

REQUEST FOR QUOTATIONS

SUITES CONSTRUCTION PROCUREMENT

FOR CAPITAL IMPROVEMENT TO U.S. BANK STADIUM
IN MINNEAPOLIS, MINNESOTA

May 7, 2018

A. Project Background and Objectives

In 2012, the State of Minnesota enacted 2012 Minnesota Laws, Chapter 299 (the “Act”), to establish the Minnesota Sports Facilities Authority (“Authority”) and to provide for the construction, financing, and long-term use of a new stadium now known as U.S. Bank Stadium (the “Stadium”) and related stadium infrastructure (the “Stadium Infrastructure”) as a venue for professional football and a broad range of other civic, community, athletic, educational, cultural and commercial activities.

As set forth in the Act, the Authority may make capital improvements to design, development and construction of the Stadium and the Stadium Infrastructure, and the certain capital improvements that that Authority is soliciting in this Request for Quotations (“RFQ”) shall be referred to in this RFQ as the “Project”. To that end, the Authority has prepared this RFQ for the suites construction procurement. Those who respond to this RFQ shall be referred to as “Proposers”.

The Project is located at the Stadium [and other additional adjacent land that has been acquired by the Authority in Minneapolis, Minnesota]. The Specification Documents identifying and indicating the scope of the Project are also incorporated within this RFQ as **Exhibit 1**. The Specifications Documents meet the standards required for a National Football League (“NFL”) franchise, as well as additional standards established by the Authority. The Project must be completed by July 9, 2018 (the “Required Completion Date”).

The successful Proposer to the RFQ will be engaged in, without limitation:

- Coordinate, execute, and oversee the suite countertop modifications as listed in the project scope

B. Intent and Process of the Request for Quotations

This RFQ is focused on the selection of a Proposer who will provide the best value to the Authority in the suite counter top modifications to include core drilling in selected suite countertops.

Proposers should have experience in modifications of counter tops materials similar to that utilized in the US Bank Stadium suite countertops similar to those that are the subject of this RFQ. It is the desire of the Authority to consider as part of its selection criteria the commitment of the Proposer to exert good faith efforts to comply with the plan of the Authority to ensure equitable opportunities for Minority Owned Business Enterprises (“MBE”) and Women Owned Business Enterprises (“WBE”) to participate in the Project. The successful Proposer or Proposers must also demonstrate the ability to exert good faith efforts to comply with workforce goals and targeted zip code hiring goals, and work with organizations to develop effective MBE, WBE and workforce recruitment efforts during the Project. The Authority has developed an Equity Plan and each Proposer should provide a plan describing how they will encourage the participation and utilization of appropriate workforce, MBEs and WBEs in the Proposers’ performance of their services. MBEs and WBEs that are interested in acting as the Proposers for the Project are encouraged to respond to the RFQ.

C. Scope of the Project Requirements

Please see Exhibit 1 for project requirements.

D. Requested Qualifications

The Authority reserves the right and discretion to determine the qualifications and responsibility of the Proposers to perform the work and services that are the subject of the RFQ. It is the request and intent of the Authority that Proposers responding to the RFQ have the following qualifications.

- Experience history with counter top modifications to include core drilling similar to the Project that is the subject of this RFQ.
- Ability to provide ongoing services that would include suite countertop modification procurement.
- Previous demonstration of providing similar services and work with quality products similar to those used in the suites operations at the stadium.

E. RFQ Timeline

Advertise and issue Request for Quotations	May 7, 2018
Quotations due	May 23, 2018 by 5PM
Selection of Provider	May 30, 2018
Project Completion	July 9, 2018

By submitting a Quotation, the Proposer affirms that this timeline can be met.

