

REQUEST FOR QUOTATIONS

CONCESSION PRODUCTION EQUIPMENT

FOR CAPITAL IMPROVEMENT TO U.S. BANK STADIUM
IN MINNEAPOLIS, MINNESOTA

May 7, 2020

A. Project Background and Objectives

In 2012, the State of Minnesota enacted 2012 Minnesota Laws, Chapter 299 (the “Act”), to establish the Minnesota Sports Facilities Authority (“Authority”) and to provide for the construction, financing, and long-term use of a new stadium now known as U.S. Bank Stadium (the “Stadium”) and related stadium infrastructure (the “Stadium Infrastructure”) as a venue for professional football and a broad range of other civic, community, athletic, educational, cultural and commercial activities.

As set forth in the Act, the Authority may make capital improvements to design, development and construction of the Stadium and the Stadium Infrastructure, and certain capital improvements (including the purchasing of equipment) that that Authority is soliciting in this Request for Quotations (“RFQ”). This shall be referred to as the “Project”. in this RFQ. To that end, the Authority has prepared this RFQ for the food service equipment. Those who respond to this RFQ shall be referred to as “Proposers”.

The Specification Documents identifying and indicating the scope of the Project are also incorporated within this RFQ as **Exhibit 1**. The Project must be completed no later than July 17, 2020 (the “Required Completion Date”).

B. Intent and Process of the Request for Quotations

This RFQ is focused on the selection of a Proposer who will provide the best value to the Authority in regard to Concession Production Equipment.

Proposers should have experience in the hospitality equipment field, similar to products described in this RFQ. It is the desire of the Authority to consider as part of its selection criteria the commitment of the Proposer to exert good faith efforts to comply with the plan of the Authority to ensure equitable opportunities for Minority Owned Business Enterprises (“MBE”) and Women Owned Business Enterprises (“WBE”) to participate in the Project.

The successful Proposer or Proposers must also demonstrate the ability to exert good faith efforts to comply with workforce goals and targeted zip code hiring goals, and work with organizations to develop effective MBE, WBE and workforce recruitment efforts during the Project.

The Authority has developed an Equity Plan and each Proposer should provide details describing how they will optimize the participation and utilization of appropriate workforce, MBEs and WBEs in the Proposer's RFQ.

MBEs and WBEs that are interested in acting as the Proposers for the Project are encouraged to respond to the RFP.

C. Scope of the Project Requirements

Please see Exhibit 1 for project requirements.

D. Requested Qualifications

The Authority reserves the right and discretion to determine the qualifications and responsibility of the Proposers to perform the work and services that are the subject of the RFQ. It is the request and intent of the Authority that Proposers responding to the RFQ have the following qualifications.

- Experience history with hospitality equipment similar to the Project described in this RFQ.
- Ability to provide ongoing services.

E. RFQ Timeline

Please note that due to the Covid-19 pandemic, the below RFP timeline is subject to change at any time.

Advertise and issue Request for Quotations	May 7, 2020
Questions Due	May 15, 2020
Quotations Due	May 22, 2020 by 5 PM
Project Completion	July 17, 2020

By submitting a Quotation, the Proposer affirms that this timeline can be met.

F. Proposer Qualifications

The following items shall be included in a Proposal executive summary:

- Proposer's name and address of office that would have central responsibility for the work. Identify the business form of Proposer. If the proposed form of entity is a joint venture, please identify each joint venture participant and their respective percentage of ownership.
- Provide a summary, on one page or less, describing why the Proposer is the most qualified to be the Provider for the Project.

- Proposer agrees that if it is proposing any services including installation work, it shall obtain worker's compensation insurance, vehicle insurance, and any other insurance required by applicable law or regulation. Proposer also agrees that it shall maintain commercial general liability insurance in commercially reasonable amounts, and that proposer shall provide upon request a certificate of insurance evidencing such coverage and additional insured status as requested.
- Exhibit 1 – Scope and Specification Documents. See scope and site documents.
- Exhibit 2 – Proposal Scope of Services and Pricing Information. The Proposer will provide a.) a detailed description of all services, labor, labeling, testing and documentation preparation included in the proposal, as required for a turn key installation, and b.) a detailed listing of all equipment, installation materials, licenses, connecting devices and miscellaneous components included in the proposal as required for a turn key installation.
- Exhibit 3 – Equity Plan Targeted Business Commitment and Information Form. Proposer must complete and provide both the Targeted Business Commitment and Information Forms with the proposal.
- Exhibit 4 – Equity Report. Prior to MSFA approval and payment of monthly project invoices, Proposer must complete the monthly report form detailing for all workforce services and hours performed.

