



**MINNESOTA SPORTS FACILITIES AUTHORITY REGULAR MEETING MINUTES**

**Friday, August 21, 2015, 9:00 A.M.**

**1010 Metrodome Square Building, Lower Level Conference Room**

**1010 South 7<sup>th</sup> Street, Minneapolis, MN 55415**

**1. CALL TO ORDER**

Chair Kelm-Helgen called the meeting of the Minnesota Sports Facilities Authority (MSFA) to order at 9:10 AM.

**2. ROLL CALL**

Commissioners Present: Chair Kelm-Helgen, Commissioner Butts Williams, Commissioner McCarthy and Commissioner Sertich

Commissioners Absent: Commissioner Griffith

**3. ADOPTION OF AGENDA**

Chair Kelm-Helgen presented the agenda. Commissioner Butts Williams moved approval of the agenda, seconded by Commissioner McCarthy and approved unanimously – 4 YEAS, 0 NAYS.

**APPROVED**

**4. APPROVAL OF AUTHORITY MEETING MINUTES**

Commissioner Butts Williams moved approval of the July 17, 2015 Regular Meeting Minutes, seconded by Commissioner Sertich and approved unanimously – 4 YEAS, 0 NAYS.

**APPROVED**

**5. CHAIR'S REPORT**

Chair Kelm-Helgen welcomed the newest commissioner, Tony Sertich, to the MSFA board.

Chair Kelm-Helgen also welcomed Jamie Hodgson, who is the new General Manager for Aramark. Aramark is the food service concessionaire for U.S. Bank Stadium.

Chair Kelm-Helgen reported that Mortenson Construction (Mortenson) has filed for mediation and arbitration. The MSFA has filed its response. Chair Kelm-Helgen iterated that hiring Mortenson was one of the best decisions they have made. They have kept us on schedule and have done tremendous work.



She pointed out that this is a \$1 billion project with a complicated building to construct. The MSFA and Team are working with Mortenson to stay within the budget. The mediation and arbitration process was laid out in the stadium legislation. The MSFA values its partnership with Mortenson and looks forward to coming to an agreement. The project will stay on schedule while this is worked out.

Chair Kelm-Helgen also reported that the College Football Playoff Championship Group staff was in town earlier this week to conduct a site visit. They seemed excited about the stadium and ancillary event sites. Selection will occur in November 2015. At the same time, the NCAA Men's Final Four staff was in town also conducting a site visit in anticipation for the 2019 games. The MSFA gave a construction update to the NCAA.

Chair Kelm-Helgen relayed that the first operable door was delivered to the site a couple weeks ago. The first seats were also installed. MN State High School League students and Vikings fans were given the opportunity to take photos in the seats.

## **6. ORGANIZATIONAL MATTERS**

- a. Election of Officers
  - Secretary/Treasurer

The MSFA must elect a new Secretary/Treasurer for the remainder of 2015. Chair Kelm-Helgen opened nominations for Secretary/Treasurer. Commissioner Butts Williams nominated Commissioner McCarthy for election as Secretary/Treasurer, seconded by Commissioner Sertich and approved unanimously. – 4 YEAS, 0 NAYS.

**APPROVED**

## **7. BUSINESS**

- a. **Action Items**
  - i. **Approve Project Budget Amendments**

- Pre-cast cutting at Norseman Mini-Suites
- West Façade Signage Infrastructure
- West Prow Video Board Catwalk
- Countertops
- Video Board Steel Frame
- ATM Design Services
- Field Club Portable Redesign
- Lighting for Scrims

The items identified that require adjustments to the Master Project Budget are summarized below:



- A) Mortenson Issue 2283, Precast Cutting at Norseman Mini Suites
- B) Mortenson Issue 3041, West Façade Signage Infrastructure
- C) Mortenson Issue 3081, West Prow Video Board Catwalk
- D) Mortenson Issue 3100, Countertops
- E) Mortenson Issue 3110, West Prow Video Board Outriggers
- F) HKS Design Services Agreement, ASR 90, ATM Design Services
- G) HKS Design Services Agreement, ASR 96, Field Club Portable Redesign
- H) HKS Design Services Agreement, ASR 97, Lighting for Interior Bowl Signage

Additional detail on the above adjustments is outlined below along with corresponding recommendations.

