

MINNESOTA SPORTS FACILITIES AUTHORITY

REQUEST FOR PROPOSALS

**West Plaza Project
for
U.S. BANK STADIUM
MINNEAPOLIS, MINNESOTA**

February 1, 2016

**REQUEST FOR PROPOSALS
WEST PLAZA PROJECT
FOR
U.S. BANK STADIUM
MINNEAPOLIS, MINNESOTA**

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**REQUEST FOR PROPOSALS
WEST PLAZA PROJECT
FOR
U.S. BANK STADIUM
MINNEAPOLIS, MINNESOTA
NOVEMBER 20, 2015**

A. Project Background and Objectives

In 2012, the State of Minnesota enacted 2012 Minnesota Laws, Chapter 299 (the “Act”), to establish the Minnesota Sports Facilities Authority (“Authority”) and to provide for the construction, financing, and long term use of a new stadium (the “Stadium”) and related stadium infrastructure (the “Stadium Infrastructure”) as a venue for professional football and a broad range of other civic, community, athletic, educational, cultural and commercial activities.

As set forth in the Act, the design, development and construction of the Stadium and the Stadium Infrastructure (collectively, the “Project”) is a collaborative process between the Authority and Minnesota Vikings Football Stadium, LLC (the “Team”). To that end, the Authority and the Team have prepared this Request for Proposals (“RFP”) for the construction, coordination, supply of materials, and installation of the materials for the West Plaza Project. Those who respond to this RFP shall be referred to as a “Proposer” or “Proposers”.

The West Plaza Project is located on the site of the Downtown East (DTE) Light Rail Station adjacent to the site of the former Hubert H. Humphrey Metrodome and also includes additional adjacent land that has been leased adjacent to the Hennepin County Medical Examiner’s building in Minneapolis, Minnesota. Selected Construction Documents may be incorporated within this RFP as **Exhibit E** – Stadium Plans. The Project is being designed to meet the standards required for a National Football League (“NFL”) franchise, as well as other programmatic uses consistent with other multipurpose facilities. The Project will be designed in accordance with the design requirements set forth in the Act, and such additional standards as established by the Authority. Construction of the Stadium and Stadium Infrastructure is now underway with substantial completion of the overall Stadium and Stadium Infrastructure to be achieved not later than July 29, 2016 so as to be ready for occupancy in advance of the Minnesota Vikings’ 2016 NFL season (the “Required Construction Schedule”). The West Plaza Project substantial completion date shall coincide with the Stadium’s substantial completion.

The respondents to this RFP must demonstrate the capability to construct and implement the required West Plaza Project. The selected Contractor team must take full accountability for the desired outcome but may utilize an extended team of Sub-contractor(s) and business partners. The selected Contractor shall coordinate its work with not only Mortenson who is performing work on the stadium site but also the Metro Transit pedestrian bridge work (being performed by LS Black-Dew and its subcontractors) that spans Chicago Avenue from the NW corner of the US Bank Stadium site and to the NW corner of the DTE block as well as with any related work to be performed by the City of Minneapolis.

The successful Proposer to the RFP will be engaged to coordinate, supply, construct, install, commission, and construct the complete West Plaza Project for the Project (as further described in the RFP and any addenda that will be issued to this RFP) including, without limitation:

- Construction of any required elements, coordination, supply, and installation to fully complete the West Plaza Project for the Project;
- The successful proposer shall ensure at all times during the project that 17 parking spaces above and beyond 12 fixed parking spaces are available (29 total parking spaces) for Hennepin County lessees on the Medical Examiner block;

B. Intent and Process of the Request for Proposals

This RFP is focused on the selection of the “Best Value” Proposer for coordination, supply, installation of materials, and construction of the complete West Plaza Project for the Project, as well as integration with other equipment and infrastructure within the U.S. Bank Stadium site.

West Plaza Project proposers should have significant experience in the construction and installation of all required elements to provide a completed project in accordance with the plans and specifications. In order to be evaluated to perform the required work scope, it is the desire of the Authority to consider as part of its selection criteria the commitment of the Proposer to exert good faith efforts to comply with the plan of the Authority to ensure equitable opportunities for Minority Owned Business Enterprises (“MBE”) and Women Owned Business Enterprises (“WBE”) to participate in the preconstruction services, construction management, construction and support of the West Plaza Project. The successful Proposer or Proposers must also demonstrate the ability to exert good faith efforts to comply with workforce goals and targeted zip code hiring goals, and work with organizations to develop effective MBE, WBE and workforce recruitment efforts during the preconstruction, construction management, and the construction of the West Plaza Project for the Project. As described below, each Proposer should describe how they will encourage the participation and utilization of MBEs and WBEs in the Proposers performance of their services consistent with the goals expressed in **Exhibit D**. MBEs and WBEs that are interested in acting as the West Plaza Project Proposer for the Project are encouraged to respond to this Request for Proposals.

