



MINNESOTA SPORTS FACILITIES AUTHORITY REGULAR MEETING AGENDA

Monday, March 21, 2016, 9:00 A.M.

**1010 Metrodome Square Building, Lower Level Conference Room
1010 South 7th Street, Minneapolis, MN 55415**

1. **CALL TO ORDER**

Chair Kelm-Helgen called the meeting of the Minnesota Sports Facilities Authority (MSFA) to order at 9:00 AM.

2. **ROLL CALL**

Commissioners Present: Chair Kelm-Helgen, Commissioner Butts Williams, Commissioner Griffith, and Commissioner McCarthy

Commissioners Absent: Commissioner Sertich

3. **ADOPTION OF AGENDA**

Chair Kelm-Helgen presented the agenda. Commissioner Butts Williams moved approval of the agenda, seconded by Commissioner McCarthy and approved unanimously – 4 YEAS, 0 NAYS

APPROVED

4. **APPROVAL OF AUTHORITY MEETING MINUTES**

Commissioner Griffith moved approval of the February 19, 2016 Regular Meeting Minutes seconded by Commissioner Butts Williams and approved unanimously – 4 YEAS, 0 NAYS.

APPROVED

5. **CHAIR'S REPORT**

Chair Kelm-Helgen announced that US Bank Stadium will be hosting the Metallica concert on Saturday August 20th. Country superstar Luke Bryan will also hold a concert at US Bank Stadium on August 19th, and tickets went on sale on Friday March 18, 2016.

Chair Kelm-Helgen also announced that Monterrey Security has been selected as the official security provider of US Bank Stadium. Monterrey Security has extensive experience working with stadiums, live



events, and family attractions. The company is being held by a minority owned company, which helps keep the equity focus on the stadium's operations.

It was announced by Chair Kelm-Helgen that there will be a hiring fair from April 26th-April 28th at the Minneapolis Convention Center. U.S. Bank Stadium is looking to secure part-time staff for all stadium events, including Vikings games. Over 2,500 jobs will be available in the areas of guest experience, event security, housekeeping, point-of-sale, retail, catering, and food service.

The Minnesota Vikings will fund the \$7 million expansion of the NE side of the stadium, and the expansion is currently underway, according to Chair Kelm-Helgen.

The exterior portion of U.S. Bank Stadium is also underway as the downtown east plaza and park space are under development. The project is on schedule, and will be completed by opening day. The grand opening event will occur at the end of July, and there will be free timed tours available to the public. Once the grand opening date is solidified, the public will be able to go online and reserve tickets. More information will follow, says Chair Kelm-Helgen.

6. BUSINESS

a. Action Items

i. Approve Construction Services Agreement – Contract Revision #67 and #68

A. CONTRACT REVISION 67:

Proposed Contract Revision 67 totals \$334,374.00 and includes the cost issues identified within Table 1 below. Team Financed Budget increases have previously been considered and approved by the MSFA.

Recommendation: *The MSFA approves an increase of \$334,374.00 to the Construction Services Agreement. The MSFA authorizes the Chair and CEO/Executive Director to execute CSA Revision No. 67.*

B. CONTRACT REVISION 68

Proposed Contract Revision 68 totals \$3,973,265.00 and includes the cost issues identified within Table 2 below. Team Financed Budget increases have previously been considered and approved by the MSFA.

Recommendation: *The MSFA approves an increase of \$3,973,265.00 to the Construction Services Agreement. The MSFA authorizes the Chair and CEO/Executive Director to execute CSA Revision No. 68.*



Summary:

The total increase to the Construction Services Agreement after the execution of Contract Revision 67 and Contract Revision 68 would be \$4,307,639.00.

