Auditor released its findings regarding the use of the MSFA owned suites on February 7, 2017.

Mr. Lindgren submitted to the commissioners the following memorandum summarizing the report:

Specific findings by the Auditor regarding the use of Authority Suites have been largely addressed by the revised suite use policy adopted by the Board on December 16, 2017. This policy sets up clear guidelines regarding the strict marketing purpose of the MSFA owned suites and requires detailed record keeping system. The Auditor expressed concerns about two areas in the revised policy. First, the Auditor questioned whether it was sufficient for individual Commissioners and executive staff to make determinations of whether a marketing purpose is satisfied. Second, the Policy contains a list of proper attendees that may serve a marketing purpose and includes the phrase "Other." The Auditor also expressed concern over the category of "Other" guests being allowed in the policy.



In addition the Auditor recommended the following legislative steps:

- The Legislature should enact a law to control the Authority's use of complimentary tickets to events at the U.S. Bank Stadium.
- The Legislature should consider enacting a law that would allow one or both of the Authority's suites at the U.S. Bank Stadium to be used for nonprofit charitable purposes.
- The Legislature should exercise more oversight of the Authority.
- The Legislature should consider enactment of laws to control the use of complimentary tickets at all sports and entertainment facilities built with public money.

Discussion:

Commissioner Blatz inquired as to the legislative auditor's satisfaction with the MSFA policy regarding future record keeping. Counsel Lindgren responded by saying that he is not entirely sure how the auditors feel about the new procedure, but believes that they are satisfied. Chair Kelm-Helgen commented by saying the MSFA has been keeping very detailed records of who has come into the suite, and doesn't believe that any of the MSFA's guests fell under the "other" category. There have only been a few events since the new policy went into effect, and she believes that these events will be reviewed by the auditors during their 2017 yearly audit. She also stated that the MSFA should show the new record keeping procedures to the auditors to get their feedback. Commissioner McCarthy asked if the MSFA should more clearly define the "other" category when keeping records in the future. Counsel Lindgren confirmed that the MSFA has not yet used the "other" category, but believes at some point in a later date, the MSFA should look into making that category more specific.

Commissioner Blatz made a motion to amend the policy and delete the "other" category. Commissioner Butts Williams seconded the motion, and was approved unanimously 5 yeas and 0 nays.

APPROVED

ii. Legislative Update Report-Memorandum Legislation Affecting Authority

Mr. Amos Briggs and Mr. Cullen Sheehan of Lockridge Grindal Nauen reviewed with the MSFA the status of pending legislation outlined herein:

[H.F. 778 / S.F. 626](#): Minnesota Sports Facilities Authority data classification provided, board appointments modified, duties modified, and use of stadium suites restricted.

[House Research Summary, February 16, 2017](#)

- **House authors:** [Anderson, S.](#); Hoppe; Scott; Barr, R.; Knoblach; Nash; Fenton; Dettmer
- **Senate authors:** [Rosen](#); Kiffmeyer; Nelson
- **House committee action:** Passed Government Operations and Elections Policy, re-referred to State Government Finance. Passed State Government Finance, as amended, and re-referred to Ways and Means.
- **Senate committee action:** Introduced and referred to State Government Finance and Policy and Elections.



- **Status:** Met policy deadline in House, awaits action in Senate.
[H.F. 291](#) / [S.F. 604](#): Convention center data classification clarified.

[Senate Counsel & Research Summary, February 15, 2017](#)

- **House authors:** [Scott](#); Anderson, S.; Pugh; Miller; Lucero; Howe; O'Neill
- **Senate authors:** [Limmer](#); Kiffmeyer; Rosen
- **House committee action:** Passed Civil Law and Data Practices Policy, re-referred to State Government Finance. Amended onto H.F. 778 (above) in State Government Finance.
- **Senate committee action:** Passed Judiciary and Public Safety Finance and Policy, as amended, and re-referred to State Government Finance and Policy and Elections.
- **Status:** Met policy deadline in House and Senate. Travelling within H.F. 778.

[H.F. 1211](#): Stadium suite disposal required.

- **House authors:** [Howe](#); Bahr, C.
- **House committee action:** Introduced and referred to Government Operations and Elections Policy.
- **Status:** Awaits committee action in House, no Senate companion introduced.

[S.F. 900](#): Super Bowl admissions sales tax exemption modification; Minnesota sports facilities commission operating and capital expenses sales tax reimbursement requirement.

- **Senate authors:** [Bakk](#); Tomassoni; Rosen; Senjem; Gazelka
- **Senate committee action:** Introduced and referred to Taxes.
- **Status:** Awaits committee action in Senate, no House companion introduced. Not subject to policy deadlines.