F. Proposer Qualifications

The following items shall be included in a Proposal executive summary:

- Proposer's name and address of office that would have central responsibility for the work. Identify the business form of Proposer. If the proposed form of entity is a joint venture, please identify each joint venture participant and their respective percentage of participation. Provide a summary, on one page or less, describing why the Proposer is the most qualified to be the Provider for the Project.
- Proposer agrees that if it is proposing any services including installation work, it shall obtain worker's compensation insurance, vehicle insurance, and any other insurance required by applicable law or regulation. Proposer also agrees that it shall maintain commercial general liability insurance in commercially reasonable amounts, and that proposer shall provide upon request a certificate of insurance evidencing such coverage and additional insured status as requested. The Authority may terminate this purchase order if it determines in its sole discretion that the proposer's insurance coverage is not adequate for this project.
- Exhibit 1 – Scope and Specification Documents. The Authority will complete the Scope and Specification Documents.
- Exhibit 2 – Proposal Scope of Services and Pricing Information. There are two pages for this Exhibit. The first page is for the Proposer to define the scope of professional services, if any, that will be provided to the MSFA. The second page is for the Proposer to describe the equipment, materials, and installation labor, if any, that will be provided to the MSFA.
- Exhibit 3 – Equity Plan Targeted Business Commitment and Information Form. Proposer must complete the Targeted Business Commitment and Information Form.
- Exhibit 4 – Equity Report. Proposer must complete this form at the completion of the project for all workforce services.
- Exhibit 5 – Purchase Order Form. The Authority will complete this form.

G. Quotations

Quotations are due by MAY 23, 2018 by 5PM. One electronic copy and three bound copies of each quote and should be enclosed in a sealed envelope addressed to:

Minnesota Sports Facilities Authority
Attention: James Farstad
1005 4th Street South
Minneapolis, Minnesota 55415

The electronic copy should be sent via email to JOHN FITZGIBBON, Fitzgibbon-john@aramark.com and JAMES FARSTAD, james.farstad@msfa.com

Questions or Inquiries. All questions must be submitted via email by MAY 16, 2018 by 5PM, to:

James Farstad at james.farstad@msfa.com
and
JOHN FITZGIBBON, Fitzgibbon-john@aramark.com

H. Minnesota Government Data Practices

All Quotations are eventually subject to the Minnesota Government Data Practices Act, Minn. Statutes, Chapter 13, but the Act prohibits disclosure of any information derived from Quotations submitted by competing Proposers, and the content of all Quotations is nonpublic data under Chapter 13 until such time as notice to award a contract to the successful Proposer is given by the Authority. Proposers shall note with their Quotation any data in their Quotation that they consider proprietary information or otherwise private and confidential.

EXHIBIT 1

Scope and Specification Documents

Scope of work:

- Drill (111) 3" holes in countertops listed below and provide a protective insert to fit in said hole allowing access for an electrical cord to pass through.
- Vendor shall be required to provide required tools, materials and labor to accomplish the job in totality to include but not be limited to transporting of materials and tools to each location, removal of debris if developed, cleaning required created by project.
- Final placement of each hole will be determined by a walkthrough with the food and beverage provider, facilities representative, and vendor in which each location shall be marked by vendor as point to be drilled.