**A) Mortenson Issue 2283, Precast Cutting at Norseman Mini Suites**

Mortenson Construction has submitted a Cost Issue to perform additional work as a result of requested changes to the Construction Documents. The following Issue is funded as noted below by the Team and requires an increase to the Stadium Capital Budget to account for the additional Team Funding.

The Team has elected to proceed with changes to the Precast Panels at the Norseman Mini Suites, also known as Issue 2283. The Team has agreed to fund the entire Total Cost for this Issue, which is \$62,079.00 and will be included in CSA Revision No. 43.

**Recommendation: The MSFA approves an increase of \$62,079.00 to the Additional Team Contribution Source of Funding within the Stadium Capital Budget. The Construction Contract within the Uses section of the Stadium Master Project Budget would be increased by the same amount. This increase is the Team's agreed upon contribution for Mortenson Issue 2283. The MSFA authorizes the Chair and CEO/Executive Director to execute CSA Revision No. 43, inclusive of the aforementioned Issue. This adjustment would become effective after Master Application for Payment No. 34 is finalized. Commissioner McCarthy moved to approve the recommendation. Commissioner Sertich seconded the motion.**

**APPROVED**

**B) Mortenson Issue 3041, West Façade Signage Infrastructure**

Mortenson Construction has submitted a Cost Issue to perform additional work as a result of requested changes to the Construction Documents. The following Issue is funded as noted below by the Team and requires an increase to the Stadium Capital Budget to account for the additional Team Funding.

The Team has elected to proceed with addition of structural steel for the West Façade Signage, also known as Issue 3041. The Team has agreed to fund the entire Total Cost for this Issue, which is \$250,126.00 and will be included in CSA Revision No. 43.



**Recommendation: The MSFA approves an increase of \$250,126.00 to the Additional Team Contribution Source of Funding within the Stadium Capital Budget. The Construction Contract within the Uses section of the Stadium Master Project Budget would be increased by the same amount. This increase is the Team's agreed upon contribution for Mortenson Issue 3041. The MSFA authorizes the Chair and CEO/Executive Director to execute CSA Revision No. 43, inclusive of the aforementioned Issue. This adjustment would become effective after Master Application for Payment No. 34 is finalized. Commissioner McCarthy moved to approve the recommendation. Commissioner Sertich seconded the motion.**

**APPROVED**

**C) Mortenson Issue 3081, West Prow Video Board Catwalk**

Mortenson Construction has submitted a Cost Issue to perform additional work as a result of requested changes to the Construction Documents. The following Issue is funded as noted below by the Team and requires an increase to the Stadium Capital Budget to account for the additional Team Funding.

The Team has elected to proceed with the addition of a steel catwalk at the southwest side of the prow, to service a potential exterior video board, also known as Issue 3081. The Team has agreed to fund the entire Total Cost for this Issue, which is \$86,127.00 and will be included in CSA Revision No. 43.

**Recommendation: The MSFA approves an increase of \$86,127.00 to the Additional Team Contribution Source of Funding within the Stadium Capital Budget. The Construction Contract within the Uses section of the Stadium Master Project Budget would be increased by the same amount. This increase is the Team's agreed upon contribution for Mortenson Issue 3081. The MSFA authorizes the Chair and CEO/Executive Director to execute CSA Revision No. 43, inclusive of the aforementioned Issue. This adjustment would become effective after Master Application for Payment No. 34 is finalized. Commissioner McCarthy moved to approve the recommendation. Commissioner Sertich seconded the motion.**

**APPROVED**

**D) Mortenson Issue 3100, Countertops**

Mortenson Construction has submitted a Cost Issue to perform additional work as a result of requested changes to the Construction Documents. The following Issue is funded by the Team and requires an increase to the Stadium Capital Budget to account for the additional Team Funding.