Discussion:

Commissioner Sertich inquired as to the status of the Legislative Commission on the Minnesota Sports Facilities Authority. Mr. Briggs of Lockridge, Grindal, Nauen responded by saying that he did not believe all of the committee members had been appointed yet, but would get back to the MSFA with updated information. Commissioner Blatz then asked Mr. Briggs about the repeal on the raffle. Chair Kelm-Helgen stated that the MSFA did a study of what a raffle would produce, and the study found that there would be little revenue to be recovered, and also outlined the difficulty of the raffle.

iii. Authority Response to Legislative Inquiry

Two letters, dated February 23, 2017, were received by the MSFA from Representative Kelly Fenton and Representative Sarah Anderson, respectively. The letters are attached. Representative Anderson inquired as to access issue which will be responded to after information is gathered. Representative Fenton inquired about delegations of contract signature authority that was granted in 2016 from the Board to the Chair and CEO/Executive Director ("Executive Director"). In response to Representative Fenton's inquiry, Mr. Lindgren prepared a memorandum to



provide background information to frame a discussion among the Board and guide preparation of a written response to the legislators.

Mr. Lindgren's memorandum to the MSFA Commissioners is set forth below:

Current Board-approved Policy:

The Board has a properly approved and adopted Procurement Policy (revised 12/13/2013). The Policy provides:

The CEO/Executive Director has purchasing power for the Authority. The CEO/Executive Director may make the following expenditures on behalf of the Authority pursuant to the CEO/Executive Director's duties without obtaining Authority approval prior to such expenditure:

CEO/Executive Director may approve contracts for goods and services up to \$250,000

The CEO/Executive Director may authorize a construction contract Project Change Order (PCO) from 10% up to \$500,000, whichever is greater, of original value per each PCO.

The CEO/Executive Director may authorize construction contract change orders up to \$250,000.

The Chair and the Executive Director each have the authority to give necessary approvals as required by the Construction Services Agreement for construction of the new stadium by Mortenson Construction. Delegations of signature authority to executive staff are a common and legally recognized tool for the management of political subdivisions. In my opinion, the amounts within the existing Procurement Policy are consistent with those granted by similar government entities to senior staff.

May through November Delegations of Signature Authority

Near the end of the Stadium project, the Board made additional delegations of authority to the Chair and Executive Director on a rolling, monthly basis to aid Project completion. Specifically, the Board approved an authorization for the Chair and Executive Director to negotiate and execute contracts at certain amounts until the time of the next regular monthly Board meeting. The specific delegations were:

- not to exceed \$2 million from the May Board meeting until the June Board meeting
- not to exceed \$2 million from the June Board meeting until the July Board meeting
- not to exceed \$2 million from the July Board meeting until the August board meeting
- not to exceed \$2 million from the August Board meeting until the September board meeting
- at the September Board meeting, this delegation was reduced to a maximum of \$1 million until the October Board meeting
- at the October Board meeting, this \$1 million delegation was extended until the November Board meeting

A detailed accounting is currently under review and additional information will be provided at the February 24 Board meeting.



Each of these delegations of authority to contract were publicly noticed and acted upon during open meetings of the Board. Copies of the Board memorandum for each authorization are attached. The minutes from each corresponding Board meeting are available on the Authority's website.

This Delegated Authority Primarily Allowed Additional Vikings' and Verizon Contributions

The primary purpose of these delegations of contract authority were for contract increases included in the Master Project Budget and/or for requests of the Minnesota Vikings to allow the Vikings to make additional financial contributions to the Stadium project and for additional investment Verizon for the cellular communications systems that benefit all attendees. Each of the financial contributions by the Vikings are detailed in the Development Agreement (or amendments thereto) which were discussed and voted upon by the Board in public meetings. The receipt of these private contributions are authorized in the Stadium Act (see Minnesota Statutes, Section 473J.09, subd. 7). As the construction came to a close and the Vikings prepared for their inaugural season, they chose to invest additional funds into the Stadium. These additions are referred to as "Privately Financed Enhancements" within the agreements between the Authority and the Vikings. In essence, this procedure allowed the Vikings to gift to the public additional contributions to the publicly-owned Stadium. This resulted in Stadium enhancement that benefit both the Vikings and the other public events held at the Stadium

Significant Board Limitation on Delegated Authority

Each temporary delegation of authority was limited by the Project Budget. The Project Budget can only be adopted by and approved by the Board. The Board made numerous adjustments to the Project Budget at its public meetings. None of these Project Budget amendments changed the amount of public funds that were spent on the Stadium. Rather, the amendments reflected private monetary contributions to the Stadium Project. All contracted amounts were either currently reflected in a Board-approved Project Budget or the result of direct financial contributions from the Vikings.