Suite	#	X = Drill	Suite	#	X = Drill	Suite	#	X = Drill
Touchdown	1	X	South Norseman	16	X	North Loft	1	X
Touchdown	2	X	South Norseman	17	X	North Loft	2	X
Touchdown	3	X	South Norseman	18	X	North Loft	3	X
Touchdown	4	X	South Norseman	19	X	North Loft	4	X
Touchdown	5	X	South Norseman	20	X	North Loft	5	X
Touchdown	6	X	South Norseman	21	X	North Loft	6	X
Touchdown	7	X	South Norseman	22	X	North Loft	7	X
Touchdown	8	X	South Norseman	23	X	North Loft	8	X
Turf	1	X	South Norseman	24	X	North Loft	9	X
Turf	2	X	South Norseman	27	X	North Loft	10	X
Turf	3	X	South Loft	28	X	North Loft	11	X
Turf	4	X	South Loft	29	X	North Loft	12	X
Turf	5	X	South Loft	30	X	North Loft	13	X
Turf	6	X	South Loft	31	X	North Loft	14	X
Turf	7	X	South Loft	32	X	North Loft	15	X
Turf	8	X	South Loft	33	X	North Loft	16	X
Turf	9	X	South Loft	34	X	North Loft	17	X
Mini Turf	10	-	South Loft	35	X	North Loft	18	X
Mini Turf	11	-	South Loft	36	X	North Loft	19	X
Mini Turf	12	-	South Loft	37	X	North Loft	20	X
Mini Turf	13	-	South Loft	38	X	North Loft	21	X
Mini Turf	14	-	South Loft	39	X	North Loft	22	X
Mini Turf	15	-	South Loft	40	X	North Loft	23	X
Mini Turf	16	-	South Loft	41	X	North Loft	24	X
Mini Turf	17	-	South Loft	42	X	North Loft	25	X
Turf	18	X	South Loft	43	X	North Loft	26	X
Turf	19	X	South Loft	44	X	North Loft	27	X
Turf	20	X	South Loft	45	X	Cabin	1A	X
Turf	21	X	South Loft	46	X	Cabin	1B	X
Turf	22	X	North Norseman	1	X	Cabin	2	X
Turf	23	X	North Norseman	2	X	Cabin	3	X
Valhalla	1	X	North Norseman	3	X	Cabin	4	X
Valhalla	2	X	North Norseman	4	X	NE Norse Lounge		-
Valhalla	3	X	North Norseman	5	X	NE Norse Lounge		-
Valhalla	4	X	North Norseman	6	X	NE Norse Lounge		-
Valhalla	5	X	North Norseman	7	X	NE Norse Lounge		-
Valhalla	6	X	North Norseman	8	X	NE Norse Lounge		-
Valhalla	7	X	North Norseman	9	X	SE Norse Lounge		-
Valhalla	8	X	North Norseman	10	X	SE Norse Lounge		-
Valhalla	9	X	North Norseman	11	X	SE Norse Lounge		-
Valhalla	10	X	North Norseman	12	X	SE Norse Lounge		-
Valhalla	11	X	North Norseman	13	X	SE Norse Lounge		-
Valhalla	12	X	North Norseman	14	X	NW Norse Lounge		-
			North Norseman	15	X	NW Norse Lounge		-
						NW Norse Lounge		-
						NW Norse Lounge		-
						NW Norse Lounge		-
						Miller Lite Lounge		-

EXHIBIT 2

Proposal Scope of Services and Pricing Information

Proposer: _____
Proposer Address: _____
Proposer Phone Number: _____
Contact Name: _____
Proposer Email Address: _____

Describe the equipment and materials, if any, that will be provided to the MSFA and detail all quantities and unit prices for the equipment and materials proposed below. In addition, include installation labor costs, freight, and Minnesota sales tax.

Quantity	Materials Description	Price
	Subtotal Materials	
	Installation Labor	
	Freight	
	Minnesota Sales Tax (6.875%)	
	Total	

EXHIBIT 3

EQUITY PLAN

TARGETED BUSINESS COMMITMENT AND INFORMATION FORM

Proposer Company Name: _____

Check ONE of the following:

No Targeted Business participation is committed on this project

The following Targeted Business (MBE & WBE) participation is committed on this project:

Firm Name (Legal business name used for Targeted Business certification)	WBE MBE (Check one)		How will firm participate? (subcontractor, consortium, joint venture)	Description of work	Estimated dollar value of participation	Estimated percentage of total bid
	WBE	MBE				

Total WBE % _____

Total MBE % _____

TARGETED BUSINESSES WHO WERE CONSIDERED BUT WERE NOT SELECTED:

Firm Name	Address	Telephone Number

Certification

On behalf of the proposer identified below, I certify that the information provided in this form is true and correct.

Proposer Name: _____

Signature: _____

Date: _____

Name: _____

Title: _____