Table 1
CSA Contract Revision 67

Mort Issue	Cost Description	Construction Contingency	Owner Funding	Team Financed	Funding Source
2874	Signage Changes	\$ (2,016.83)		\$ 77,940.00	TCF Stadium Improvements
2938	AV/Electrical Game Clock Coordination	\$ (225.03)		\$ 8,696.00	TCF Stadium Improvements
3270	West Prow Catwalk Power and Access	\$ (827.82)		\$ 31,991.00	TCF Stadium Improvements
3638	Main Concourse Wall Tile & Backup			\$ (11,058.00)	TCF Stadium Improvements
3765	SSSI-Directory Signage Re-mobilizations	\$ (43.12)		\$ 1,666.00	TCF Stadium Improvements
3782	Upper Concourse Paint Exposed Ceilings	\$ (409.09)		\$ 15,809.00	TCF Stadium Improvements
3802	Water Filters in Suites	\$ (526.43)		\$ 20,344.00	TCF Stadium Improvements
3816	Upper Concourse Gyp & Paint at Fireproofing	\$ (1,216.83)		\$ 47,024.00	TCF Stadium Improvements
3821	Upper Concourse Gyp & Paint at Fireproofing	\$ (847.99)		\$ 32,771.00	TCF Stadium Improvements
3823	Norseman Lounge Fridge Re-selection	\$ (141.46)		\$ 5,467.00	TCF Stadium Improvements
3844	Event Level Suite Plumbing Beautification	\$ (155.52)		\$ 6,010.00	TCF Stadium Improvements
3884	SW Prow Scrim Framing at Façade Sign	\$ (1,555.40)		\$ 60,108.00	TCF Stadium Improvements
3944	Flex Monitors	\$ (820.64)		\$ 31,714.00	TCF Stadium Improvements
4020	Vikings Logo on Sports Equipment Padding	\$ (152.46)		\$ 5,892.00	TCF Stadium Improvements
TOTALS		\$ (8,938.62)	\$ -	\$ 334,374.00	
OWNER/TEAM TOTAL			\$334,374.00		



Table 2
CSA Contract Revision 68

Mort Issue	Cost Description	Construction Contingency	Owner Funding	Team Financed	Funding Source
3085	Alternate 4 Doors Update	\$ (295.43)	\$ 11,417.00		Owner's Contingency
3113	RFI 2903 End Zone Suites - Platform Verif.	\$ (174.54)	\$ 6,745.00		Owner's Contingency
3185	Retractable Seating North Wall Lighting ROM	\$ (486.26)	\$ 18,791.00		Owner's Contingency
3275	5th & 6th Street improvements	\$ (1,407.09)	\$ 54,377.00		Owner's Contingency
3386	Appliance Schedule			\$ -	Team Funding
3504	CD Updates - Life Safety, Seating Spec, Ceiling Clarification	\$ -			No Cost Issue
3529	Added Chilled Water Manifold for Future Chiller	\$ (2,607.30)	\$ 100,759.00		Owner's Contingency
3574	Monitor Schedule Updates	\$ (338.09)		\$ 13,065.00	IPTV Enhancements
3583	Scrim in lieu of drywall at NW Upper Bowl	\$ (16,180.00)	\$ (49,262.00)		Owner's Contingency
3590	Valhalla Founder's Lounge Build Out	\$ (25,759.84)		\$ 995,488.00	IPTV Enhancements
3653	Added Exterior Cameras at Ticketing	\$ (866.34)	\$ 33,479.00		Owner's Contingency
3672	Field Level Build-up Section	\$ (464.33)	\$ 45,500.00		Owner's Contingency
3695	Ticketing Millwork Revisions	\$ -			No Cost Issue
3713	East Event Level Build-Out	\$ (51,731.07)	\$ 1,949,300.94	\$ 49,845.06	East Event Build-Out/IPTV
3760	Vikings Locker Room Door Revisions	\$ (1,447.33)	\$ 55,932.00		Owner's Contingency
3812	Exterior Trench Drain Slip Resistance	\$ (1,696.26)	\$ 65,552.00		Owner's Contingency
3824	Cane Detection Rail- Refabrication pricing per MSFA	\$ (3,258.75)	\$ 125,934.00		Owner's Contingency
3825	Upper Concourse Monitor Graphics	\$ -			No Cost Issue
3928	Wrapping of Exposed Fireproofing at East Escalators	\$ (2,260.87)	\$ 87,371.00		Other Mutually Agreed Costs
3935	West Side Soffits & Painting of Exposed Deck	\$ (9,850.14)	\$ 12,629.00	\$ 368,030.00	OMAC/IPTV Enhancements
3968	Trash Room Door Height Increase	\$ (801.16)	\$ 30,961.00		Owner's Contingency
4019	Sports Equipment Padding Foam Material		\$ (2,649.00)		Owner's Contingency
TOTALS		\$ (119,624.80)	\$ 2,546,836.94	\$ 1,426,428.06	
OWNER/TEAM TOTAL			\$3,973,265.00		