C. West Plaza Project Requirements

The Proposer is required to coordinate, supply, install all materials and construct the complete West Plaza Project in accordance with the terms of the RFP and any future Addenda.

The West Plaza Project proposed in each Proposer’s RFP response must meet the following requirements:

- Completion within the timelines established for the project in accordance with the plans and specifications; provide draft CPM baseline schedules including critical path and start/completion dates; successful proposer shall provide final baseline schedule within 4 weeks of project start and shall supply weekly, updates for the ensuing 3 week work period delineating work tasks, subcontractor performing each task and explanation of why completion date for each subtask was not achieved prior week. Proposer shall note each week any issues, concerns, delays and or work status of activities.
- Guarantee 29 total parking spaces are maintained during the project on the Medical Examiner block

- Provide with the proposal the means/methods by which the Proposer plans on utilizing good faith efforts to meet the employment and contracting goals established herein.

D. Requested Qualifications

The Authority reserves the right and discretion to determine the qualifications and responsibility of the Proposers to perform the services that are the subject of the RFP. It is the request and intent of the Authority that Proposers responding to the RFP have the following qualifications:

- Proposer must have demonstrated experience in building, managing and supporting a project similar to the West Plaza Project.
- In-house capacity to produce necessary construction and schedule documentation, which does not preclude any Proposer from also identifying potential subcontractors that could assist in producing such estimates and schedules or to perform the work.
- Performance and payment bond bonding capacity or ability to obtain bonding capacity to the full amount of the selected scope of the West Plaza Project contained within the submitted Proposal.

E. RFP Timeline

Advertise and Issuance of Request for Proposals	February 1, 2016
Written Questions Due	February 9, 2016; 4pm CST
Pre-proposal Meeting (Conference Call) Call in no. (612) 808-8565 passcode 748638	February 10, 2016; 11am CST
Proposals Due	February 16, 2016; 1pm CST
Selection of Provider	TBD
Project Start	On or after March 1, 2016 (TBD)
Project Substantial Completion	July 29, 2016

Qualifications and Evaluation Criteria

By submitting a Proposal, the Proposer affirms that this timeline must and can be met to avoid the potential for significant harm to the progress of the Project and to the interests of the Authority, Team, and public.

E.1 Proposer Qualifications

The following items shall be included in a Proposal response:

- Proposer’s name and address of office that would have central responsibility for the work. Identify the business form of Proposer and list the principal shareholders or other business owners. If the proposed form of entity is a joint venture, please identify each joint venture participant and their respective percentage of participation. Provide a summary, on three pages or less, describing why the Proposer is the most qualified to be the Provider for the Project.

Proposer must have demonstrated experience in constructing, building, managing and supporting projects similar in scope, size and timeline.

- b. Describe your company's primary business.
 - i. Give examples of how/where your company has constructed a similar project to the West Plaza Project
- c. Provide copies of Proposer's certificates of insurance showing Proposer's current total limits of liability for commercial general liability, worker's compensation, employer's liability and business automobile liability.
- d. Provide representative list of similar projects constructed by Proposer during that last 10 years or that are currently under construction or management. Include:
 - Client
 - Project Name
 - Time Span of Services Provided
 - Site description; listing dates of construction, seating capacity, project gross square footage. Proposers shall be specific about which projects have been worked on by current employees while employed by your firm vs. those that were worked on while employees of another employer. List key principal of Proposer who was responsible for the project.
 - Key contact or reference from project Owner including name, title, email, and telephone number.
- e. Provide evidence of Proposer's capacity to provide or obtain performance and payment bonds in a letter from Proposer's bonding company listing Proposer's single project bonding capacity or limit. If Proposer is a joint venture, describe the joint venture's plan to provide bonding capacity.
- f. Submit completed and executed responses to State of Minnesota "Affirmative Action Data" form (**Exhibit B**) and "Statement of Non Collusion" (**Exhibit C**).
- g. Provide any comments or revisions to the Authority's proposed Trade Contract Agreement attached as **Exhibit A**.