The Team has elected to change various countertops from stone to manufactured stone, also known as Issue 3100. The Team has agreed to fund the entire Total Cost for this issue, which is \$53,382.00. This issue will be included in CSA Revision No. 43.

**Recommendation: The MSFA approves an increase of \$53,382.00 to the Additional Team Contribution Source of Funding within the Stadium Capital Budget. The Construction Contract within the Uses section of the Stadium Master Project Budget would be increased by the same amount. This increase is the Team's agreed upon contribution for Mortenson Issue 3100. The MSFA authorizes the Chair and CEO/Executive Director to execute CSA Revision No. 43, inclusive of the aforementioned Issue. This adjustment would become effective after Master Application for Payment No. 34 is finalized. Commissioner McCarthy moved to approve the recommendation. Commissioner Sertich seconded the motion.**

**APPROVED**

**E) Mortenson Issue 3110, West Prow Video Board Outriggers**

Mortenson Construction has submitted a Cost Issue to perform additional work as a result of requested changes to the Construction Documents. The following Issue is funded as noted below by the Team and requires an increase to the Stadium Capital Budget to account for the additional Team Funding.

The Team has elected to proceed with the addition of steel outriggers for a potential video board on the west prow, also known as Issue 3110. The Team has agreed to fund the entire Total Cost for this issue, which is \$124,813.00 and will be included in CSA Revision No. 43.

**Recommendation: The MSFA approves an increase of \$124,813.00 to the Additional Team Contribution Source of Funding within the Stadium Capital Budget. The Construction Contract within the Uses section of the Stadium Master Project Budget would be increased by the same amount. This increase is the Team's agreed upon contribution for Mortenson Issue 3110. The MSFA authorizes the Chair and CEO/Executive Director to execute CSA Revision No. 43, inclusive of the aforementioned Issue. This adjustment would become effective after Master Application for Payment No. 34 is finalized. Commissioner McCarthy moved to approve the recommendation. Commissioner Sertich seconded the motion.**

**APPROVED**

**F) HKS Design Services Agreement, ASR 90, ATM Design Services**

HKS has submitted an Additional Service Request ("ASR") to perform design services that result in a change to the Construction Documents. The following ASR is funded as noted below by the Team and requires an increase to the Stadium Capital Budget to account for the additional Team Funding.



The Team has elected to proceed with revising the documents to accommodate adding six (6) ATM's throughout the building, also known as ASR 90. The Team has agreed to fund the entire Total Cost for this ASR, which is \$15,820.00, and will be included in DSA Revision No. 21.

**Recommendation:** The MSFA approves an increase of \$15,820.00 to the Team Contribution Source of Funding within the Stadium Capital Budget. The Additional AE Services line item within the Uses section of the Stadium Master Project Budget would be increased by the same amount. This increase is the Team's agreed upon contribution for ASR 90. The MSFA authorizes the Chair and CEO/Executive Director to execute DSA Revision No. 21, inclusive of the aforementioned Issue. This adjustment would become effective after Master Application for Payment No. 34 is finalized. Commissioner McCarthy moved to approve the recommendation. Commissioner Sertich seconded the motion.

**APPROVED**

**G) HKS Design Services Agreement, ASR 96, Field Club Portable Redesign**

HKS has submitted an Additional Service Request ("ASR") to perform design services that result in a change to the Construction Documents. The following ASR is funded as noted below by the Team and requires an increase to the Stadium Capital Budget to account for the additional Team Funding.

The Team has elected to proceed with revising the documents to redesign and add food service equipment in the sideline club, also known as ASR 96. The Team has agreed to fund the entire Total Cost for this ASR, which is \$9,320.00, and will be included in DSA Revisions No. 20.