APPROVED

ii. Approve Budget Adjustments

The items identified that require adjustments to the Master Project Budget are summarized below:

- A. Design Team Funding Contribution
- B. SMG Capital Investment – Furniture Contribution

Additional details regarding the above are outlined within the corresponding recommendations.



A. Design Team Funding Contribution

As part of the February 2016 Settlement Agreements, the Design Team agreed to contribute \$300,000.00 towards the costs to utilize specific perforated metal panels on the exterior façade. This new funding from the Design Team requires an increase to the Stadium Capital Budget to account for the new Design Team Funding.

Recommendation: The MSFA approves a new funding source of \$300,000.00 as the Design Team Contribution within the Stadium Capital Budget. The Other Project Costs line item within the Uses section of the Stadium Master Project Budget would be increased by the same amount. This increase is the Design Team's agreed upon contribution for the specified perforated metal panels. This adjustment would become effective after Master Application for Payment No. 41 is finalized.

B. SMG Capital Investment-Furniture Contribution

The Management and Pre-Opening Agreement between the Authority and SMG requires that SMG contribute \$250,000 to the project to offset costs for office furniture. This funding from SMG requires an increase to the Stadium Capital Budget to account for the additional SMG Funding.

Recommendation: The MSFA approves an increase of \$250,000.00 to the SMG Capital Investment Source of Funding within the Stadium Capital Budget. The Furnishings, Fixtures & Equipment line item within the Uses section of the Stadium Master Project Budget would be increased by the same amount. This increase is SMG's agreed upon contribution for office furniture. This adjustment would become effective after Master Application for Payment No. 41 is finalized

Summary:

The proposed budget adjustments outlined in this memorandum would modify the Stadium Master Project Budget as outlined in the attached Table 1 - Stadium Master Project Budget Summary.



Table 1
Stadium Master Project Budget Summary

Division	Description	Master Project Budget as of 3/17/16	3/21/16 Adjustments	Adjusted Budget
SOURCES OF FUNDS				
00-25-005	Team Contribution	\$377,000,000.00		\$377,000,000.00
00-25-010	Private Contribution	\$100,000,000.00		\$100,000,000.00
00-25-015	Additional Team Contribution	\$115,137,236.94		\$115,137,236.94
00-30-005	State of Minnesota Contribution	\$498,000,000.00		\$498,000,000.00
00-90-005	Aramark Capital Investment	\$3,500,000.00		\$3,500,000.00
00-90-010	SMG Capital Investment	\$2,000,000.00	\$250,000.00	\$2,250,000.00
00-09-015	Verizon Capital Investment	\$10,853,637.00		\$10,853,637.00
00-09-020	NRG Cost Reimbursement	\$232,345.00		\$232,345.00
00-09-025	Commemorative Brick Proceeds	\$1,300,000.00		\$1,300,000.00
00-09-030	Design Team Contribution	\$0.00	\$300,000.00	\$300,000.00
	Total Sources of Funds	\$1,108,023,218.94	\$550,000.00	\$1,108,573,218.94
USES OF FUNDS				
10-00-000	Site Acquisition & Improvements	\$58,792,254.35		\$58,792,254.35
20-00-000	Construction Costs	\$861,441,566.10		\$861,441,566.10
30-00-000	Furnishings, Fixtures & Equip.	\$57,059,953.27	\$250,000.00	\$57,309,953.27
40-00-000	Development Costs	\$85,017,883.88		\$85,017,883.88
50-00-000	Financing Costs	\$0.00		\$0.00
60-00-000	Other Project Costs	\$0.00		\$0.00
	TCF Stadium Improvements	\$7,751,976.96		\$7,751,976.96
	East Event Buildout	\$1,949,300.94		\$1,949,300.94
	Other Mutually Agreed Cost 1	\$2,029,707.00		\$2,029,707.00
	Other Mutually Agreed Cost 2	\$1,875,410.00	\$300,000.00	\$2,175,410.00
	IPTV Enhancement	\$3,106,590.69		\$3,106,590.69
	Mediation Settlement	\$16,250,000.00		\$16,250,000.00
90-00-000	Project Contingency	\$12,748,575.75		\$12,748,575.75
	Total Uses of Funds	\$1,108,023,218.94	\$550,000.00	\$1,108,573,218.94