E.2 Submittal Requirements: Evaluation of Proposals

In addition to the responses and information requested in Paragraph F. 1 above, Proposers shall also include the information requested below in their Proposals. As described below, the Authority will score Proposals on a point system, with some criteria being graded on a pass/fail basis. Proposers who fail any criterion may have their Proposal rejected. A total of 250 points will be available as follows:

Project Delivery:	100 points
Commercial Terms:	100 points
Interview:	50 points

Equitable Contracting and Hiring: Pass/Fail

The Proposals receiving the highest three scores, as determined by the Authority in its sole discretion will then be short-listed and selected to enter into final discussions and negotiations with the Authority. Based on its final discussions and negotiations, the Authority will have the discretion to adjust the Proposal scores, and the Authority will award the Contract for the West Plaza Project to the Proposer with the high-test score unless the Authority decides, in its sole discretion, to reject all Proposals and re-solicit Proposals.

A. Project Delivery - 100 Points (20 points each)

1. Similar Project Experience. Describe Proposer's experience with fast track projects, and discuss Proposer's view as to appropriate ways to proceed with the West Plaza Project requirements.
2. Project Personnel. Provide names and resumes of key personnel who would be directly responsible for the work. Provide key contact telephone, fax, and email addresses. Provide organizational chart listing proposed team members by name and responsibility. Indicate other projects to which team members are assigned currently for year 2016. Any other relevant experience pertinent to the West Plaza Project requirements shall be listed under "Other Significant Experience."
3. Project Specific Risks and Solutions. Identify and describe the risks Proposer perceives as being significant for the scope of services and West Plaza Project required by this RFP, and how Proposer intends to mitigate, manage, and control those risks.
4. Project Controls. Describe Proposer's approach and methodology for implementing project controls relating to budget and schedule compliance, and provide examples of Proposer's experience in successfully managing similar projects that were completed within the established budget and schedule and fulfilled the defined project's program.
5. Preliminary Performance Schedule. Please provide Proposer's preliminary critical path method performance schedule with milestones interdependencies identified for critical items of , ordering, construction, and installation work that generally demonstrates Proposer's strategy for completing the scope of work required by this RFP by the required deadline.

B. Commercial Terms – 100 Points

1. Price. (50 Points) Provide itemized pricing on all necessary coordination, supply, installation of materials, and construction of a complete West Plaza Project, solely or with Sub-contractor(s), and all scope of work items required by this RFP, including sales tax (if any) that are not excluded under the act pursuant to Minn. Stat. 297A.71, Subd. 43.
2. Terms. (50 Points) Proposers will provide comments or proposed revisions, if any, to the Authority's proposed contract in **Exhibit A**, and responses will be judged and scored based on the number and substantive effect of any proposed comments or changes. The Authority will require Proposer to execute, as a condition of any award, the contract that is negotiated and agreed upon by Proposer and the Authority.

C. Interview – 50 Points

The Authority will conduct an interview with each qualified Proposer that has submitted a responsive proposal. Interviews will be in the format determined in the Authority’s sole discretion.

D. Equitable Contracting and Hiring – Pass/Fail

Describe Proposer’s practices and history of hiring MBE’s and WBE’s and complying with workforce goals. Also describe Proposer’s specific plan to reach targeted goals for MBE and WBE construction participation on this Project, and Proposer’s strategies for employing women and members of minority communities to comply with the Authority’s goals in **Exhibit D**.

According to the Act, there shall be no disclosure of any information derived from Proposals submitted by competing Proposers and the content of all Proposals is nonpublic data under Chapter 13 of Minnesota Statutes until such time as a notice to award a contract is given by the Authority. The Authority may change its scoring of Proposals as a result of interviews of and negotiations with Proposers.

A Proposer’s response may also contain any narrative, charts, tables, diagrams, or other materials in addition to those called for herein, to the extent such additions are useful for clarity or completeness of the response. Attachments should clearly indicate on each the page the paragraph in the RFP to which they pertain.

The RFP, responses to it, and any subsequent negotiations and discussions shall in no way be deemed to create a binding contract or expectation of an agreement between the Proposer and the Authority.