G. Quotations

Quotations are due by May 22, 2020. One electronic copy and 1 bound copy of each quote and should be enclosed in a sealed envelope addressed to:

Minnesota Sports Facilities Authority
 Attention: James Farstad
 1005 4th Street South
 Minneapolis, Minnesota 55415

The electronic copy should be sent via email to:

James Farstad at james.farstad@msfa.com
John Fitzgibbon at Fitzgibbon-john@aramark.com
Jenifer Freeman at freeman-jenifer@aramark.com
Elizabeth Proeitz at Elizabeth.proeitz@msfa.com

Questions or Inquiries. All questions must be submitted via email by May 15, 2020 BY 5PM, to:

James Farstad at james.farstad@msfa.com
John Fitzgibbon at Fitzgibbon-john@aramark.com
Jenifer Freeman at freeman-jenifer@aramark.com
Elizabeth Proeitz at Elizabeth.proeitz@msfa.com

H. Minnesota Government Data Practices

All Quotations are subject to the Minnesota Government Data Practices Act (the "Act"), Minn. Statutes, Chapter 13, but the Act prohibits disclosure of any information derived from Quotations submitted by competing Proposers, and the content of all quotations is nonpublic data under Chapter 13, until such time as notice to award a contract to the successful Proposer is given by the Authority. Proposers shall note with their quotation, any data in their quotation that they consider proprietary information or otherwise private and confidential.

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EXHIBIT 1

Scope of work:

- Provide sourcing, procurement, installation, commissioning of the foodservice equipment as listed in this RFQ in addition to disconnecting and relocating existing equipment, if being replaced, to a specified location inside the venue.
- Ideally, the proposers will complete the install of the equipment.
- Electrical work will be done by internal stadium staff
- Provide products listed below to meet required specifications. Scope to include procurement and delivery to facility.
- Final spec sheets of items shall be submitted along with proposal for verification and acceptance. If items do not meet required specs as noted below, vendor shall provide differences of note with suitable comparison.
- All products shall come with required hardware should assembly be required and if assembly shall be required then it shall be noted as such.
- Vendor shall have option to bid on pieces of equipment should they not be able to fulfill the full list of noted items.
- Item list includes:

Category	Item	Make	Model/Descriptor	Quantity
Equipment	Countertop Sandwich Prep Unit	Silver King	SKPS12/C1	2
Equipment	Sing Battery Dbl Basket Fryers	Pitco	SG14S	8
Equipment	Full Size Food Warmer Countertop	Vollrath	71001	12
Equipment	Double Door Freezer	Continental	2FEN	2
Equipment	Double Stack Pizza Oven	Lincoln Impinger	1180-2V	1
Equipment	Ventless Fryer	Wells	WVU-26	2

***Please Note:** Due to the Covid-19 pandemic, we are requesting that all quotes for the equipment stated in this RFQ be valid for 6 months.

Covid-19 and Stadium Project Site Visits:

Should you need to enter the stadium for a project site visit, only ONE representative of each organization will be admitted into the stadium due to Covid-19. Before entering, potential bidders will need to submit a health safety statement or copy of their internal “return to work” plan that specifically references COVID-19 and details on how they are ensuring the health of their employees. Additionally, in the interest of maintaining social distancing guidelines, walk throughs will be conducted by appointment only. Please be prepared to submit to our current entry protocols which include a non-contact temperature scanning, wearing of a mask or face covering, and a brief series of health-related questions. Individuals who do not comply with any of the above will not be admitted into the stadium.

EXHIBIT 3

EQUITY PLAN

TARGETED BUSINESS COMMITMENT AND INFORMATION FORM

Proposer Company Name: _____

Check ONE of the following:

No Targeted Business participation is committed on this project

The following Targeted Business (MBE & WBE) participation is committed on this project:

Firm Name (Legal business name used for Targeted Business certification)	WBE MBE (Check one)		How will firm participate? (subcontractor, consortium, joint venture)	Description of work	Estimated dollar value of participation	Estimated percentage of total bid
	WBE	MBE				

Total WBE % _____

Total MBE % _____

TARGETED BUSINESSES WHO WERE CONSIDERED BUT WERE NOT SELECTED:

Firm Name	Address	Telephone Number

Certification

On behalf of the proposer identified below, I certify that the information provided in this form is true and correct.

Proposer Name: _____

Signature: _____

Date: _____

Name: _____

Title: _____