APPROVED



iii. *Accept Team funding of NE Expansion Area*

The Team has agreed to provide funding for completion of the NE Expansion Area which will create an additional venue within U.S. Bank Stadium. Current construction estimates are \$7.5 million. The Team will be responsible for all related costs. The Team and Authority usage rights for this area will require an amendment to the Amended and Restated Stadium Use Agreement ("Use Agreement Amendment") including an annual payment for five years of \$300,000 by the Authority to the Team for Authority use of the space for the next 30 years. This payment provides the Authority with use of the NE Expansion Area for Authority events for the life of the Stadium. Staff requests that the Chair and the CEO/Executive Director be authorized to negotiate and execute the Use Agreement Amendment. Staff also requests that the Chair and CEO/Executive Director be authorized to modify the Master Project Budget accordingly. In addition, staff requests that the Chair and CEO/Executive Director be authorized to negotiate and execute contracts with vendors and contractors for the work associated with the NE Expansion Area.

Recommendation: *The MSFA authorizes the Chair and the CEO/Executive Director to negotiate and execute the Use Agreement Amendment in connection with the NE Expansion Area. The MSFA also authorizes the Chair and CEO/Executive Director to increase the Team Additional Funding source and the Construction use within the Master Project Budget as necessary based on the final amount of the Team Privately Financed Enhancement determined in accordance with final costs. The MSFA also authorizes the Chair and CEO/Executive Director to negotiate and execute contracts with vendors and contractors for the work associated with the NE Expansion Area.*

APPROVED

b. Report Items

i. *NFL and Broadcast Network Cabling Report*

An RFP Broadcast Infrastructure was published on December 1, 2015 for the NFL and Broadcast scopes of work. The primary objectives of this RFP were to implement Broadcast Infrastructure including, but not limited to fiber optic cables and copper cables:

- Installation of fiber connections, copper connections, and ensure all operability of infrastructure.
- Design, coordination, supply, installation and testing of the complete Broadcast Infrastructure for the Project;
- All necessary Fiber Optic conduit, cabling, terminations and other equipment as needed to provide a turnkey installation and delivery of a fully operational Broadcast Infrastructure.

This infrastructure is available to all NFL Broadcast partners, such as ESPN, Fox Sports, CBS, etc. The infrastructure is the property of U.S. Bank Stadium and is not affected by any future changes in relationships between the NFL and Broadcast partners.



MSFA received three proposals that were subject to a detailed evaluation, vendor selection and contract negotiation process.

Proposers included:

Kraus Anderson
M.A. Mortenson
Bexel

Bexel provided a fully compliant proposal with the lowest total cost. All scopes will be funded by dollars in the Master Project Budget. Materials have been ordered and work on site will begin this month.

