

REQUEST FOR QUOTATIONS

ELECTRICAL WORK

FOR CAPITAL IMPROVEMENT TO U.S. BANK STADIUM IN MINNEAPOLIS, MINNESOTA

May 15, 2020

A. Project Background and Objectives

In 2012, the State of Minnesota enacted 2012 Minnesota Laws, Chapter 299 (the “Act”), to establish the Minnesota Sports Facilities Authority (“Authority”) and to provide for the construction, financing, and long-term use of a new stadium now known as U.S. Bank Stadium (the “Stadium”) and related stadium infrastructure (the “Stadium Infrastructure”) as a venue for professional football and a broad range of other civic, community, athletic, educational, cultural and commercial activities.

As set forth in the Act, the Authority may make capital improvements to design, development and construction of the Stadium and the Stadium Infrastructure, and certain capital improvements that that Authority is soliciting in this Request for Quotations (“RFQ”). This shall be referred to as the “Project” in this RFQ. To that end, the Authority has prepared this RFQ for the Electrical Work. Those who respond to this RFQ shall be referred to as “Proposers”.

The Specification Documents identifying and indicating the scope of the Project are also incorporated within this RFQ as **Exhibit 1**. The Project must be completed no later than July 31, 2020 (the “Required Completion Date”).

B. Intent and Process of the Request for Quotations

This RFQ is focused on the selection of a Proposer who will provide the best value to the Authority in regards to electrical work for concession stands.

Proposers should have experience in the electrical work field similar to products described in this RFQ. It is the desire of the Authority to consider as part of its selection criteria the commitment of the Proposer to exert good faith efforts to comply with the plan of the Authority to ensure equitable opportunities for Minority Owned Business Enterprises (“MBE”) and Women Owned Business Enterprises (“WBE”) to participate in the Project.

The successful Proposer or Proposers must also demonstrate the ability to exert good faith efforts to comply with workforce goals and targeted zip code hiring goals, and work with organizations to develop effective MBE, WBE and workforce recruitment efforts during the Project.

The Authority has developed an Equity Plan and each Proposer should provide details describing how they will optimize the participation and utilization of appropriate workforce, MBEs and WBEs in the Proposers’ performance of this project.

MBEs and WBEs that are interested in acting as the Proposers for the Project are encouraged to respond to the RFP.

C. Scope of the Project Requirements

Please see Exhibit 1 for project requirements.

D. Requested Qualifications

The Authority reserves the right and discretion to determine the qualifications and responsibility of the Proposers to perform the work and services that are the subject of the RFQ. It is the request and intent of the Authority that Proposers responding to the RFQ have the following qualifications.

- Experience history with electrical work similar to the Project described in this RFQ.
- Ability to provide ongoing services.

E. RFQ Timeline

Advertise and issue Request for Quotations	May 15, 2020
Quotations Due	June 12, 2020 by 5 PM
Selection of Provider	June 19, 2020
Project Completion	July 31, 2020

By submitting a Quotation, the Proposer affirms that this timeline can be met.

F. Proposer Qualifications

The following items shall be included in a Proposal executive summary:

- Proposer's name and address of office that would have central responsibility for the work. Identify the business form of Proposer. If the proposed form of entity is a joint venture, please identify each joint venture participant and their respective percentage of ownership.
- Provide a summary, on one page or less, describing why the Proposer is the most qualified to be the Provider for the Project.
- Proposer agrees that if it is proposing any services including installation work, it shall obtain worker's compensation insurance, vehicle insurance, and any other insurance required by applicable law or regulation. Proposer also agrees that it shall maintain commercial general liability insurance in commercially reasonable amounts, and that proposer shall provide upon request a certificate of insurance evidencing such coverage and additional insured status as requested.
- Exhibit 1 – Scope and Specification Documents. See scope and site documents.
- Exhibit 2 – Proposal Scope of Services and Pricing Information. The Proposer will provide a.) a detailed description of all services, labor, labeling, testing and

documentation preparation included in the proposal, as required for a turn key installation, and b.) a detailed listing of all equipment, installation materials, licenses, connecting devices and miscellaneous components included in the proposal as required for a turn key installation.

- Exhibit 3 – Equity Plan Targeted Business Commitment and Information Form. Proposer must complete and provide both the Targeted Business Commitment and Information Forms with the proposal.
- Exhibit 4 – Equity Report. Prior to MSFA approval and payment of monthly project invoices, Proposer must complete the monthly report form detailing required information including all workforce services and hours performed.