Each Proposer submitting a Proposal in response to this RFP acknowledges and agrees that the preparation of all materials for submittal to the Authority and all presentation, related costs, and travel expenses are at Proposer’s sole expense and that the Authority shall not, under any circumstances, be responsible for any cost or expense incurred by the Proposers. The Authority shall be allowed to keep any and all materials supplied by the Proposers in response to the RFP.

The Authority reserves the right to accept or reject any or all Proposals, to amend or alter the selection process in any way by addendum, to postpone the selection process for its own convenience at any time, and to waive any non-material defects in Proposals submitted. Proposals are required to remain open and subject to acceptance until an award is finalized, or a minimum of (90) days following the date of submission of Proposals. The Authority also reserves the right to accept or reject any individual sub-consultants that the successful Proposer proposes to use.

F. Project Labor Agreement

The Authority will require the Proposer to negotiate and enter into a Project Labor Agreement similar to the Attached **Exhibit G** and acceptable to the Authority for the Proposer’s installation work on the Project, if any, required by this RFP.

G. Payment and Performance Bonds

By Minnesota statutes and the Act, payment and performance bonds will be required from the successful Proposer in the amount of 100% of the cost of Proposal.

H. Pre-proposal Meeting

A mandatory Pre-proposal meeting (conference call) will be held February 10, 2016, 11:00 a.m. CST. Conference Call Number is: (612) 808-8565; Passcode: 748638

I. Sales Taxes

Minnesota Statutes Section 297A.71, Subd. 43. Provides as follows: This Section exempts from Minnesota sales tax “[m]aterials and supplies used or consumed in, and equipment incorporated into, the construction or improvement of the stadium and stadium infrastructure as defined in section 473J.03, subdivisions 8 and 10.”

Proposals Due

I.1 Proposal Due Date.

Proposals are due by 1:00 p.m. CST, February 16, 2016.

I.2 Proposal Delivery Requirements.

- One (1) electronic copy and four (4) bound copies of each Proposal should be enclosed in a sealed envelope addressed to:

Steven C. Maki, PE
Attention: **West Plaza Project Proposal**
Minnesota Sports Facilities Authority
511 11th Avenue South, Suite 401
Minneapolis, Minnesota 55415

Electronic copy shall also be sent directly to stevencmaki@gmail.com

- One (1) electronic copy and four (4) bound copies should also be sent and addressed to:

Don Becker, Project Executive
West Plaza Proposal
Minnesota Vikings Football, LLC
Minnesota Vikings - Winter Park 9520 Viking Drive
Eden Prairie, MN 55344
Fax: 952.828.651
Email: beckerd@vikings.nfl.net

J. Questions or Inquiries

All questions must be submitted electronically no later than 4:00 p.m. CST, February 9, 2016 to:

Steven Maki Consulting PLLC
Email: stevencmaki@gmail.com

With copies to:

Don Becker, Project Executive
Minnesota Vikings Football, LLC
Minnesota Vikings - Winter Park 9520 Viking Drive
Eden Prairie, MN 55344
Fax: 952.828.6513
Email: beckerd@vikings.nfl.net

K. Minnesota Government Data Practices

All Proposals are eventually subject to the Minnesota Government Data Practices Act, Minn. Statutes, Chapter 13, but the Act prohibits disclosure of any information derived from Proposals submitted by competing Proposers, and the content of all Proposals is nonpublic data under Chapter 13 until such time as notice to award a contract to the successful Proposer is given by the Authority. Proposers shall note with their Proposal any data in their Proposal that they consider proprietary information or otherwise private and confidential.

L. List of Exhibits

- | | |
|------------------|---|
| Exhibit A | Trade Contract Agreement Between the Minnesota Sports Facilities Authority and the Trade Contractor |
| Exhibit B | Non Collusion Statement |
| Exhibit C | Minnesota Department Affirmative Action Data Page |
| Exhibit D | Authority's Equity Plan |
| Exhibit E | West Plaza Plans & Specifications |
| Exhibit F | Legacy Ship Brick Paver Installation |
| Exhibit G | Project Labor Agreement |
| Exhibit H | Proposal Form |

EXHIBIT A

(This Trade Contract will be located as a separate document under the proposal RFP)

EXHIBIT B

NON-COLLUSION STATEMENT

(To Be Included Submitted With Indication of Interest and Qualifications)

STATE OF _____
CITY/COUNTY OF _____

_____ being first duly sworn, deposes and says that he or she is

Title of Person Signing

of _____

Name of Proposer

states that all statements made and facts set out in the Proposal for the above Project are true and correct; and the Proposer (the person, firm, association, or corporation making said proposal) has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with said proposal or any contract which may result from its acceptance.