**Recommendation:** The MSFA approves an increase of \$9,320.00 to the Team Contribution Source of Funding within the Stadium Capital Budget. The Additional AE Services line item within the Uses section of the Stadium Master Project Budget would be increased by the same amount. This increase is the Team's agreed upon contribution for ASR 96. The MSFA authorizes the Chair and CEO/Executive Director to execute DSA Revision No. 20, inclusive of the aforementioned Issue. This adjustment would become effective after Master Application for Payment No. 34 is finalized. Commissioner McCarthy moved to approve the recommendation. Commissioner Sertich seconded the motion.

**APPROVED**

**H) HKS Design Services Agreement, ASR 97, Lighting for Interior Bowl Signage**

HKS has submitted an Additional Service Request ("ASR") to perform design services that result in a change to the Construction Documents. The following ASR is funded as noted below by the Team and requires an increase to the Stadium Capital Budget to account for the additional Team Funding.



The Team has elected to proceed with revising the documents to provide lighting design and mounting details for three (3) interior bowl signs, also known as ASR 97. The Team has agreed to fund the entire Total Cost for this ASR, which is \$15,025.00, and will be included in DSA Revision No. 21.

**Recommendation: The MSFA approves an increase of \$15,025.00 to the Team Contribution Source of Funding within the Stadium Capital Budget. The Additional AE Services line item within the Uses section of the Stadium Master Project Budget would be increased by the same amount. This increase is the Team's agreed upon contribution for ASR 97. The MSFA authorizes the Chair and CEO/Executive Director to execute DSA Revision No. 21, inclusive of the aforementioned Issue. This adjustment would become effective after Master Application for Payment No. 34 is finalized. Commissioner McCarthy moved to approve the recommendation. Commissioner Sertich seconded the motion.**

**APPROVED**

**Summary:**

The proposed budget adjustments outlined in this memorandum would modify the Stadium Master Project Budget as outlined in Table 1 - Stadium Master Project Budget.



**Table 1  
Stadium Master Project Budget Summary**

Division	Description	Master Project Budget as of 8/14/2015	8/21/15 Adjustments	Adjusted Budget
<b>SOURCES OF FUNDS</b>				
00-25-005	Team Contribution	\$377,000,000.00	\$0.00	\$377,616,692.00
00-25-010	Private Contribution	\$100,000,000.00	\$0.00	\$100,000,000.00
00-25-015	Additional Team Contribution	\$96,334,395.50	\$616,692.00	\$96,334,395.50
00-30-005	State of Minnesota Contribution	\$498,000,000.00	\$0.00	\$498,000,000.00
00-90-005	Aramark Capital Investment	\$10,000,000.00	\$0.00	\$10,000,000.00
00-90-010	SMG Capital Investment	\$2,000,000.00	\$0.00	\$2,000,000.00
	<b>Total Sources of Funds</b>	<b>\$1,083,334,395.50</b>	<b>\$616,692.00</b>	<b>\$1,083,951,087.50</b>
<b>USES OF FUNDS</b>				
10-00-000	Site Acquisition & Improvements	\$54,921,824.10	\$0.00	\$54,921,824.10
20-00-000	Construction Costs	\$842,869,019.14	\$576,527.00	\$843,445,546.14
30-00-000	Furnishings, Fixtures & Equip.	\$56,168,443.24	\$0.00	\$56,168,443.24
40-00-000	Development Costs	\$87,794,770.35	\$40,165.00	\$87,834,935.35
50-00-000	Financing Costs	\$0.00	\$0.00	\$0.00
60-00-000	Other Project Costs			
	TCF Stadium Improvements	\$8,025,552.57	\$0.00	\$8,025,552.57
	SDC Group Contingency	\$8,000,000.00	\$0.00	\$8,000,000.00
	East Event Buildout	\$2,000,000.00	\$0.00	\$2,000,000.00
	Other Mutually Agreed Cost Issues	\$2,281,825.00	\$0.00	\$2,281,825.00
	IPTV Enhancement	\$2,806,521.69	\$0.00	\$2,806,521.69
90-00-000	Project Contingency	\$18,466,439.41	\$0.00	\$18,466,439.41
	<b>Total Uses of Funds</b>	<b>\$1,083,334,395.50</b>	<b>\$616,692.00</b>	<b>\$1,083,951,087.50</b>





**ii. Approve Construction Services Agreement Contract Revision #43**

Draft Contract Revision 43 has been prepared and is currently being reviewed by the MSFA and Team. The total value of the Contract Revision exceeds the staff approval level and therefore requires approval from the MSFA Board to execute.