1. The May delegation of authority was for "contract amendments with Mortenson Construction, or other contractors." At the request of the Vikings, this language was expanded to also apply to "other contracts" as long as the amounts contracted for were within the Project Budget or funded by the Vikings. The Vikings requested this change because they were concerned that some of their proposed Privately Financed Enhancements would require contracts with companies that did not fall within the scope of the language "other contractors."

Discussion:

Commissioner Blatz inquired if the up to \$2,000,000 is aggregated. Counsel Lindgren responded by saying that the \$2,000,000 is the total for the 30-day period, and then it would be extended for another 30 days after that. The commissioners were informed that a response to legislators was being drafted based on the information provided by Mr. Lindgren and the MSFA records.

7. PUBLIC COMMENTS

1. Barbara Butts Williams:



Commissioner Butts Williams presented an award that she received on behalf of The Minnesota Sports Facilities Authority. The award was presented at a conference for the American Council of Engineering Companies (ACEC). The MSFA was awarded the “Grand Award” for innovative environmental and geotechnical engineering solutions for US Bank Stadium.

2. The following 7 people all presented to the MSFA their concerns about bird deaths incidental to the U.S. Bank Stadium:

Connie Pepin, Ann Laughlin, Stephen Greenfield, Jim Sharpsteen, Jerry Bahls, Wendy Haan, and Lisa Venable.

According to the presenters, during a 2016 informal study conducted at the stadium 60 birds were killed and 14 were observed as being stunned after colliding into the glass. The presenters requested the MSFA to take immediate action and implement bird-safe treatments to the stadium. Further, it was suggested that a study be done with more thorough and frequent monitoring.

3. Captain Jack Sparrow:

Mr. Sparrow requested that the word, “Vikings” in the name “Minnesota Vikings”, be changed to a name that does not glorify murder, rape, and slavery. He mentioned that we should not be honoring the Vikings at a time when the United States is at war with ISIS for committing these very same acts. He noted that football players are mentors to young children and young adults, and that the name “Vikings” does not show good morale for these kids. Mr. Sparrow compared the action of the Vikings, and related it to the ongoing issue of with the Minnesota Gopher’s Football Team. Lastly, he believes the team name has created a culture of violence in our community.

10. Bar Lau:

Ms. Lau stated that she wanted to end the meeting by stating that this has been a great team to work with, and that she would like to thank Chair Kelm-Helgen-the “captain”-, as she played an instrumental role in the building of the stadium. She commended on her long hours, and her professionalism. Ms. Lau gave her thanks to Chair Kelm-Helgen for believing in her throughout the project relating to the equity and inclusion goals, and appreciated her listening and believing in her. Ms. Lau stated that Chair Kelm-Helgen played a pivotal role in securing the Super Bowl, Final Four, and the X-Games, and she should be proud of all her successfulness. She concluded her comments by saying the public does not judge a football player based on one missed kick, one mistake, or one missed catch. She then thanked Chair Kelm-Helgen for all she has done in the past five years.

8. DISCUSSION

1. Bill McCarthy:

Commissioner McCarthy stated that working with Chair Kelm-Helgen the last 4 years has been an honor, and he has never worked with anyone who was so committed, dedicated, and hard working. He



mentioned that the public doesn't understand the complexity and magnitude of the pieces that needed to come together to build the stadium, and he thanked Chair Kelm-Helgen for serving the community, and noted that the public is indebted to her services.

2. Tony Sertich:

Commissioner Sertich thanked Ted Mondale for excellent leadership beginning at the Metrodome, as well as U.S. Bank Stadium and thanked Chair Kelm-Helgen on her dedication and hard work. He believes that she is hard working, tough as nails, and has a heart of gold, and he is proud of her leadership. He believes that it takes a person with special skills to bring everything and everyone together.

3. Barbara Butts Williams:

Commissioner Butts Williams stated that she wanted to personally thank Chair Kelm-Helgen for all her work the last five years. She said that a lot of things could not be done without her, and that she was the right person for the job. She appreciates her being steady, and she knows that the MSFA will do great work for the state of Minnesota as will Chair Kelm-Helgen in her future endeavors.

9. **ANNOUNCE FUTURE MEETINGS**

Friday, March 10, 2017, 9:00 A.M. – Board Meeting

10. **ADJOURNMENT**

There being no further business to come before the MSFA, Commissioner McCarthy moved to adjourn the meeting, seconded by Commissioner Butts Williams and approved unanimously – 5 YEAS, 0 NAYS.

APPROVED

The meeting was adjourned at 1:20 pm.

ADOPTED this 10th day of March 2017 by the Minnesota Sports Facilities Authority

Secretary/Treasurer, Tony Sertich

Jim Farstad, CEO/Executive Director