Affiant further certifies that Proposer is not financially interested in, or financially affiliated with, any other Proposer for the above Project.

Proposer _____

By _____

Its _____

SWORN to before me this _____ day of _____ 20 ____.

Notary Public

My Commission Expires

EXHIBIT C

MINNESOTA DEPARTMENT AFFIRMATIVE ACTION DATA PAGE

State Of Minnesota – Affirmative Action Data Page (For responses in excess of \$100,000 only)

If your response to this solicitation is in excess of \$100,000, please complete the information requested below to determine whether you are subject to the Minnesota Human Rights Act (Minnesota Statutes 363.073) certification requirement, and to provide documentation of compliance if necessary. *It is your sole responsibility to provide this information and—if required—to apply for Human Rights certification prior to the due date and time of the bid or proposal and to obtain Human Rights certification prior to the execution of the contract.*

How to determine which boxes to complete on this form:

Then you must complete these boxes...	BOX A	BOX B	BOX C	BOX D
On any single working day within the past 12 months, if your company...				
Employed more than 40 full-time employees in Minnesota				
Did not employ more than 40 full-time employees in Minnesota, but did employ more than 40 full-time employees in the state where you have your primary place of business				
Did not employ more than 40 full-time employees in Minnesota or in the state where you have your primary place of business.				

BOX A – For companies which have employed more than 40 full-time employees within Minnesota on any single working day during the previous 12 months

Your response will be rejected unless your business:

- has a current Certificate of Compliance issued by the Minnesota Department of Human Rights (MDHR)
- or–*
- has submitted an affirmative action plan to the MDHR, which the Department received prior to the date and time the responses are due.

Check one of the following statements if you have employed more than 40 full-time employees in Minnesota on any single working day during the previous 12 months:

- We have a current Certificate of Compliance issued by the MDHR. **Proceed to BOX D.** Include a copy of your certificate with your response.
- We do not have a current Certificate of Compliance. However, we submitted an Affirmative Action Plan to the MDHR for approval, which the Department received on _____ (date) at _____ (time). [If you do not know when the Department received your Plan, contact the Department.] We acknowledge that the plan must be approved by the MDHR before any contract or agreement can be executed. **Proceed to BOX D.**

- We do not have a Certificate of Compliance, nor has the MDHR received an Affirmative Action Plan from our company. *We acknowledge that our response will be rejected.* **Proceed to BOX D. Call the Minnesota Department of Human Rights for assistance.**

Please note: Certificates of Compliance must be issued by the Minnesota Department of Human Rights. Affirmative Action Plans approved by the Federal government, a county, or a municipality must still be reviewed and approved by the Minnesota Department of Human Rights before a certificate can be issued.

BOX B – For companies, which *have not* had more than 40 full-time employees in Minnesota but *have* employed more than 40 full-time employees on any single working day during the previous 12 months in the state where they have their primary place of business

You may achieve compliance with the Minnesota Human Rights Act by certifying that you are in compliance with applicable Federal Affirmative Action requirements.

Check one of the following statements if you have not employed more than 40 full-time employees in Minnesota but you have employed more than 40 full-time employees on any single working day during the previous 12 months in the state where you have your primary place of business:

- We are not subject to Federal Affirmative Action requirements. **Proceed to BOX D.**
- We are subject to Federal Affirmative Action requirements, and we are in compliance with those requirements. **Proceed to BOX D.**

BOX C – For those companies not described in BOX A or BOX B

Check below. You are not subject to the Minnesota Human Rights Act certification requirement.

- We have not employed more than 40 full-time employees on any single working day in Minnesota or in the state of our primary place of business within the previous 12 months. **Proceed to BOX D**

BOX D – For all companies

By signing this statement, you certify that the information provided is accurate and that you are authorized to sign on behalf of the responder.

Name _____ of _____ Company:

Authorized _____ Signature:

Printed _____ Name:

Title:

Date: _____ Telephone _____ number:

For further information regarding Minnesota Human Rights Act requirements, contact:

Minnesota Department of Human Rights, Compliance Services Section

Mail: 190 East 5 th Street, Suite 700	Metro: (651) 296-5663
St. Paul, MN 55101	Toll Free: 800-657-3704
Website: www.humanrights.state.mn.us	Fax: (651) 296-9042
Email: employerinfo@therightsplace.net	TTY: (651) 296-1283

EXHIBIT D

AUTHORITY'S EQUITY PLAN

General:

The Equity Plan for West Plaza Project has three areas that will continue to be monitored, throughout the contract; targeted business inclusion, diverse workforce inclusion and transparent/regular reporting.