**A) CONTRACT REVISION 43:**

Proposed Contract Revision 43 totals \$1,995,693.00 and includes the cost issues identified on the attached Table 1. Team Financed Budget increases have previously been considered and approved by the MSFA.

**Recommendation: The MSFA approves an increase of \$1,995,693.00 to the Construction Services Agreement. The MSFA authorizes the Chair and CEO/Executive Director to execute CSA Revision No. 43. Commissioner Sertich moved to approve the recommendation. Commissioner Butts Williams seconded the motion.**

**APPROVED**

**iii. Authorize Negotiations/Contract  
– Final Contract Revision for Team-Funded Interior Signage**

The Team has been researching vendors and products for additional signage within the seating bowl. It is anticipated that the Team will obtain final pricing and contractual terms from its selected vendor within the next two weeks. To ensure that the Signage Company can be released to supply and install the signage within its current schedule, a Contract approving the scope of work is required prior to the September 2015 MSFA Board meeting. Costs for this work will be 100% Team funded and the Team will enter into a Gift Agreement regarding this funding as a Team-funded gift outside of the Project budget. Staff requests that the Chair and the CEO/Executive Director be authorized to negotiate and execute a Contract with the Signage Company to supply and install Team-funded interior bowl signage upon receipt and approval of Signage Company's pricing. Staff requests that the Chair and CEO/Executive Director be authorized to modify the Master Project Budget accordingly.

**Recommendation: The Authority authorizes the Chair and the CEO/Executive Director to negotiate and execute a Contract with a Signage Company to supply and install Team-funded interior bowl signage upon receipt and approval of the Signage Company's proposed cost to complete the work. The Authority also authorizes the Chair and CEO/Executive Director to increase the Team Additional Funding source and the Master Project Budget accordingly. The Authority further authorizes the Chair and the CEO/ Executive Director to enter into a Gift Agreement for the funding of this work. Commissioner Butts Williams moved to approve the recommendation. Commissioner Sertich seconded the motion.**

**APPROVED**



#### **iv. Approve McGladrey Consulting Contract**

On February 13, 2014, the MSFA entered into an agreement with McGladrey LLP (McGladrey) for information technology consulting services specific to Microsoft Dynamics GP Support, and then on May 7, 2014, the MSFA entered into a separate agreement with McGladrey for advisory services specific to accounting for the monthly construction billings for construction of the U.S. Bank Stadium project, the Block 1 Parking Ramp project and the SBL program. McGladrey services also included construction risk advisory services related to the payment application process and documenting and evaluating the internal controls processes and procedures over the sale of the stadium builder's licenses.

During our exit conference with the Office of the Legislative Auditor, the audit staff encouraged the MSFA to continue to maintain strong internal controls and adequate separation of duties. The MSFA is responsible for establishing and maintaining an internal control structure designed to ensure that its assets are protected from loss, theft, or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles.

In order to maintain strong internal controls, the MSFA desires to continue with the services provided by McGladrey. The MSFA plans to enter into a new agreement for services with McGladrey through December 2016 in an amount not to exceed \$150,000 per year. Services will be billed on an hourly fee basis.