G. Quotations

Quotations are due by June 12, 2020 by 5 PM. One electronic copy and 1 bound copies of each quote should be enclosed in a sealed envelope addressed to:

Minnesota Sports Facilities Authority
Attention: James Farstad
1005 4th Street South
Minneapolis, Minnesota 55415

The electronic copy should be sent via email to:

James Farstad at james.farstad@msfa.com
John Fitzgibbon at Fitzgibbon-john@aramark.com
Jen Freeman: Freeman-Jenifer@aramark.com
Elizabeth Proeitz at Elizabeth.proeitz@msfa.com
Tadd Wilson: twilson@usbankstadium.com

Questions or Inquiries. All questions must be submitted via email to the following individuals:

James Farstad at james.farstad@msfa.com
John Fitzgibbon at Fitzgibbon-john@aramark.com
Jen Freeman: Freeman-Jenifer@aramark.com
Elizabeth Proeitz at Elizabeth.proeitz@msfa.com
Tadd Wilson: twilson@usbankstadium.com

H. Minnesota Government Data Practices

All Quotations are subject to the Minnesota Government Data Practices Act (the “Act”), Minn. Statutes, Chapter 13, but the Act prohibits disclosure of any information derived from Quotations submitted by competing Proposers, and the content of all quotations is nonpublic data under Chapter 13, until such time as notice to award a contract to the successful Proposer is given by the Authority. Proposers shall note with their quotation, any data in their quotation that they consider proprietary information or otherwise private and confidential.

I. Prevailing Wages

Pursuant to Minnesota Statutes 177.41 to 177.44, and corresponding Minnesota Rules 5200.1000 to 5200.1120, this contract is subject to the prevailing wages as established by the Minnesota Department of Labor and Industry. Specifically, all contractors and subcontractors must pay all laborers and mechanics the established prevailing wages for work performed under the contract. Failure to comply with the aforementioned may result in civil or criminal penalties.

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EXHIBIT 1

Proposer will need to help with the following projects:

1. Electrical work for the Flex Stand Video Wall, which includes the installation of 118 televisions at the following concession stands:
 - Revival – ten (10) 49” Samsung televisions (IDF 4A2)
 - Andrew-Zimmern (Main Concourse) - sixteen (16) 49” Samsung televisions (IDF 4B2)
 - 304 North Star - twenty-four (24) 49” Samsung televisions (IDF 7D2)
 - 311 Rusty Taco (Mill City) - ten (10) 49” Samsung televisions (IDF 7D1)
 - 317 Rusty Taco (Mill City) - eight (8) 49” Samsung televisions (IDF 7A1)
 - 341 Rusty Taco (Milly City) - ten (10) 49” Samsung televisions (IDF 7C1)
 - 324 Caribou (MKT BBQ) - eight (12) 49” Samsung televisions (IDF 7A2)
 - 339 1st & Fry (BK Kitchen) - ten (10) 49” Samsung televisions (IDF 7C1)
 - 344 TBD - eight (8) 49” Samsung televisions (IDF 7C1)
 - 349 Heggies Pizza (Mill City) - ten (10) 49” Samsung televisions (IDF 7C2)

2. Electrical needs for concession production equipment. The below concession equipment will need electrical inside concession stands:
 - a. Single batter double basket fryers: located at stands 121, 310, and 339
 - b. Double stack pizza oven: located at stand 349
 - c. Ventless fryer: located at stand 313

Site Visits:

For site visits regarding the Flex Stand Video Wall, please contact Tadd Wilson at twilson@usbankstadium.com.

For site visits regarding the concession production equipment, please contact the following individuals:
John Fitzgibbon: Fitzgibbon-John@aramark.com
Jen Freeman: Freeman-Jenifer@aramark.com

***PLEASE NOTE:**

Should you need to enter the stadium for a project site visit, only ONE representative of each organization will be admitted into the stadium due to Covid-19. Each proposer will be given a 45-minute walk-through. Before entering, potential bidders will need to submit a health safety statement or copy of their internal “return to work” plan that specifically references COVID-19 and details on how they are ensuring the health of their employees. Additionally, in the interest of maintaining social distancing guidelines, walk throughs will be conducted by appointment only. Please be prepared to submit to our current entry protocols which include a non-contact temperature scanning, wearing of a mask or face covering, and a brief series of health-related questions. Individuals who do not comply with any of the above will not be admitted into the stadium.

EXHIBIT 2

Proposal Scope of Services and Pricing Information

Proposer: _____
Proposer Address: _____
Proposer Phone Number: _____
Contact Name: _____
Proposer Email Address: _____

Describe the equipment and materials, if any, that will be provided to the MSFA and detail all quantities and unit prices for the equipment and materials proposed below. In addition, include installation labor costs, freight, and Minnesota sales tax.

Quantity	Materials Description	Price
	Subtotal Materials	
	Installation Labor	
	Freight	
	Minnesota Sales Tax (6.875%)	
	Total	

EXHIBIT 3

EQUITY PLAN

TARGETED BUSINESS COMMITMENT AND INFORMATION FORM

Proposer Company Name: _____

Check ONE of the following:

No Targeted Business participation is committed on this project

The following Targeted Business (MBE & WBE) participation is committed on this project:

Firm Name (Legal business name used for Targeted Business certification)	WBE MBE (Check one)		How will firm participate? (subcontractor, consortium, joint venture)	Description of work	Estimated dollar value of participation	Estimated percentage of total bid
	WBE	MBE				

Total WBE % _____

Total MBE % _____

TARGETED BUSINESSES WHO WERE CONSIDERED BUT WERE NOT SELECTED:

Firm Name	Address	Telephone Number

Certification

On behalf of the proposer identified below, I certify that the information provided in this form is true and correct.

Proposer Name: _____

Signature: _____

Date: _____

Name: _____

Title: _____