Targeted Business Inclusion

The Authority will expect that the contractor will include Minority and Women Business Enterprises (MWBE's) to perform part of the contractor's work. There are arrays of resources that have been prepared to assist the contractor in identifying targeted businesses. In the event that the contractor cannot identify either minority or women businesses, we offer the opportunity to pursue veteran owned small businesses as an option. In addition to locating and contracting with targeted MWBE businesses, we anticipate that the contractor will offer targeted businesses an opportunity to get mentored through this contract. A mentor/protégé option will show that the contractor is serious about developing small businesses in an area where larger companies have dominated the market.

Diverse Workforce Inclusion

There are no workforce inclusion goals on professional and technical services; however, the Authority expects that the contractor will make every effort to recruit a labor force that is ethnically and gender diverse. Recruiting workers from local small and disadvantaged businesses is an opportunity to develop those businesses as well as educating its workforce on the unique opportunities the scopes of work offer.

Transparent Reporting

The building of this Project has a phenomenal track record of equity inclusion in both business and workforce. We expect the same in every facet of the Project. The contractors are expected to initially report its targeted business expectations through an exhibit to its contract. Next we expect the contractor to regularly report to the Authority its monthly spending activity. The documents that the contractors should use to report this information are attached.

1) Attachment A: Who will the contractor award work to and at what price and percentage of total contract?

2) Attachment B: Who did the contractor solicit work from and why they chose to use or not to use that targeted business? This is the clarification data necessary to identify your Good Faith Effort(s).

Additionally, Minnesota Statute 337.10 requires prime contractors and all Sub-contractor(s) on building and construction contracts to promptly pay their Sub-contractor(s), service providers and

material suppliers within ten (10) days of their receipt of payment. Moreover, the Authority requires that you report on the monthly progress payments made to all your Sub-contractor(s).

1.0 The Contractor(s) shall comply with all Applicable Laws and any special requirements in the Contract Documents regarding equal employment opportunity, Targeted Business, and workforce participation initiatives.

2.0 The Contractor(s) shall demonstrate good faith efforts to utilize minority (“**MBE**”) and women-owned (“**WBE**”) business enterprises (hereinafter referred to as “**Targeted Businesses**”). The Authority has retained the services of an Equity Program Consultant to assist the Contractor(s) in meeting its Targeted Business and workforce participation goals. The Contractor(s) shall submit to the Authority a Targeted Business Enterprise Participation Plan within ten (10) calendar days after executing this Trade Contract Agreement. Subcontractors shall submit a Targeted Business Enterprise Participation Plan with any proposal or bid related to the Project.

The Authority requires that the Contractor(s) utilize good faith efforts to achieve the goals for MBE (at 9%) and WBE (at 11%) participation which is set forth in the Authority’s Equity Plan for the stadium project. The Authority also requires that the Contractor(s) utilize good faith efforts to **achieve the workforce participation goals for minority (set at 32%) and women (set at 6%) workers on the Project.** The Contractor(s) shall utilize the Equity Consultant to the fullest extent possible to accomplish the following activities:

- .1 Identify the trades, services and suppliers needed for the Project.
- .2 Identify Targeted Businesses that have the resources and capabilities to participate in the Project.
- .3 Contact Targeted Businesses to solicit bids for work on the Project.
- .4 Certify currently uncertified but qualified companies as Targeted Businesses for participation in the Project.
- .5 Develop the Targeted Business Enterprise Participation Plan for submittal with any bid or proposal from a Subcontractor.
- .6 Track participation of Targeted Businesses.
- .7 Prepare Targeted Business participation reports required by the Authority.
- .8 Comply with workforce utilization requirements of the Authority’s Equity Plan for the Trade Services Agreement, including requirements established pursuant to Section 17, subd.1 of the Act.

Contractor’s failure to use good faith efforts to achieve the Authority’s Targeted Business participation goals or to follow the requirements of the Authority’s Equity Plan for the Construction Services Agreement may result in delay or withholding of Contractor’s payments and the assessment of appropriate damages. The Authority’s Equity Plan for the Trade Services Agreement is attached to this Trade Services Agreement as **Exhibit (3)**.