McGladrey will provide services in the following areas:

- Reconcile the various cash and investment accounts to the monthly bank statements to ensure separation of duties.
- Research the proper accounting treatment for the trust accounts, SBL program, Commemorative Brick program, Downtown East Parking operations, and various other projects and programs. Prepare the monthly journal entries, and review and investigate unusual activity.
- Prepare the monthly journal entries for the construction payment applications, trust accounts, and the SBL program.
- Review SMG monthly reports and related documentation, prepare monthly journal entries and review and investigate unusual activity.
- Review journal entries that were made into the general ledger, reconcile account balances and review account activities to ensure transactions are reported appropriately.
- Assist with preparation of quarterly operating and capital budget-to-actual reports.
- Assist with development plan for the initial capital asset inventory.
- Review new vendor contracts, research accounting treatment for new types of transactions, and provide responses to the Authority.
- Provide technology consulting services for Microsoft Dynamics GP Support



**Recommendation: The MSFA authorizes the Chair and CEO/Executive Director to negotiate and execute a contract with McGladrey LLP in amount not to exceed \$150,000 per year for the period from January 1, 2015 through December 31, 2016. Commissioner Sertich moved to approve the recommendation. Commissioner Butts Williams seconded the motion.**

**APPROVED**

**v. Approve Tunheim Consulting Contract**

The Metropolitan Sports Facilities Commission (MSFC) had been working with Tunheim Partners beginning in 2009. When the Authority was created, it continued utilizing the professional services of Tunheim and continued paying for their services with purchase orders as the MSFC had done. In order to continue utilizing their services and formalize its business relationship, the MSFA would like to enter into a standard professional services agreement with Tunheim from September 1, 2015 through December 31, 2016.

Tunheim provides advisory services in the following areas:

- Strategic advice and counsel
- Public relations support
- Crisis communications support
- Event support
- Media monitoring
- Graphic design

**Recommendation: The Authority authorizes the Chair and CEO/Executive Director to execute a professional services agreement with Tunheim in an amount not to exceed \$200,000 for the term of the agreement. Commissioner McCarthy moved to approve the recommendation. Commissioner Sertich seconded the motion.**

**APPROVED**

**vi. Approve MSFA Check-Signing Authority**

**\*This agenda item was added verbally during the 8.21.2015 MFSa board meeting.**

At the July 17, 2015 MSFA board meeting, the MSFA board voted to assign check-signing authority for MSFA expenses to the CEO/Executive Director and the Chair. This was enacted in order to allow for payment processing until a new Secretary/Treasurer was elected. At this board meeting, the MSFA elected a Secretary/Treasurer and would like to assign check-signing authority to the Chair and Secretary/Treasurer. This change will be effective October 1, 2015.



**Recommendation: The MSFA authorizes staff to take all steps necessary to authorize the Chair and Secretary/Treasurer as authorized signers on MSFA checking accounts. Commissioner Butts Williams moved to approve the recommendation. Commissioner Sertich seconded the motion.**

**APPROVED**

## Report Items

### i. Equity Update

The project reports were assessed as of June 30, 2015. These reports are posted on the MSFA website for transparency purposes. *The next Stadium Equity Oversight Committee will be on September 30, 2015.*

- The **EAF** is currently conducting outreach and training for resource efforts in support of the project.  
*64 Trained and 67 Placements*
  - 816 Workers identified;
  - 145 Workers are available for hire
  
- Mortenson/Thor Construction provided a **WORKFORCE** report, *as of June 30, 2015.*
  - Exceeding both minority (32%) and women (6%) goals at;
  - 37% minority, 9% women and 4% veteran; 1,730,323 hours total
  - 189 Hired Workers from the TARGETED ZIP CODES in the metro area
  
- Ryan Construction provided a **WORKFORCE** report, *as of June 30, 2015.*
  - 36% minority, 9% women and 0.1% veteran; 82,034 hours total
  - 28 Hired Workers from the TARGETED ZIP CODES in the metro area
  
- **Total WORKFORCE** on the U. S. Bank Stadium Project, *as of June 30, 2015*
  - 37% Minority
  - 9% Women
  - 4% Veteran
  
- HKS provided a TARGETED BUSINESS report on **DESIGN** activity, *as of June 30, 2015.*
  - Goals MBE (8%) and WBE (11%) goals at;
  - 15 MBE: 8% (\$3,150,769)
  - 17 WBE: 10% (\$4,121,337)
  
- Ryan Companies' TARGETED BUSINESS report on **DESIGN** activity, *as of June 30, 2015.*
  - 5 MBE: 9% (\$195,773)
  - 7 WBE: 12% (\$263,650)



