MEMORANDUM

TO: MSFA Board Members

FROM: Steve Maki

SUBJECT: Approve Request for Proposals New Stadium – Environmental Consultant Services

The development of a new stadium for the Minnesota Vikings will require by State of Minnesota Administrative Rules both an Environmental Assessment Worksheet (EAW) and an Environmental Impact Statement (EIS). The MSFA is the Responsible Government Unit (RGU) by Statute.

Minnesota Administrative Rules 4410.4300 mandates an EAW:
Subp. 34 -For construction of a new sports or entertainment facility designed for or expected to accommodate a peak attendance of 5,000 or more persons, or the expansion of an existing sports or entertainment facility by this amount, the local governmental unit is the RGU.

Similarly Minnesota Administrative Rules 4410.4400 mandates an EIS:
Subp. 22. Sports or entertainment facilities. For construction of a new outdoor sports or entertainment facility designed for or expected to accommodate a peak attendance of 20,000 or more persons or a new indoor sports or entertainment facility designed for or expected to accommodate a peak attendance of 30,000 or more persons, or the expansion of an existing facility by these amounts, the local governmental unit is the RGU.

Because the timelines for development of these documents is lengthy, it is important for the Authority to take prompt action to procure an environmental consultant for new stadium project. The expected cost for such services is in the $750,000 to $1,000,000 range. Initial expenditures for these services are anticipated to begin in August of 2012.

The timeline for procurement of services is as follows:

- Authority Approve Advertising of Proposals  
  June 22, 2012
- Pre-proposal meeting  
  July 6, 2012  10am
- Proposals Due  
  July 9, 2012  4pm
- Interviews (if necessary)  
  July 11, 2012
- Authority Award of Contract  
  July 13, 2012

Recommendation: The Authority resolves that an Environmental Assessment Worksheet and Environmental Impact Statement are necessary for the new stadium project. Furthermore, the Authority authorizes the Chair and Executive Director to solicit Request for Proposals -Environmental Consulting Services.