3. Subcontractors and Suppliers

The successful Proposer, as soon as practicable after execution of this Trade Services Agreement, and from time to time (on a monthly basis) thereafter as required by the staging of the Work, shall furnish

to the Authority, in writing, the names of the Persons the Trade Contractor proposes to engage as Subcontractors and Suppliers for the Work.

Attachment A

Minnesota Sports Facilities Authority
 900 South 5th Street, Minneapolis, MN 55415



CONSTRUCTION SERVICES AGREEMENT EQUITY PLAN TARGETED BUSINESS COMMITMENT AND INFORMATION FORM

Proposer Company Name: _____

Check ONE of the following:

- No Targeted Business participation is committed on this project
 The following Targeted Business (MBE & WBE) participation is committed on this project:

Firm Name (Legal business name used for Targeted Business certification)	WBE MBE (Check one)		How will firm participate? (subcontractor, consortium, joint venture)	Description of work	Estimated dollar value of participation	Estimated percentage of total bid
Total WBE %				Total MBE %		

(Form continued on next page. Use copies of page 1 of this form if additional space is needed to list committed Targeted Businesses and attach such copies to the form.)



CONSTRUCTION SERVICES AGREEMENT EQUITY PLAN
TARGETED BUSINESS COMMITMENT AND INFORMATION FORM

On behalf of the Proposer identified below, I certify that:

(Check ONE of the following)

- No Targeted Business (MBE or WBE) participation is committed on this project.
- Proposer is committed to use the Targeted Business contractor(s) listed in this form on this project at the stated percentage(s).

I further certify that I have read the Targeted Business requirements found in the Construction Services Agreement Equity Plan. I am authorized on behalf of the Proposer to submit this certification to the Minnesota Sports Facilities Authority. This certification is a material representation of fact on which the Authority may rely in awarding the contract.

Proposer Name: _____

By: _____

Date: _____

Name: _____

Title: _____

Attachment B

Minnesota Sports Facilities Authority
 900 South 5th Street, Minneapolis, MN 55415



**CONSTRUCTION SERVICES AGREEMENT EQUITY PLAN
 TARGETED BUSINESS INFORMATION FORM**

Check ONE of the following:

- No Targeted Business will be used by Proposer on this project.
- Targeted Businesses are proposed to be used on this project.

The following is

- 1) a list of Targeted Businesses proposed to be used on the project AND
- 2) a list of Targeted Businesses who were considered by the Proposer for the project but were not selected by the Proposer:

1) TARGETED BUSINESS PROPOSED TO BE USED ON THE PROJECT:

Firm Name	Address	Telephone Number

2) TARGETED BUSINESS WHO WERE CONSIDERED BUT WERE NOT SELECTED:

Firm Name	Address	Telephone Number

(Form continued on next page. Use copies of page 1 of this form if space is needed to list additional Targeted Businesses and attach such copies to the form.)



CERTIFICATION

On behalf of the Proposer identified below, I certify that the information provided in this form is true and correct.

Proposer
Name: _____

By: _____ Date: _____

Name: _____

Title: _____

END OF DOCUMENT

EXHIBIT E

(PLANS & SPECIFICATIONS WILL BE LOCATED SEPARATELY UNDER THIS RFP)

Exhibit F

Proposal Alternate – Legacy Bricks

- 1.0 General – Proposer shall install per attached drawings approximately 12000 (approximately 3000-8 inch x 8 inch & approximately 9000 – 4 inch x 8 inch) brick pavers in pattern to be selected on grade as component of the Viking Legacy Ship located on the Southwest corner of the US Bank Stadium site (6th Street and Chicago Avenue corner). Brick Paver supply and substrate installation will be by others. Proposer shall secure and protect pavers from damage or loss once delivered to the site. Proposer shall perform any necessary cutting and shall install pavers in accordance with future specification (to be issued by Addendum). Brick pavers shall be installed in a specific orientation including a potential brick paver location system.
- 2.0 Drawing Reference
 - 2.1 See Ripbang Nelson Drawing A1.1, Partial Floor Plan-Stern; Viking Legacy Ship & Context and Code Compliance Drawing A0.1.
- 3.0 Brick Paver Material
 - 3.1 Coldspring Granite; Color-Mesabi Black; Finish-Diamond 10