- **Total DESIGN, as of June 30, 2015**
  - MBE: \$3,346,542 (7%)
  - WBE: \$4,384,987 (10%)
  - Total: \$7,731,529
  
- Mortenson/Thor's TARGETED BUSINESS report on **Construction** activity, *as of June 30, 2015*.
  - MBE (9%) and WBE (11%) goals at;
  - 57 MBE Contracts totaling 12%; (\$89,343,758)
  - 71 WBE Contracts totaling 16% (\$122,125,968)
  - 9 VBE Contracts totaling 1% (\$9,930,925)
  - Total Targeted Business: (\$221,400,651)
  
- Ryan Companies' TARGETED BUSINESS report on **Construction** activity, *as of June 30, 2015*.
  - 8 MBE Contracts totaling 12%; (\$4,470,629)
  - 18 WBE Contracts totaling 18% (\$7,121,149)
  - 2 VBE firms totaling 1% (\$144,180)
  
- **Total TARGETED BUSINESS Construction** activity, as of *June 30, 2015*
  - MBE: \$93,814,387 (12%)
  - WBE: \$129,247,117 (15%)
  - VBE: \$10,075,105 (1%)
  - Total Targeted Business: **\$233,136,609**

**Recommendation: None. This report is for informational purposes only.**

#### **iv. U.S. Bank Stadium Construction Project Update**

John Wood offered a construction update on behalf of Mortenson/Thor. The current status of the project was reported as well as milestones that have been reached recently.

### **8. PUBLIC COMMENT**

At this time, Chair Kelm-Helgen reported that the MSFA is still waiting for 3M to back with a film solution. They had originally indicated that a solution would be ready in July 2015. However, it now looks they may not be ready until fall 2015. From the MSFA's perspective, the timing is appropriate, as the film would not be applied until the building is complete. Chair Kelm-Helgen reported that they would keep the public informed.

Six individuals came forward to address the MSFA board.



1. Jerry Kyser, United Veterans Legislative Council: Mr. Kyser reported that the veteran-owned business certification process has finally been changed with the state, which will have significant positive impacts for veteran-owned businesses on future projects.
2. Ann Laughlin, MN Citizens Concerned for the Protection of Migratory Birds: Ms. Laughlin listed the past statements that have been made by the MSFA with respect to the bird-safe glass issue and requested concrete information about what a testing protocol and film solution would look like.
3. Elise Morton, MN Citizens Concerned for the Protection of Migratory Birds: Ms. Morton expressed concern about the lack of concrete plans for a film solution and commented on the dead birds resulting from the skyway system.
4. Wendy Haan, MN Citizens Concerned for the Protection of Migratory Birds: Ms. Haan also expressed concern over the lack of concrete plans for the film solution after 9 months.
5. Jerry Bahls, Minneapolis Chapter of Audubon Society: Mr. Bahls pointed out that with the fall migration period, it will be important to plan to monitor dead birds during this time.
6. Becky Hanson, MN Citizens Concerned for the Protection of Migratory Birds: Ms. Hanson read a folk poem and sang a song highlighting the important of ethical treatment of animals.

At this time, Chair Kelm-Helgen stated that the State Audubon Society has been working with 3M on the test protocol. Details will not be known until the product is completed.

## **9. DISCUSSION**

No discussion occurred at this time.

## **10. ANNOUNCE FUTURE MEETINGS**

Friday, September 18, 2015 at 9:00 A.M MSFA Board Meeting, 1010 Metrodome Square Building

## **11. ADJOURNMENT**

There being no further business to come before the Authority, Commissioner Butts Williams moved to adjourn the meeting, seconded by Commissioner Sertich and approved unanimously – 4 YEAS, 0 NAYS.

**APPROVED**

**The meeting was adjourned at 10:06 am.**



ADOPTED this 18th day of September 2015 by the Minnesota Sports Facilities Authority

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Secretary, Bill McCarthy

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Ted Mondale, CEO/Executive Director