Report: The Authority Chair and CEO/Executive Director executed a contract in the amount of \$839,590.00 on March 7, 2016 for the scopes of work listed above.

ii. SMG Report on Hiring Security Provider for U.S. Bank Stadium

SMG announced that they have selected Monterrey Security as the security provider for U.S. Bank Stadium. Juan Gaytan, Jr. spoke on behalf of Monterrey Security, and gave a presentation to familiarize the Minnesota Sports Facility Authority Board and the public about their company. Mr. Gaytan stated that his company is 100% minority and family owned, and his family has roots from Mexico. Monterrey Security has experience with ensuring safety for major concerts, sports facilities, and the Department of Homeland Security. Monterrey Security stressed the importance of hiring local workers, and stated that they will only hire individuals from the Twin Cities community, and not from other parts of the country.

iii. Equity Update

The project reports were assessed as of January 31, 2016. These reports are posted on the MSFA website for transparency purposes. The next Stadium Equity Oversight Committee will be on March 23, 2016.

- The EAF is currently conducting outreach and training for resource efforts in support of the project. 64 Trained and 74 Placements
 - 837 Workers identified;
 - 165 Workers are available for hire
- Total WORKFORCE on the U. S. Bank Stadium Project, as of January 31, 2016
 - Minority Goal (32%) & Women Goal (6%) EXCEEDING
 - 37% Minority (1,181,588, hours)
 - 9% Women (294,556 hours)



- 4% Veteran (140,468 hours)
- 349 Workers Hired from the TARGETED ZIP CODES in Minneapolis
- Total TARGETED BUSINESS Construction activity, as of January 31, 2016
 - MBE (9%) and WBE (11%) goals EXCEEDING
 - MBE: \$107,035,818.50 (12%)
 - WBE: \$135,551,882.40 (16%)
 - VBE: \$12,228,246.67 (1%)
 - Total Targeted Business: (\$254,815,948)
- US Bank Stadium Operations
 - Equity Plan under development
 - Market Study underway w/the University of Minnesota (Goal Setting & Etc.)
 - Data Collection: University of MN, SMG, Aramark and other local facilities
 - Prepared for Board Review/Approval on May 1, 2016
 - Analysis through a collaborative Advisory Committee
 - Employment Assistance Firm: Drafting Contract w/2 Organizations
 - Developing an Operations Business & Workforce Database
 - Preferred Vendors List
 - Reporting Mechanism
 - Timely / Accurate Data from Contractors

iv. Construction Update

Mortenson reported that the construction of US Bank Stadium is over 90% complete, and there are currently 1,300 men and women still working on site. Substantial progress has been made as the north side suites have been completed, club purple's outdoor deck is finished, and the retractable seating in the lower bowl is in place and functioning properly. The Vikings Ship construction on the plaza has begun, flooring is being installed in the club spaces, and the Vikings' player's locker room locker frames have been put into place. The west side waterproofing is still in progress, and Eric Grenz stated that Mortenson is on track to finish the paneling by the end of May, which will not interfere with the grand opening set for the end of July.

7. PUBLIC COMMENTS

1. Louis King commented on the SMG's hiring of Monterrey Security. Mr. King congratulated the Minnesota Sports Facilities Board for their leadership in selecting Monterrey Security, and for bringing jobs, careers, and hope to the citizens of the Minneapolis community. He also congratulated all the staff working on U.S. Bank Stadium for meeting the equity workforce goal.



8. DISCUSSION

There were no discussions

9. ANNOUNCE FUTURE MEETINGS

Friday, April 15, 2016, 9:00 A.M. – Board Meeting

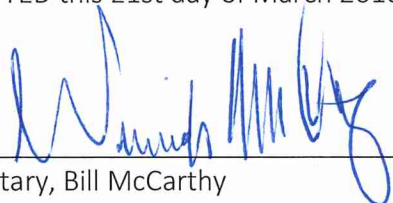
10. ADJOURNMENT

There being no further business to come before the MSFA, Commissioner Griffith moved to adjourn the meeting, seconded by Commissioner Butts Williams and approved unanimously – 4 YEAS, 0 NAYS.

APPROVED

The meeting was adjourned at 9:59 am.

ADOPTED this 21st day of March 2016 by the Minnesota Sports Facilities Authority


Secretary, Bill McCarthy


Ted Mondale, CEO/Executive Director